

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, CV8 3HJ
Tel: 07863 129470
Email: wolstonpc@wolstonpc.co.uk

TO: All Councillors, Wolston Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Wolston Parish Council on Thursday 4th September at 19:15 at Wolston and Brandon Village Hall, Main Street, Wolston. Please forward any apologies for absence to me or the Chair.



Tracie Ball
RFO and Acting Clerk
28th August 2025

AGENDA

(Members of the public and press are welcome to attend)

63. **Apologies:** to receive apologies and approve reasons for absence.
64. **Information items:** to consider and discuss items for information and comment if appropriate:
 - 64.1 County Councillor report
 - 64.2 Borough Councillor report
 - 64.3 Local Government Reform in Warwickshire update
65. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
66. **Co-option** – To discuss and consider co-option of a prospective councillor(s), to receive any expressions of interest and if appropriate, vote and co-opt a councillor(s).
67. **Declarations of interest**
 - 67.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
 - 67.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
68. **Minutes of previous meeting:**

To review and if appropriate, approve the minutes of the Parish Council meeting held on 3rd July 2025, 23rd July 2025.
69. **Progress reports/information from working groups and committees**, items of update for Parish Council – to consider/decide matters relating to each as required. Councillors are asked to submit written reports prior to the meeting.
 - 69.1 Flood Action Group
 - 69.2 Allotments
 - 69.3 Wolston, Brandon and Bretford Joint Burial Committee
70. **Clerks Report - Progress report and update and decide any actions as appropriate.**
 - 70.1 Consider the replacement of the Coronation Oak Tree, and installation of a plaque
 - 70.2 Evaluate the possibility of purchasing a commemorative item related to the conclusion of the Second World War.
 - 70.3 Streetlights Maintenance Contract update
 - 70.4 Play Equipment Maintenance Contract update
 - 70.5 Play Equipment Annual inspection update
71. **UK GDPR Compliance** – With effect from 1st April 2026, Assertion 10 on the AGAR will require councils to use a council-owned domain for email and to operate an accessible website.
 - 71.1 To consider and make any necessary changes to Web and Email provider

72. Finance

- 72.1 To approve accounts for payment.
- 72.2 To approve Councillors and staff expenses
- 72.3 Review Salix loan repayment for Streetlights
- 72.4 Finance update for approval, to include bank reconciliation.
- 72.5 To note payments received.
- 72.6 Consider Grant applications and make any appropriate decisions.
- 72.7 AGAR update
- 72.8 To note the Joint Council for Local Government Services (NJC) has come to an agreement on the 25/26 pay award, applicable from 1st April 2025 to 31st March 2026
- 72.9 To confirm the set-up of the National Employment Savings Trust (NEST) occupational pension scheme, for all new employees.
- 72.10 Banking, make any decisions necessary regarding: -
 - 72.10.1 Review Mandate, including on-line banking access
 - 72.10.2 Issue of debit cards to staff

73. Planning To receive information on planning applications and decide any actions as appropriate: -

- 73.1 Update on Rugby Borough local plan
- 73.2 New planning applications are to be distributed to all Councillors on receipt.
 - 73.2.1 R25/0689 22, ELMdene Close, Wolston, Coventry, CV8 3JN, Certificate of lawfulness (Proposed) - Demolition of existing conservatory and construction of single storey flat roof rear extension.

74. Events Update– to consider/decide matters relating to each as required.

- 74.1 To include Clerk and RFO update on clarification of cancellation insurance measures in place for events due to weather and or other factors outside of PC control
- 74.2 Remembrance Sunday
- 74.3 Christmas 2025

75. Adoption of Policies.

- 75.1 to note the review and adoption of following policies
 - 75.1.1 Standing Orders
 - 75.1.2 Finance Procedures
 - 75.1.3 Grants Policy
- 75.2 To discuss any other policies which require reviewing

76. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas and are respectfully reminded that this is not an opportunity for debate or decision-making

77. Date of Next Meetings –

To confirm Thursday 2nd October 2025 at 7.15pm for the next regular meeting of the Parish Council
If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and on the Parish noticeboard **three** clear days before the meeting is held.

78. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

79. Clerk to update after seeking advice from WALC regarding Previous Clerk Additional payment decision and make any decisions necessary