

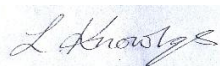
Wolston, Brandon & Bretford Joint Burial Committee

**Councillors are hereby summoned
to attend the Annual General Meeting of the WBB-JBC to be held
6.00p.m. at Dyer's Lane Cemetery and
6.30 pm on Thursday, 24th September 2026
at Wolston Baptist Church , Main Street Wolston, CV8 3HJ**

A Public Forum for members of the public and press will begin at 6.30 pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.

Lorraine Knowles, Clerk & RFO to the Committee

E-mail: wbbjbc@wolstonpc.co.uk



JBC Item no.	AGENDA	Lead
37.	Welcome: - JBC Cllrs, - Members of the Public Apologies Chair to notify members that the public section of the meeting is being recorded.	Chair
38.	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.	Chair
39.	Minutes of previous Meeting: Review and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 23 rd July 2026.	Chair
40.	Matters arising from the minutes/actions list (unless included below) • Result of BRAMMS Cemetery of the Year Awards • Members questionnaire • Explanation of how to purchase Grant of Exclusive Right of Burial sent to Parish Councils for publication on websites. • Plaque for Cemetery post box ordered.	Chair
41.	Feedback and outcomes from Cemetery Visit	ALL
42.	Correspondence: to note items of correspondence received or sent since last meeting (for information only) • Request for permission for double kerb. • Request to plant a tree. • Memorial repair - ashes plot	Clerk
43.	Notice of Motion in accordance with Standing Order no.9 Risk Assessment of Memorials in Wolston Cemetery. Submitted by Cllr. WRIGHT Wolston Burial Committee review its decision to carry out the above inspection in house by Committee members and employ a competent Registered Mason to carry out the inspection, necessary and report findings back, in an endeavour to comply with Local Authorities Cemeteries Order 1977(LACO) and safeguard the Clerk/RFO and Committee from any negligence and claims.	Vice-Chair
44.	Finance Report: To endorse (and approve, if appropriate) accounts for period 13.7.26 – 12.9.26 i) Payments made ii) Payments received iii) To note bank reconciliation	Chair
45.	Terms of Reference Update – document circulated	ALL

46.	Public Liability Insurance update Document circulated	Clerk
47.	Information only (a) Purchase of Exclusive Rights of Burial COOPER (b) Prepurchase of Exclusive Right of Burial None (c) Subsequent interment of ashes INGRAM	Clerk
48.	Memorials: (information only) Permits for memorials • NIX – Additional inscription & transfer EROB • POOLE – Additional inscription & transfer EROB • WATSON – Memorial application	INFO
49.	Transfer of EROB • KENNEY • DENTON/INGRAM	INFO
50	Cemetery Regulations To update the Cemetery Regulations in respect of memorial repairs.	ALL
51	To discuss and approval submission of a request to Wolston Parish Council to include Dyer’s Lane Cemetery on the Parish Council Asset Register in view of future Council reorganisation.	Vice-Chair
52.	Proposed Removal of Commonwealth Graves sign from Cemetery fence.	Clerk
53.	Proposal for establishing a Garden of Remembrance in Dyer’s Lane Cemetery To consider and approve submission of proposal to Wolston and Brandon & Bretford Parish Councils	Clerk
54.	Cemetery Maintenance and Grass Cutting Review: i) No grass cutting July & August 2026 ii) Groundsman Contract	All
55.	AOB & Future Agenda Items: Cllrs to advise Clerk at least 10 working days prior to next meeting.	
56.	Date and Venue for next meeting – 6:30p.m.Thursday 26 th November 2026 at Wolston Baptist Church.	
57.	Exclusion of Public and Press In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the WBBJBC resolves that the press and public be excluded from the meeting during consideration of other Agenda items due to the confidential nature of the business transacted, where the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and therefore exempt from public disclosure.	
58.	Committee Personnel Matter i) Clerk salary increment on payment scale	
Close of Meeting:		