

**Wolston Neighbourhood Plan**  
**Minutes of Co-ordination Group meeting 10<sup>th</sup> March 2020, 7pm**  
**Held at Parish Council Office**

**Present:** Cllr Tracie Ball (Finance & Communications), Cllr Bob Grainger (Housing), Clare Malyon (Built Environment & Natural Environment), Debbie Pritchard (Community Sports Leisure & Well-being), Gillian Waddilove (secretary), Tim Willis (Project Manager & CG Chair).

1. **Notes of last meeting:** File note of last meeting had been circulated. RG suggested a change to the description of what he sent to NP of APS; the alteration will be made and the note circulated again. GW 12/3/2020
  
2. **Proposal to list as a local listing, the allotments site:** TB proposed this listing at the SG Meeting held on 25<sup>th</sup> February. There was some discussion of whether the NDP team should propose this, or whether it would be better initiated from the Parish Council. The SG has already agreed the proposal. Cllr TB will propose this for the next PC agenda. Cllr RG suggested that there may be other buildings to be listed in this way. TB 25/3/2020
  
3. **Project Manager's Report on Progress:** CM reported on conversations with NP of APS, who now has the latest version of the Draft Plan to work on. RG is now ready to move on to gathering evidence and developing housing policies from that. CM stated that NP was now authorised to progress each section, and she will make contact to establish a date for the work to be returned to the NDP team for further work. RG is willing to have a conversation with NP, to help the work on Housing policies along; CM will arrange for this to take place before 20<sup>th</sup> March. TB assured the team that there are 30 hours of time with NP of APS already budgeted for. CM 12/3/2020  
DP reported that she is still trying to ask officials in the Education dept. at Warwicks CC. for information on predicted numbers of pupils in Wolston. RG 13/3/2020  
Following interest around the village in measures to reduce traffic speeds, DP has drafted a survey. Team members commented, and RG will reformat and do some editing of wording. It was proposed that 'Survey Monkey' is used for the initial survey, but also forms will be printed and handed out at the Scouts' Duck Race on April 5<sup>th</sup>, and possibly distributed to all houses in the village. Cllr TB suggested a budget of £250. DP/TB 20/3/2020  
All other wgs are awaiting the work by APS.
  
4. **Finance Update:** CM 15/3/2020  
CM has £48 expenses to claim in the current year.  
The traffic survey work can be completed within the current year's budget. TB 15/3/2020  
TB will encourage APS to submit their invoice for 2019/2020, and seek out the invoice from the Church Office for printing.
  
5. **SG meeting 24th March:** the agenda will include an update on the plans for a traffic survey. GW 19/3/2020
  
6. **Any Other Business: (i)** Cllr TB / CM will submit a piece for the Avon Grapevine, on the topic of the planned traffic survey. TB 16/3/2020  
**(ii)** a lady (Jessica Pinson) who attended the last PC meeting works for a charity called 'Grapevine' which works on community cohesion (website [www.grapevinecovandwarks.org](http://www.grapevinecovandwarks.org)). CM will follow up to assess where we might use the charity's services.

There being no further business, the meeting closed at 7.50pm.

**Dates of next meetings:**

SG: Tuesday, 24<sup>th</sup> March 2020 7.00pm in the St Margaret's Church Rooms

Next PC is on Thursday 2<sup>nd</sup> April 2020.

Next CG: 14<sup>th</sup> April 2020 7pm in the Parish Office.

GW collect keys  
RG arrange  
Access & keys

