

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

Telephone: **07305 147713** E-mail: clerk@wolstonparishcouncil.gov.uk

Parish Councillors are hereby summoned to attend the extra meeting of Wolston Parish Council to be held at 6:30pm 11th August 2026, at Wolston Baptist Chapel.



Cllr Rainey
Chair

DATE 5th August 2026

AGENDA.

77. Apologies – To receive apologies and approve reasons for absence.

78. Declarations of Interest

78.1 To declare any personal interests or prejudicial interests in items on the agenda and their nature.

78.2 To receive, consider and approve any requests for dispensation relating to agenda items.

78.3 To consider any requests for dispensation from a member who may have a DPI or an ODI to allow them to stay/speak in the meeting during the consideration of the item.

79. Approval of the minutes of previous meetings if circulated:

To approve the minutes of the previous meeting as circulated and authorise the Chairman to sign them as a correct record.

- a. To approve the Minutes of 2nd July 2026
- b. To approve the Minutes of Extraordinary Meeting 14th July 2026

80. Finance

1. To receive and approve the schedule of payments presented by the Responsible Financial Officer and take any decisions necessary.
2. To receive and approve councillors' and staff expenses and to note the payment of staff wages, with personal information summarised where appropriate.
3. To receive and consider the recent changes to government guidance relating to councillor and officer expenses and allowances, and to determine whether any amendments to the Council's current arrangements or policies are required and agree any appropriate action.
4. To receive the Responsible Financial Officer's report regarding the Council's banking arrangements and, where appropriate, to:
 - o a. Appoint the Councillors who will act as authorised signatories and mandate holders for:
 - o Lloyds Bank; and
 - o HSBC Bank.
 - b. Determine which Councillors and officers will be granted internet banking access for each account held with Lloyds Bank and HSBC Bank.
 - c. Determine the level of access granted to each authorised user, including, as applicable:
 - o view only access;
 - o payment initiation authority;
 - o payment authorisation rights; and
 - o administrative access.

d. Authorise the Responsible Financial Officer to arrange for all former councillors, former officers and any other individuals no longer authorised to act on behalf of the Council to be removed from:

- bank mandates;
- online banking profiles;
- user accounts; and
- all other banking authorities and permissions.

e. Confirm that the Council's banking arrangements will continue to operate in accordance with its Financial Regulations and approved internal-control procedures, including a presentation by the RFO on the requirement for appropriate separation of duties and dual authorisation of payments.

5. To review the Council's Financial Regulations relating to banking and electronic payments and to consider and approve any amendments required to reflect the Council's agreed online-banking arrangements.

81. To consider and respond to the Rugby Borough Local Plan request for comment due before September 1st 2026 and to receive an update from our Ward Councillors.

a. To make any appropriate decisions accordingly

b. To review and consider whether to continue the development of the partially completed Wolston Neighbourhood Plan in the light of the update of the RBC-NDP team and our planning consultants' latest opinions and to make any appropriate decisions.

82. Update regarding the unitary authority taking into consideration information received from Thurlaston PC who, like Wolston, support a single unitary authority and to make any appropriate decisions.

82.a The council to consider and agree to produce a document highlighting those community assets needing to be safeguarded from future loss including all Council leases and properties, for submission to any new appropriate authority to which Wolston may be linked.

83. CONFIDENTIAL MATTERS: TO CONSIDER THE EXCLUSION OF THE PUBLIC AND PRESS IN THE PUBLIC INTEREST FOR DISCUSSIONS AND DECISIONS IN RELATION TO EITHER PERSONNEL MATTERS OR LEGAL MATTERS.

83.1 NOTICE OF MOTION UNDER STANDING ORDER No 9

To Consider the Restructuring of Wolston Parish Council Administration Personnel

Wolston Parish Councillors review the continuing problems caused by the introduction of the two-officer structure in order to improve the Council's working. This could reduce costs, remove duplication of duties and regain public confidence.

83.2 Staffing update from the interim chair of HR and the Chair.

To update councillors on the current staffing issues and the professional advice pertaining and to agree decisions on next steps.

84. Date of Next Meetings –

To confirm Thursday 3rd September 2026 at 7.15pm for the next regular meeting of the Parish Council at Wolston & Brandon Village Hall, Main Street, Wolston

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.