

# WOLSTON PARISH COUNCIL

Parish Councillors are hereby summoned to attend the Meeting of Wolston Parish Council to be held at 7:15pm on Thursday 2 January 2025 at Brandon and Wolston Village Hall, Main Street. Wolston



Lorraine Knowles  
Acting Clerk and RFO  
23 December 2024

## NOTICE AND AGENDA

### Public Forum and Parish Matters (Commencing at 7.15pm)

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chair – this will be no later than 7.30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chair's discretion.

148. **Apologies.** – To receive apologies.
149. **Declarations of Interest (existence and nature) on items on the Agenda –** Councillors to declare any personal and/or pecuniary interest on items on the agenda.
150. **Minutes –**
  - a). To review and if appropriate, approve the minutes of the Parish Council meeting held on 5 December 2024
151. **Co-option –** To discuss and consider co-option of a prospective councillor, to receive any expressions of interest and if appropriate, vote and co-opt a councillor.
152. **Notice of Motion:** In an endeavour to make financial savings, Wolston Parish Council carry out a feasibility study to save worktime and expense by providing safe storage of essential fuels on site for larger quantities to enable site delivery and report findings to Council. (LW)
153. **Finance –**
  - a). To approve payments for December 2024.
  - b). To note payments received.
  - c). To note the latest bank reconciliation.
  - d). To approve payment for repair (replacement of glass panel) to bus shelter on School Street.
  - e). To approve payment for cover duties during PWL annual leave.
  - f). To approve payment to M. Cooper for assistance with installation of village Christmas tree.
  - g). To approve payment for Dyer's Lane play area goalposts.
  - h). To confirm termination of contract with Britannic Security for management of CCTV and ensure no outstanding liabilities.
  - i). To confirm payment of Clerk's and Councillors Expenses.
  - j). To confirm date for additional Budget 2025 – 26 meeting.
  - k). To approve back pay, April 24 to Dec 24 for WPC employees.
  - l). Finance working Group report.
154. **Planning -** Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed on the RBC Planning Portal Website [www.planningportal.rugby.gov.uk](http://www.planningportal.rugby.gov.uk). To discuss and if appropriate comment on any planning applications received. (ALL)

- a). Ref: R24/1075 – MANOR FARM, COALPIT LANE, LAWFORD HEATH, RUGBY, CV23 9HH  
 For: New agricultural building for the storage of muck/manure  
 Consultation expiry date: 18<sup>th</sup> January 2025
155. **Gritting of pavements in village:** To receive feedback and review the agreed trial gritting of pavements around village to date and make appropriate decisions. (LW)
156. **Correspondence to Councillors:** to consider and make appropriate decisions on level of correspondence to be forwarded to councillors from incoming communications to clerk. (LK/ALL)
157. **Replacement of the two full size goalposts in the Dyer's Lane Playing Field -**  
 To receive feedback on actions to date and make appropriate decisions on Required financing for replacement of goalposts, including if need to use S106 monies. (JR/LW)
158. **Working Group Delegates Reports and Recommendations –**  
 a). **Election of Councillors onto Committees & Working Groups: 2024-2025 –** subject to the co-option of Councillors at agenda item 136.  
 b). **To receive timely headlines and consider any recommendations from working groups and committees including,** Allotments Group (TW/TR), Flood Action Group (TR/SO), Neighbourhood Development Plan Group (TB), Open Spaces Working Group (LW), Communications Group (TB), Wolston, Brandon and Bretford Joint Burial Committee (LW) and make any appropriate decisions. **NB.** Work Group Leads to send highlight report/update to the Clerk for circulation to Councillors prior to the meeting.
159. **Future Agenda Items –** Councillors are requested to use this opportunity to raise items for future agendas. **NB.** Councillors are reminded that this is not an opportunity for debate or decision-making. (ALL)
160. **Date of Next Meeting –** To consider and confirm the date of 6<sup>th</sup> February 2025 as the next Parish Council meeting at The Village Hall, Main Street, Wolston at 7:15pm. If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Main Street noticeboard three clear days before the meeting is held.
161. **Exclusion of Press and Public**  
 In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.  
**Reason for Exclusion –** The exclusion is on the grounds that items of business to be discussed are likely to include discussions about staffing.
162. **Human Resources (Staffing) –** To receive any updates on any items of business that are likely to include staffing discussions and to make any appropriate decisions.  
 a). To receive an update on payment to previous clerk. Clerk.(ALL)  
 b). To provide an update on recruitment to the vacancy of the Clerk/RFO to WPC. (SO/TR)