

Bank reconciliation template WOLSTON PARISH COUNCIL.

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 on Section 2 of the AGAR and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that outstanding payments should be entered as negative figures.

	£	£
Balance per bank statements at 31 March 2024:		
Account 1	52,074.26	
Account 2	88,438.24	
Account 3		
Account 4		
Account 5		
	140,512.50	
Petty cash (if applicable)		
Add: outstanding receipts (enter these as positive numbers)		
Less: outstanding payments (enter these as negative numbers)		
	-72.93	
	-669.2	
	-62.87	
	-30.82	
	-0.9	
	-205.65	
	-240	
	-114	
	-15	
	-1,764.00	
	-396.79	
	-34.86	
	(3,607.02)	
Balance per cashbook at 31 March 2024		136,905.48
(should agree to Box 8 on Section 2)		

Outstanding receipts

This should include any amounts received which have been recorded in the cashbook as being received in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.

Outstanding payments

This should include any amounts paid which have been recorded in the cashbook as being paid in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.

Bank Account Latest Reconciliations

Start of year 01/04/23

up to 31/03/24

Business Account

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
13	£51,823.60	£52,074.26	£52,074.26	01/03/24	31/03/24
Uncleared and unrepresented effects			Debit (£)	Credit (£)	Balance (£)
31/10/23				0.00	52,074.26
Total uncleared and unrepresente			0.00	0.00	

Community Account

Statement Number	Opening Balance	Statement Balance	True/ Cashbook Balance	Opening Date	Closing Date
25	£104,203.02	£88,438.24	£84,831.22	01/03/24	31/03/24
Uncleared and unrepresented effects			Debit (£)	Credit (£)	Balance (£)
29/01/24	106736		72.93		88,365.31
14/03/24	106749		669.20		87,696.11
14/03/24	106757		62.87		87,633.24
14/03/24	106759		30.82		87,602.42
14/03/24	106763		0.90		87,601.52
19/03/24	106764		205.65		87,395.87
21/03/24	106766		240.00		87,155.87
21/03/24	106767		114.00		87,041.87
31/03/24	106736		15.00		87,026.87
31/03/24	106769		1,764.00		85,262.87
31/03/24	106770		396.79		84,866.08
31/03/24	D/D Shell Energy Feb		34.86		84,831.22
Total uncleared and unrepresente			3607.02	0.00	

TIM WILKS