**Councillors are hereby summoned to attend a meeting of the WBB-JBC to be held 6.30 pm on Thursday, 20th February 2024 at Wolston Baptist Church, Main Street, Wolston, CV8 3HJ.**

***A Public Forum for members of the public and press will begin at 6.30 pm*** *to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair’s discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.*

Revd Iain Rennie, Chair to the Committee (06/02/2024) E-mail: [wbbjbc@wolstonpc.co.uk](mailto:wbbjbc@wolstonpc.co.uk)

**AGENDA**

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| **JBC No.** | **ITEM** | **Papers** | **Lead** |
| 267 | **Apologies: -**To receive Cllrs apologies and reasons for absence.  **Welcome: -** New JBC Cllrs, (elected from Wolston PC)  - New Clerk and RFO  - Members of the Public |  | IR |
| 268 | **Declarations of Interest (existence and nature) on items on the agenda:** Councillors to declare any personal and/or pecuniary interests on items on the agenda. |  | IR |
| 269 | **Minutes of previous Meeting: R**eview and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 10 October 2023 | Minutes | RG |
| 270 | **Matters arising from the minutes/actions list (unless included below)** |  | All |
| 271 | **Progress Report:** to note report (for information only) |  | IR |
| 272 | **Correspondence:** to note items of correspondence received or sent since last meeting (for information only). |  | IR |
| 273 | **Finance:** Consider, endorse (& approve, if appropriate), accounts:  (a) Payments for period 13/10/2023 to 12/01/2024  (b) Payments received for period 13/10/2023 to 12/01/2024.  (c) To Note the Bank Reconciliation. | Paper 1  Finance Report | IR |
| 274 | **(a) Purchase of Exclusive Rights of Burial**   * *Graves & Ashes:*   **(b) Interments:** | For information | IR  See also 273 |
| 275 | **Memorials:**  **Additional Inscriptions**:  **Kerbs***:* | For information | IR  See Item 273 |
| 276 | **Cemetery Maintenance & Review:**  **\***Grass cutting;  \*General maintenance |  | IR |
| 277 | **Cemetery Progress- Reviews**  (a) South-side-Ground Conditions (b) Lay slabs for new plots (c) Benches. (d) Hearse turning area. (e) New Gates |  | IR and All |
| 278 | **Digital Software System**: Burial Plots & Book-Keeping |  | IR |
| 279 | \* Removal of broken headstones (>100 yrs old)  \* Shed & spoil heap  \* Locate spare water tank to rear of chapel  \* Review eligibility of Users  (Cemetery Regulations’, Minute 170, Revision 2022 | Paper 2 | IR and All |
| 280 | **AOB & Future Agenda Items:** Cllrs to advise Clerk at least 10 working days prior to next meeting. | | |
| 281 | **Date and Venue for next meeting - TBA** | | |
| 282 | **Exclusion of Public and Press**  In accordance with Para 1 (2)of the Public Bodies (Admission to Meetings) Act 1960, the WBBJBC resolves that the press and public be excluded from the meeting during consideration of other Agenda items due to the confidential nature of the business transacted, where the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and therefore exempt from public disclosure. | | |
| 283 | **Committee Personnel Matters**: Progress on new Clerk & RFO | | IR & LK |
| Close of Meeting | | |  |

SIGNED: ..................................................................(Chair of WBB-JBC) Dated: .........................