

WOLSTON PARISH COUNCIL

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Minutes of the Parish Council Meeting held on 2026 on Thursday 5th March, Main Street, Wolston

Councillors: Cllr Willis, Cllr Rainey, Cllr Wright, Cllr Milne, Cllr Osmond, Cllr Taylor, Cllr Kenney

Attendees , Cllr S Ward (RBC) Clerk Malyon, RFO Ball and 1 Member of the Public

The meeting started at 19.15pm with a welcome from the Chair

160) Apologies: to receive apologies and approve reasons for absence.

Apologies received from Cllr Ramsay, Cllr Fernandez, Cllr Poole (Borough), Cllr Sonko (County)

161) Information items: to consider and discuss items for information and comment if appropriate:

a) **County Councillor report-** None received

b) Borough Councillor report

There is an interesting collection of Rugby artwork currently being displayed at Rugby Art Gallery and Museum until early June and residents are encouraged to attend.

Cllr Wright queried the value of the art collection and how these assets are protected should the Council become a unitary in proposed upcoming government reorganisation plans.

Cllr Ward has been clearing up a recently repaired pothole just days after it was reported to have been fixed. This has been the result of poor workmanship, all are encouraged to report if they see this. Cllr Wright asked who inspects work and requested that the Clerk contacts Daniel Perkins of WCC regarding this. A local resident asked to report the Priory Road potholes again.

The school is hosting Wolston's Got Talent on 27th March where Cllr Ward is privileged to be a judge. The children attending will also be treated to a visit from a local singer/ songwriter who is releasing their own album shortly.

c) Rugby Borough Local Plan

Chair Cllr Willis would like to record huge thanks to colleagues, both Cllrs and officers for the work that has been completed so far. Our work is being replicated by Long Lawford and should be applauded

d) **Local Government Reorganisation in Warwickshire update-** in 61 weeks' time the vote for the decision will take place. Until then we continue as we are.

162) Public participation:

None submitted- The resident was content with answers and updates given within the Borough council updates.

163) Declarations of interest

a. **To declare any personal interests or prejudicial interests in items on the Agenda and their nature.**

Cllr Willis is a Rugby Borough Councillor

b. **To receive, consider and approve any requests for dispensation relating to Agenda items.**

Cllr Willis is a Rugby Borough Councillor

164) Minutes of previous meetings: To approve the minutes as circulated

a) Parish Council meeting 5th February 2026

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Rainey. All 7 Cllrs voted in favour

165) Co-Option- An opportunity for residents to request Co-option onto the Parish Council to replace vacant seats

a. **To receive applications, hear from candidates, and vote to select a new member(s).**

b. **To receive signed Declaration of Acceptance of Office, Declaration of Pecuniary Interests, and Code of Conduct from the successful candidate(s).**

No applications were received; it was proposed by Cllr Wright to defer CO- Options until after the election results until May 2026.

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Rainey. All 7 Cllrs voted in favour

166) Finance

a. To approve accounts for payment.

Supplier	Description	Amount	Comments
NALC	Communication Training	£42.00	WPC authorised by email 12.11.25. Training notes and slides circulated to all councillors and officers
WLCC	Room Hire	£126.00	20/1/25 & 17/2/25 plus equipment
WALC	CiLCA Training	£500	Initially requested 6/1/26 for RFO
Salaries	Total Cost	£4059.79	February 2026

b. To confirm payment of Officers and Councillors Expenses.

None

c. To note payments received.

None

d. To consider any grant applications and make appropriate decision.

A grant application has been submitted for a grant towards the cost of providing swimming lessons and the transport. Application and quotes to be circulated with report.

The 2025-26 Budget includes a contribution of £1,000.

Recommendation £1,000 is granted to St Margaret's School

A Proposal was made by Cllr Wright to make all payments as per the finance report 166) to include items a), b),c)and recommendations for grants. d)

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Rainey. All 7 Cllrs voted in favour

A proposal was made by Cllr Wright to increase the training budget for CiLCA from £500 to £1000 so that both the Clerk and RFO are both covered to attend CiLCA training commencing 25th March.+

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Milne. All 7 Cllrs voted in favour

e. To receive an update on AGAR 2024-25

RFO declared that the finance elements are ready for AGAR; other elements are outstanding.

[Quotation for branch removal – Rugby Road, Wolston](#)

A contractor has submitted a quotation of £300 to remove the lower branches on the Northside of the Rugby Road, and to cut back the Hawthorn in the alley next to 67 School Street.

A discussion was undertaken to consider the below considerations.

- Since all the trees are on WCC land, their maintenance is WCC's responsibility. The matter has already been reported to them, and they will inspect the issues and update the Parish Council accordingly.
- If WPC want to do this, they must get approval from the landowner.
- Nesting season has started

UNRESOLVED: Information item only: Council to raise once visit from Warwickshire County Council has been reported.

167) Notice of Motion- From Cllr Wright- Under Standing orders

Wolston Parish Council debate the need to provide value for money by finding if there is a way to make savings by doing it better.

This could reduce costs, improve services by efficiency and effectiveness and ensure that residents are getting best value. Thus, complying with good practice.

A discussion was undertaken where the Chair Cllr Willis agreed that this was an excellent principle and Cllr Osmond stated that he was confident as well as other that this was indeed already in place. RFO Ball suggested a financial audit to start with the largest expenses first and to work back on each item to provide a full report and breakdown to the full council.

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Kenney. All 7 Cllrs voted in favour

168) Adoption of Policies- None submitted; the RFO agreed to update the training policy to include the clawback agreement and resubmit for council approval.

169) Clerks Report – Clerk requested that items be deferred as it was changed during annual leave. The Clerk did give provide Cllrs present with a brief update and answered questions. No votes were required and the meeting continued.

RESOLVED: Information item only. Cllr Rainey took the opportunity to advise that he intends to step back from the Parish Council. Cllr Milne also advised that she will also be stepping back and had submitted her intentions in writing to the Clerk.

170) Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required

Councillors, Officers and local groups are asked to provide a written report to the Clerk prior to the meeting for circulation.

a) **CCTV-** Cllr Wright Proposed to accept the quote by DACT to update the CCTV system and ensure that all is in working order.

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Kenney.5 Cllrs voted in favour, 2x Abstentions

b) **Events** - To discuss and decide whether a separate working group should be set up for the Christmas event.

RESOLVED: Motion carried Proposed Cllr Kenney; Second Cllr Milne. All 7 Cllrs voted in favour to create a working group

1) **Flood action group-** see attached

2) **Tiddlywinks-** the Clerk has approached the nursery group as it is believed that they require funding to continue. RFO suggested that they complete a grant application form.

3) **Environment-** Cllr Kenney has started conversations with the allotment society who intend to apply for free trees. They have also requested if the PC can help to remove dead trees in the current hedging. The council discussed and confirmed that this comes under the remit of the allotment society and that removal and backfilling the hedge was part of the agreement with Spitfire alongside planting wildflowers.

Cllr Wright suggested that the PC request the PC solicitor send a letter to Spitfire to chase the snagging list

171) Planning To receive information on planning applications and any other planning matters and decide any actions as appropriate: -

a. New planning applications to be distributed to all councillors on receipt.

R26/0044- [Reduction in size of an existing window, new render, and entrance door canopy, 2A Warwick Road, Wolston](#)

R26/0022- Single storey front extension, first floor side extension above garage. 23 Elmdene close, Wolston

Noted by Councillors- no objections if consultation with neighbours is adhered to.

RESOLVED: Motion carried Proposed Cllr Wright; Second Cllr Kenney. 7 Cllrs voted in favour to note the application

b. Update on the proposed review of the Wolston Conservation Area

Noted by Councillors that this is still in progress.

172) Future Agenda Items Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

The grass verge in the centre of the village continues to be an issue

The layby opposite the half moon states no parking due to an old bus stop area that is no longer used

Training

PC take advantage of 106 monies to upgrade wetpour surface on play areas

Litterpick

Comms- list of Cllrs telephone numbers requested by Cllr Wright

173) Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page.

174) Date of Next Meetings –

a. to confirm Thursday 2nd April 2026 at 7.15pm for the for the next regular meeting of the Parish Council.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard three clear working days before the meeting is held.

RESOLVED: Motion carried Proposed Cllr Willis; Second Cllr Milne. 7 Cllrs voted in favour

175) Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

176) To consider the Applications for the Grass cutting Tender 2026-28 and award the contract.-

A discussion was had and following recommendations from RFO Ball and debate all Cllrs agreed to award the tender to the lowest tender Lakeside GM Ground Maintenance <https://lakesidegm.co.uk/> . For a two year contract with regular review.

177) Update from WBBJBC- A discussion was had and update given by Cllr Wright. Nothing required a vote and the meeting closed.

Meeting Closed 21.38