

WOLSTON PARISH COUNCIL

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Minutes of the Parish Council Meeting held on 5th February 2026 at Wolston and Brandon Village Hall, Main Street, Wolston

Councillors: Cllr Willis, Cllr Rainey, Cllr Wright, Cllr Milne, Cllr Osmond, Cllr Ramsay, Cllr Taylor, Cllr Fernandez

Attendees , Cllr S Ward (RBC) Clerk Malyon, RFO Ball and Members of the Public

The meeting started at 19.15pm with a welcome from the Chair

144) Apologies: to receive apologies and approve reasons for absence.

Cllr D Poole, Rugby Borough Council

Cllr AM Sonko, Warwickshire County Council

145) Information items: to consider and discuss items for information and comment if appropriate:

a) **County Councillor report-** None

b) Borough Councillor report- A brief report was given and Cllr Ward advised that that he is always contactable for any questions.

c) **Rugby Borough Local Plan** – to discuss the impact of current version of Local Plan on Wolston and consider the position of Wolston Parish Council and make any decisions as appropriate and confirm a date for a public update meeting- the Council confirmed that an update meeting will be held at the leisure centre on 17.02.26.

A resident enquired about the Wolston neighbourhood plan; specifically, regarding its weight and input into the local plan and was advised that this has been taken over by the local plan and is currently on pause, however residents are encouraged to log their own feedback to the local plan so that these can be logged individually. Cllrs Wright, Rainey, Ramsay, Taylor and Fernandez attended the Rugby meeting last night and were asked to give a summary. RFO Ball was also in attendance on behalf of her other role at Stretton under Fosse and offered to send a written report/ summary to WPC Cllrs.

d) **Local Government Reorganisation** in Warwickshire update- Nothing to report until further information is given.

146) Public participation:

to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.

A local resident requested an update regarding hedge trimming etc from previous meeting. The council were able to confirm that a contractor has been booked and that he is awaiting a dry spell before nesting season.

147) Declarations of interest

a) **To declare any personal interests or prejudicial interests in items on the Agenda and their nature.**

Cllr Willis – Rugby Borough Cllr, Trustee WLCC, Cllr Ramsay -Allotments holder, Trustee WLCC

b) **To receive, consider and approve any requests for dispensation relating to Agenda items.**

Cllr Ramsay -Allotment holder, Trustee WLCC

148) Minutes of previous meetings: To approve the minutes as circulated

a) Parish Council meetings 15th January 2026

Cllr Ramsay questioned which set of minutes were to be approved. The Clerk confirmed that she was comfortable for the most recent set that the RFO chose to reformat and change. Cllr Wright asked for clarification on one item regarding that the PC is responsible for trees in the Spinney, it is the Conservation group that holds the lease. The PC supports the group with grants. This is to be amended for the signed and published version.

Cllr Wright also queried an ongoing concern from the 4th September minutes regarding the adoption of standing orders; specifically, the adapted version of 'Notice of Motion'. The Clerk advised that this would be covered later in the agenda under 'Adoption of Policies'

RESOLVED: Motion carried

Proposed Cllr Wright; Second Cllr Willis. 6x in favour, 2x Abstentions

149) Co-Option- An opportunity for residents to request Co-option onto the Parish Council to replace vacant seats

Neil Kenney volunteered to be co-opted as a Cllr for Wolston Parish Council- Proposed by Cllr Wright, Second Cllr Rainey

The Chair invited Councillors to vote by a show of hands.

All Councillors voted in favour

RESOLVED - Motion Carried- To Co-Opt Neil Kenney as a Councillor for Wolston Parish Council. The Clerk witnessed Acceptance of Office.

Cllr Willis welcomed Councillor Kenney to Wolston Parish Council

Cllrs noted that another resident had applied and given apologies due a prebooked holiday. Cllrs acknowledged that they had received this correspondence.

150) Finance

a) To approve accounts for payment.

Cllr Rainey requested confirmation that all due diligence checks had been made. RFO Ball confirmed that this was completed at the finance meeting in advance or regular parish council meeting.

RESOLVED- Motion Carried- Proposed by Cllr Wright. Second Cllr Ramsay- 8 Cllrs voted in favour, 1 abstention

Supplier	Description	Amount	Comments
WALC	Finance	£42.00	
Village Handyman	Perspex	£450.00	Agreed in September
RoSPA	Annual play inspection	£606.00	
DACT	CTV Maintenance	£190.08	In budget

b) To confirm payment of Clerk's and Councillors Expenses.

Expenses	Description	Amount	Comments
Paul Dixon	Nov – January	£203.86	
Tracie Ball	Printer & wallplanner	£116.28	

RESOLVED- Motion Carried- Proposed by Cllr Wright. Second Cllr Ramsay- 8 Cllrs voted in favour, 1 abstention

c) To note payments received- Noted by Cllrs

d) To consider any grant applications and make appropriate decision.

None received- RFO is asking for a refund on grant given to the youth club for services that are not being provided.

Cllr Milne declared that her husband volunteers for the youth club.

e) To consider the 2026-27 Budget proposal and Precept demand

RESOLVED- Motion Carried- Proposed by Cllr Rainey. Second Cllr Wright - 7 Cllrs voted in favour, 2x abstentions.

See published version attached

- f) To receive an update on AGAR 2024-25- Proposal offered to relevant authorities to explain the delays in submission.

151) Clerks Report to provide an update on: -

- a) **Correspondence**- The Clerk provided a printed list of correspondence received that week and will update and send a further report to Cllrs.
- b) **Update from public meeting 20th January 26 - Wolston and the Emerging Local Plan**- All attendees received the slides and will be sent notes drafted by RFO and edited by the Clerk. The Clerk will also advertise on Facebook and the website regarding upcoming meetings.
- c) **New website and email addresses**- Clerk to set a workshop for colleagues who have not yet signed up. Cllr Osmond confirmed that it is an easy process. Once all done the Clerk will confirm an official switch over date.
- d) **Policies to considered**- The standing orders are to be included on the March agenda and Cllrs to consider NALCs advice to revert to the standard template.
- e) **Streetlights**- EON has agreed to repair the 5 lights reported and suggest that this should hopefully be achievable in the next two weeks; depending on the availability of staff that can drive the specific vehicle required.
- f) **Bus stop – replacement Perspex**- This was replaced by a local contractor and supported by the public works lead.
- g) **WBBJBC Clerk contract**- the Clerk confirmed that an updated version of the scanned original had been sent
- h) **Dog waste bins**- Clerk confirmed that the public works lead has installed the dog waste bin near 2 Manor estate. (this had been knocked over by contractors during the allotment drive development)

152) Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required

Councillors and officers are asked to provide a written report to the Clerk prior to the meeting for circulation

- a) **Flood Action** Group- See Appendix 1
- b) **Allotments**- none received in advance
- c) **Wolston Leisure & Community Centre Trust**- none received in advance
- d) **Open spaces**- none received in advance
- e) **NDP**- none received in advance
- f) **Communications**- none received in advance
- g) **Quarry Fields Liaison and Ling Hall**- none received in advance; however, Cllr Wright requested support from the PC to write to the owners and or WCC to report the waste at the entrance that may contain asbestos and is blocking a public footpath.
- h) **NALC & WALC**- none received in advance
- i) **G and L Salisbury's Homes Trust** - none received in advance
- j) **Scouts**- none received in advance
- k) **Village Hall**- none received in advance
- l) **St Margaret's School Governors**- request to remove from agenda.
- m) **Traffic Issues**- none received in advance
- n) **Wolston Brandon and Bretford Joint Burial Committee**- none received in advance

153) Planning To receive information on planning applications and any other planning matters and decide any actions as appropriate: -

- a) New planning applications to be distributed to all councillors on receipt.
 - i) R26/0073 GROUNDS FARM, WOLSTON LANE, WOLSTON, COVENTRY, CV8 3FQ Prior approval for a proposed agricultural building. Valid 22/1/26

Noted by Councillors- agreed to move on

- b) Update on the proposed review of the Wolston Conservation Area

Noted by Councillors- agreed to move on as awaiting response from RBC

154) Future Agenda Items Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

- Playing fields; who uses and when. Clarification required on the booking system
- Christmas Lights
- Memorial light repair update

155) Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page.

Suggested updates of Local plan meetings hosted by WPC on 20th Jan and 17th Feb, also the meeting hosted by RBC on 25th February 2026

156) Date of Next Meetings –

To confirm Thursday 5th March 2026 at 7.15pm for the for the next regular meeting of the Parish Council.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard three clear working days before the meeting is held.

157) Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

A councillor suggested that the officers step out at this point; this was also retracted by the same Cllr who invited officers to sit down at the table whilst they recommended an extraordinary meeting to discuss privately. RFO Ball left the meeting, Clerk Malyon left the room to allow Cllrs to discuss in private.

Both items below were reported to the Clerk as deferred on re-entry.

UNRESOLVED- Items 158 and 159 Deferred

158) Training policy- Deferred

- a) Drafting of a training policy to include a clawback clause for Wolston Parish Council
- b) Consider current training requests from Councillors, and officers.

159) To consider the Applications for the Grass cutting Tender 2026-28 and award the contract.- Deferred