

WOLSTON, BRANDON & BRETTFORD
JOINT BURIAL COMMITTEE

MINUTES OF THE MEETING HELD AT THE LEISURE CENTRE, WOLSTON AT 7.30PM ON
THURSDAY 20th FEBRUARY 2020

Members of the public in attendance: Two

Public forum topics:

A resident raised concerns about the muddy state of the Cemetery car park. The Chairman explained that a civil engineer had inspected the site and provided a quotation to improve the situation with 'Teran' matting overlaid with road planings. As the quotation is over £2,000 two further competitive tenders are required. These are in hand and once received, an extraordinary meeting of the WBBJBC will be called to put the work into action.

A resident raised concerns about the trees, hedges, piles of wood and brambles at the front of the cemetery and also the little hedge. The Chairman said that these will be inspected and addressed.

A resident raised concerns about the concrete bin in the car park, which was difficult for the lengthsman to empty. The Chairman said that this will be investigated.

A resident raised concerns about the Lovatt grave which had sunk. The family had been in touch with the clerk, who had arranged for the grave to be topped up on Monday 24th February by the gravedigger when he prepares the re-opening of the grave for Mrs Payne.

A resident raised concerns about the damaged setts adjacent to the public highway which could be a trip hazard outside the Cemetery entrance. The PC lengthsman had repeatedly re-set the granite sets and had suggested kerbs as an alternative, but it was thought that this would require a fresh planning application. The resident will provide the clerk with contact details for a Mr Cooper of Lammas Court who might undertake to re-concrete the setts.

A resident reported that some Dog-walkers were now parking at the Cemetery and letting their dogs off in the Cemetery (since the CCTV system has been installed at the Recreation Ground.) He was thanked for picking up the dog poo every morning.

Present

Councillor Mr David Cross
Councillor Mr Timothy Harvey-Smith
Councillor Mr Andrew Kirby
Councillor Reverend Iain Rennie (Chairman)
Councillor Mrs Mary White
Councillor Mr Peter Wilson
Mrs Juliet Carter (Clerk)

50 JBC 2020 Apologies

It was resolved that apologies for absence from Councillor Mr Robert Grainger on grounds of ill health & be recorded and the clerk was asked to send him a card from the committee.

51 JBC 2020 Minutes

Minutes of the Meetings held on 17th December 2019, having been circulated to the Committee members, were proposed by Councillor Mr Peter Wilson and seconded by Councillor Mr Timothy Harvey-Smith to be a true record, this was agreed unanimously and the minutes were then signed by the Chairman, Councillor Reverend Iain Rennie.

52 JBC 2020 Matters Arising

Drains

A civil engineer had inspected the drains and provide a quotation of £180 +VAT to clear the two manholes and trace the drainage. It was proposed by Councillor Mrs Mary White and seconded by Councillor Mr Andrew Kirby to accept the quotation and commission the work, this was unanimously agreed.

Moles

Maria Meede the parish council clerk had been in touch with Rugby Pest Control and agreed that the WBBJBC should pay £20 per month to WPC, for the moles to be controlled in the Cemetery, and that the WPC will reclaim the VAT.

53 JBC 2020 Treasurer's Report February 2020

Expenditure

Lakeside Grass cutting	£540.00
Lakeside Grass cutting	£270.00
Rugby Pest Control moles	£216.00
J Carter clerk's expenses	£45.97
Rotherhams & Co solicitors, transfer of deed	£598.00
Information Commissioner	£40.00
Stephen Hill anchor fixing Craven	£144.00

Income

Deposit account interest	£19.84
R Smiton ashes plot parishioner	£345.00
T Beers new memorial PD Timms	£180.00
H E S Brooks re-open for ashes interment parishioner	£175.00
K Grzegowski new memorial PD Timms	£180.00
VAT refund	£267.00
D Cooper additional inscription	£85.00
J Craven anchor fixing	£120.00
R Smiton new memorial	£180.00
H Harrison new memorial	£180.00
Deposit account interest	£21.15
Donation from Mrs Darwood	£10.00
A Cross headstone & kerbs S Hill	£305.00

It was proposed by Councillor Mr Peter Wilson and seconded by Councillor Mr David Cross to accept the Treasurer's report and bank reconciliation, which had previously been circulated and this was agreed unanimously. The Bank Statements were also signed.

54 JBC 2020 Budget

The three quotations from Mr Stephens had not been included when drawing up the budget and if they were included, i.e. a sum of £4925 in addition to the £500 already budgeted under maintenance, the total expenditure for 2020 would then be £11807, with a deficit of £7197. With the amount in the deposit account already ring fenced for purchase of land, the committee felt that it was time to reconsider requesting a precept next year from the two parish councils, which had not been done since 2018. The matter of precepts was not on the agenda and therefore could not be discussed in full, but the clerk was asked to contact the two parish clerks informally to let them know the position.

Lakeside had agreed to keep the price of their grass cutting contract the same and will do one cut in March.

It was proposed by Councillor Reverend Iain Rennie and seconded by Councillor Mr Andrew Kirby to adopt the amended budget and this was agreed unanimously.

55 JBC 2020 Fees

It was proposed by Councillor Mr Peter Wilson and seconded by Councillor Mrs Mary White to increase the fees by 10% each year for the next three years and this was agreed unanimously.

As from 1st April 2020

FEES & CHARGES WOLSTON CEMETERY, DYERS LANE, WOLSTON, WARWICKSHIRE

Interments where exclusive rights are granted

Exclusive rights of burial for first burial for parishioner	£632.50
Non parishioner	£1,265.00
Child up to 16 years parishioner	nil
Child up to 16 years non parishioner	£319.00

Subsequent burials or interments

Person over 16 years	£379.50
Non parishioner	£759.00

Subsequent burials of cremated remains only in existing grave

Parishioner	£192.50
Non-Parishioner	£385.00

Cremation Plots in Garden of Rest

Parishioner	£379.50
Non-Parishioner	£759.00

Memorials

Where exclusive rights have been granted

Headstone – new memorial	£198.00
Additional memorial	£115.50
Additional inscription	£93.50
Kerbstones	£137.50
Memorial vase (up to 1’ 3” high x 1’ wide)	£44.00

56 JBC 2020 Memorial

An application for new memorial, with kerbs and photograph for Andrew Cross was approved unanimously.

57.JBC 2020 Exclusive Rights & Interments

Djordija POPOVIC new grave non parishioner 7M previously reserved

58 JBC 2020 Any Other Business

Water Supply

In view of the fact that the quotation from Mr Stephens for the water supply was half the sum quoted to him by Severn Trent and therefore it would be impossible to obtain a competitive quotation, it was proposed by Councillor Reverend Iain Rennie and seconded by Councillor Mr Andrew Kirby to accept Mr Stephens’ quotation of £2880.00 +VAT, without going to competitive tender. This was agreed unanimously.

Internal Audit

The clerk will ask Mrs Meede’s advice on the need for an internal auditor and approach Mr Meredith if necessary.

59 JBC 2020 Date of Next Meeting

It was agreed to hold an extraordinary meeting once the quotations for work on the car park were received. The next ordinary meeting of the Committee will be on Thursday 14th May, starting with a site meeting at the cemetery at 7.00 pm, then adjourning to the Community Centre.

The meeting closed at 8.40 pm.