

Wolston, Brandon & Bretford Joint Burial Committee

Dyer's Lane Cemetery, Wolston Regulations

1. Introduction

- 1.1. These regulations apply to the cemetery at Dyer's Lane, Wolston, CV8 3HE, owned and managed by the Wolston, Brandon & Bretford Joint Burial Committee.
- 1.2. Plans showing the grave spaces and copies of current fees and other information are available from the Clerk to the Wolston, Brandon & Bretford Joint Burial Committee.

2. Contact Details

- 2.1. All interment bookings, general enquiries and comments regarding the cemetery should be directed to the Clerk:

Lorraine Knowles, 2 Main Street, Wolston CV8 3HJ email: wbbjbc@wolstonpc.co.uk

- 2.2. These Regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other appropriate regulations currently in force.

3. Admission to the Burial Grounds

- 3.1. The Cemetery is a place of peace and quiet reflection. It is also a work place. Visitors to the site are welcome, but please respect the special nature of the site, the needs of other users, and safety factors. No games, sports, riding of bicycles, skateboards, roller blades or similar are allowed in the cemetery. No consumption of alcohol or drugs may take place within the cemetery, and anybody under the effects of such substances will not be admitted or be required to leave.
- 3.2. Any person creating a nuisance or a disturbance, such as interfering with a funeral, grave, headstone, flowers, trees etc, will be required to leave the cemetery immediately and may be the subject of subsequent legal action.
- 3.3. Children are welcome in the cemetery ground but must be supervised by a responsible adult. It is particularly important that children are not allowed to climb on any monuments within the cemetery.
- 3.4. Dogs are permitted in the cemetery but must be on a lead and kept under control. Owners must take responsibility to clean up after their dog. A dog waste bin is sited at the front of the cemetery.
- 3.5. Visitors with disabilities or other special requirements should contact the Clerk who will be pleased to assist.
- 3.6. The cemetery may be opened and closed at such times as the Joint Burial Committee determines.

3.7. Vehicles are not allowed in the cemetery except for a hearse and a maximum of two vehicles to carry mourners. Additional vehicles for mourners shall park in the car park. Any hearse or other vehicle used by mourners shall stay on the access rack and turning circle and shall not be driven across unused grave spaces.

3.8. Vehicles for constructing graves or conveying materials are also permitted.

4. General Regulations

4.1. No employee of the Joint Burial Committee is allowed to take any gratuity, or to undertake paid private work of any kind in connection with the cemetery either in their own time or during their employed hours.

4.2. No person shall canvass or solicit business in the burial grounds.

4.3. All fees for interments or memorial works must be paid in full to the Joint Burial Committee in advance.

4.4. The Joint Burial Committee will publish a scale of fees and charges annually. Residents of the area will qualify for reduced fees compared to non-residents. A resident is defined as somebody who, immediately prior to their death, was a resident of Wolston, Brandon or Bretford, or who lived in the area and moved out of the area less than 24 months before their death.

5. Graves

5.1. Graves available in the cemetery are on consecrated ground. The selection of grave spaces shall be at the final discretion of the Joint Burial Committee, but the wishes of applicants will be met wherever possible.

5.2. Every interment shall take place in a private grave. Private graves are graves to which an Exclusive Right of Burial has been issued.

5.3. The Exclusive Right of Burial for a grave can be purchased for a period of 100 years. A Right to Erect a Memorial is a separate purchase.

5.4. The Exclusive Right of Burial can be purchased in advance of need, i.e. pre-purchased – the fee for this is more than at the time of need. The Exclusive Right of Burial can only be transferred to another person or persons who are entitled and via the legal process adopted by the Joint Burial Committee.

5.5. Transfers of Grants of Exclusive Right of Burial must be registered with the Joint Burial Committee and the appropriate fee paid.

5.6. Memorials will only be permitted on purchased graves. Memorials must conform to the regulations given at 9 below.

5.7. All graves will be excavated and prepared for interment by the Joint Burial Committee appointed contractors only. No other person or company will be allowed to undertake any excavation within the cemetery except with the express permission of the Clerk. The depth of each grave will be

determined by the Joint Burial Committee in accordance with the provisions of the Local Authorities Cemeteries Order 1977.

- 5.8. Following the interment the appointed contractor will back fill the grave with earth within 6 hours. The back filled earth must be well consolidated and the surface will be covered turf which will be no more than 12" (30cm) above the level of the surrounding grass. All surplus soil will be removed from the cemetery.
- 5.9. With the passing of time, the back filled earth will level out and on occasions sink below the surrounding grass, Joint Burial Committee staff will make the decision and take action to refill and level the grave surface.

6. Coffins

- 6.1. Coffins and urns for burial must be made from suitable bio-degradable materials such as wood, wicker, cane, bamboo, wool, cardboard etc.

7. Booking of Interments

- 7.1. A provisional booking for an interment may be made by telephone or email to the Clerk.
- 7.2. The provisional booking should be followed up by the submission of a completed Notice of Interment (form supplied by the Clerk) to Clerk in advance of the intended date and time of the interment. Receipt of the fully and correctly completed Notice of Interment will act as confirmation of the provisional booking.
- 7.3. In respect of private graves, the Deed of Grant for the Exclusive Right of Burial will be registered in the name of the applicant for the burial indicated on the Notice of Interment and signed by that person.
- 7.4. The **exact size** of the coffin, casket or container must be given in writing to the Clerk as soon as possible after the provisional booking, together with any other pertinent information relating to its size and shape (e.g. locking bar handles, casket shape, wicker coffin etc). The Clerk will ensure that these details are supplied to the grave digger in order to determine the dimensions of grave to be excavated.
- 7.5. As much information relating to the funeral as possible must be given to the Clerk in advance, in particular any individual requests.
- 7.6. If the grave is purchased and is to be reopened for a further interment, the written permission of the registered grave owner must be given, except where the burial is that of the registered grave owner.
- 7.7. It is the responsibility of the person making the funeral arrangements to ensure that any memorial on the grave is removed from it at least 48 working hours prior to the date and time of the a second interment.
- 7.8. The Certificate given by the Registrar of Births and Deaths or an order of the Coroner must be delivered to the Clerk prior to the funeral.

7.9. Fees for the interment must be paid fully in advance to the Clerk.

8. Interments

- 8.1. Interments will normally only be permitted Monday to Friday (excluding Bank or other Public Holidays), not before 10:00a.m. and not after sunset. It may be possible to arrange an interment outside of these times subject to additional cost. Please contact the Clerk to obtain written permission if a time outside of the permitted hours is required.
- 8.2. The time appointed for an interment must be punctually observed. The Joint Burial Committee reserves the right to delay a late arriving interment in the event that it impacts on another.
- 8.3. It is the responsibility of the person making the funeral arrangements to organize a Minister or Officiant for the interment if one is required.
- 8.4. Any floral tributes from the funeral will be placed on top of the grave following backfilling. Once floral tributes have decayed, they will be removed by Joint Burial Committee staff (unless family have already removed them).

9. Memorials

- 9.1. The Joint Burial Committee has adopted a Management of Memorials Policy dealing with current and future memorial installations, safety inspections and making safe unstable memorials. Monumental Masons carrying out work in the burial grounds must comply with the Council's Management of Memorials Policy.
- 9.2. All memorials fixed in the cemetery must comply with British Standard 8415 (Latest version) and the British Register of Accredited Memorial Masons (BRAMM) Blue Book (Latest version).
- 9.3. Ground anchors and fixing systems used in the construction of memorials must have a certificate of compliance with BS8415 (Latest version).
- 9.4. Only those monumental masons' businesses that are BRAMM accredited, and those monumental masons that hold a current BRAMM Fixer Licence, will be able to work in the cemetery. Fixers who do not hold a BRAMM Fixer Licence will only be permitted to work under the direct supervision of a mason who holds a BRAMM Fixer Licence.
- 9.5. Memorials will only be permitted on purchased graves.
- 9.6. Memorials other than those fixed by a BRAMM accredited monumental mason are not allowed. Fences cannot be erected around a grave nor the space defined other than through planting of suitable plants or the installation of proper kerbsets by a BRAMM accredited monumental mason. Trees and shrubs are not permitted.
- 9.7. Before any memorial may be erected or works undertaken to an existing memorial, an application for the Right to Erect a Memorial must be submitted to the Clerk on the appropriate form supplied by the Clerk. The grave owner must sign the form to give their permission for the proposed memorial/works.

On approval by the Joint Burial Committee a permit will be issued to the responsible monumental mason.

- 9.8. Memorials must be constructed of materials suitable to the environment and period of grave lease. The Joint Burial Committee reserves the right to reject an application for any memorial that it deems unsuitable.
- 9.9. No gravestone, monument, memorial inscription, kerb or railing will be erected without the permission of the Joint Burial Committee. If erected without permission any such item will be removed without notice. All such work will be under the control of the Joint Burial Committee and all such precautions necessary to protect the property of the Joint Burial Committee, or any monuments already erected, shall be taken as the Joint Burial Committee may require and direct.
- 9.10. A plot for a grave shall be 6.5' (2metres) (6.5'), measured from the back of the headstone, with a maximum width of 30" (750mm) measured from outside edges of kerbstone. The maximum height of grave memorials is 30" (750mm), the maximum width is 24" (600mm) and the depth is 12". The memorial must be a minimum of 3" (76mm) thick. The Joint Burial Committee will consider the installation of kerbsets if they are constructed to current recognized industry standards. A covering entirely over the grave of any kind of stone is not permitted.
- 9.11. Graves will be spaced 2' (60cm) apart side to side and 3'3" (1m) apart, top to bottom.
- 9.12. A cremation plot will measure 2' (0.6m) by 3' (0.9m) No kerbset or fence is allowed on a cremation plot. The maximum permitted headstone height is 24" (0.6m) including height of plinth, 17" (43cm) wide and 3" (76mm) depth for an ashes plot.
- 9.13 The cremation plots will be spaced 15" apart side to side and 3'3" from the surrounding row of grave spaces.
- 9.14 The monumental mason must inscribe the company name only on the reverse of the stone towards the base in lettering not more than 1" (2.5cm) high. No trademark, phone number or other advertising will be allowed
- 9.15 Monumental masons MUST remove all arisings from the cemetery at the conclusion of their work, and must leave the area in a tidy condition. It is not possible for memorials to be stored in the cemetery prior to re-fixing following a burial – all such memorials must be removed from the site by the memorial mason appointed to remove the memorials prior to the grave being excavated.

10 Care of Graves and Memorials

- 10.1 All memorials are erected at the sole responsibility of the owner and the Joint Burial Committee shall not be held responsible for any damage to or caused by the memorial, however so incurred. The memorial remains the responsibility of the grave owner during the lease period of the grave. The Joint Burial Committee reserves the right to repair or make safe any memorial which becomes unsafe or falls in to disrepair, and to recover any expenses from the registered owner. The Joint Burial Committee will undertake routine safety checks on all memorials, and will notify the grave owner at the last registered address of any necessary works to make the memorial safe. The grave owner will be given a period of 6 months from the date of the letter to effect the necessary repairs. The Joint Burial Committee reserves the right to temporarily make safe any memorials that pose a threat until such works are

completed. If the grave owner does not arrange for the repairs to be made, the Joint Burial Committee may repair or remove the memorial at the owner's expense.

- 10.2 Grave spaces must be kept in a neat and tidy condition, and all litter and dead floral tributes must be removed from the site or deposited in provided bins.
- 10.3 All flower holders or other items left on graves must be made of non-breakable material. Any items left on graves are at the owners' risk and the Joint Burial Committee cannot be held responsible for any damage to them howsoever caused. The Joint Burial Committee may remove any articles from any grave that are likely to cause risk, damage or offence to other visitors to the cemetery or which interfere with the Joint Burial Committee's maintenance of the site.
- 10.4 In order to preserve the dignity of the cemetery, no trees, shrubs, fences or alcohol containers of any kind shall be planted or placed upon or adjacent to any grave. Any such items will be removed without notice.
- 10.5 Grave owners will be permitted to place personal items on either side of the memorial and/or on a one foot strip to the front of the memorial. Grave owners are requested to adhere to this rule so as to enable maintenance of the grass areas without risk of damaging any personal items.
- 10.6 No trees may be planted on graves. Only suitable planting such as annual bedding or small shrubs only will be permitted on traditional graves and in the head border of lawn graves. The Joint Burial Committee may remove any plants that it considers unsuitable or that infringe on other grave spaces or interfere with the Joint Burial Committee's maintenance work.
- 10.7 Erection of any memorials, including benches, trees, etc. not on a grave space are only permitted after approval by the Joint Burial Committee. If put up without permission, any such item may be removed without notice. All such work shall be under the control of the Joint Burial Committee and all such precautions necessary to protect the property of the Joint Burial Committee, or any monument already erected, shall be taken as the Joint Burial Committee may require or direct.
- 10.8 The Joint Burial Committee reserves the right to amend these regulations and to deal with any circumstances or contingency not provided for in the regulations as necessary.**

**By order
Wolston Brandon & Bretford Joint Burial Committee
May 2025**