

**Wolston Neighbourhood Plan
Minutes of Steering Group meeting
St Margaret's Church Rooms 7pm 28th January 2020**

NUM		Action
Open Forum	<p>Lesley Blay: re the extraordinary PC meeting held 23rd January 2020, re-iterating PC support for the planned designation of the allotments site as a Local Green Space, and their support for the planning application for the same area: she appreciates the work over a long time of all involved with the Plan and hopes that we can have the Plan ready for referendum on the day of District Council elections in May.</p> <p>JR responded that we needed to get that confirmation from the PC of their continued support for designation of LGS as we had suggested, before proceeding. TW (project manager) is clear that we need to separate the work of the NDP team from any 'allotments for or against' group, and submit our Plan according to the evidence we have gathered. TW, with the support of NP of APS, says that if we (NDP team) support the planning application or object to the planning application, we will be 'out-of-line'. What we need to do is to comment on the planning application, commenting as the authors of an emerging NDP, supported by our evidence and by the PC's endorsement. We also need to include that Rosconn do not have our 'emerging housing policies' as they have claimed in their section 106 submission seen by the PC, as we have not consulted on any such policies.</p> <p>Cllr LW commented that we need to remember that the site in question is already an Open Space, and an asset of community value.</p> <p>Cllr SC raised the point that if the planning application fails, the LGS designation needs to be in place.</p> <p>JR said we do note the need to press on with the Plan to the referendum stage as soon as possible.</p> <p>GT commented on the lack of alignment between the NDP and the PC.</p>	
19.64	<p>Apologies were received from Wendy Gilsean (SG), Caroline Payne, Kevin Payne, Cllr Tracie Ball, Cllr Tim Harvey-Smith, Cllr Bob Grainger.</p> <p>Present: Lesley Blay (SG), Cllr Sonya Cross (SG), Keith Francis, Roger Ingles (SG), Paul Jennings, Clare Malyon (SG) (Vice Chair), Debbie Pritchard (SG), Jock Rainey (SG) (Chair), Graham Tyler (SG), Gillian Waddilove, Tim Willis (SG) (project manager), Cllr Laurie Wright (SG).</p>	
19.65	<p>Declarations of interest in items on the agenda – None were made.</p>	
19.66	<p>Minutes of the last meeting of the Steering Group held 26th November 2019 were circulated: LW moved approval, seconded by CM, agreed unanimously that this was a true record, and the minutes were signed.</p>	
19.67	<p>Correspondence Received: a list was tabled and is appended.</p>	
19.68	<p>Finance:</p> <p>Cllr Tracie Ball sent report</p> <p>(i) that the room use invoice from St Margaret's Church has been received for once-monthly use of the Church Rooms for 2020.</p> <p>(ii) that a budget of £2,000 has been agreed with the PC for the NDP work for 2020 - 21 financial year.</p>	

19.69	<p>Report from Parish Council Meetings and consideration of a way forward for the Plan: JR commented that as explained in the Open Forum the PC agreed to support our position re designation of Local Green Spaces. He proposed we move to the Project Manager's report.</p>	
19.70	<p>Progress against Project Plan: TW: we need to push on with the Plan as fast as we can. As soon as we submit a Draft Plan to RBC, the 'weight' accorded the Plan increases rapidly. Cllr LW proposed: that the SG strongly supports the Project Manager's suggestion of progressing the Plan as soon as possible. The SG endorses the continuation of the Open Space designation, and the proposed LGS designations on which we have consulted. TW will draft a letter of comment on the planning application currently being considered by RBC for the North side of the allotments. Seconded by GT, the proposal was carried unanimously. TW continued with his comments on the progress of the Plan, and asked for comment from wg leads. CM remarked that on the advice of NP of APS, she has scaled down the character assessment exercise. NP has commented on the Housing chapter draft of the Plan in detail, and CM proposed that we submit the whole Draft Plan to NP and ask him to re-draft to align the different chapters as soon as possible. Cllr LW proposed that the SG endorses the statement of the PM to the PC meeting on January 2nd, following the statement of the allotments development working group at the December meeting of the PC. Proposal seconded by CM, agreed unanimously. JR said we should write to the PC about the claims in Rosconn's section 106 monies submission, claiming to have included 'emerging housing policies' from the NDP in an appendix. GW is to draft this in consultation with TW.</p>	<p>TW/GW 10/2/2020</p> <p>All CG 11/2/2020</p> <p>GW/TW 4/2/2020</p>
19.71	<p>Working Group records: JR & GW have a concern about records kept by our wgs and their accessibility. After some discussion it was agreed that this is a matter for the cg and the wg leads, and it was suggested that wg leads (and any corresponding with outside bodies on behalf of the NDP) copy the ndp email address in so that a record of interaction with outside bodies is available.</p>	<p>All CG 11/2/2020</p>
19.72	<p>Any Other Business: (i) GW explained that at the CG meeting, we had heard that Debbie Pritchard is willing to take on the wg lead role for Community, Leisure, Sport and Well-being working group, and so we asked her to join the co-ordination group. (ii) Keith Francis asked for a date for submission to RBC of the draft Plan – TW suggested that he will discuss with the CG and report back, but probably by May. (iii) GT: the planning committee consideration of the planning application for the allotments will probably be in March, but our draft Plan will not be there – JR responded that we will write our comments before then, explaining the support in the village for our designation of the area as a Local Green Space.</p>	<p>All CG 11/2/2020</p> <p>See 19.70 above</p>
	<p>There being no further business, the meeting closed at 8:05pm. Next meetings: CG 11th February 7pm, Parish Council office at the Baptist Church. SG 25th February 2020, 7pm at the St Margaret's Church Rooms.</p>	

Correspondence received since previous SG meeting:

Date	Details	Via:
10/12/2019	From PC clerk, Warwickshire Minerals Plan out for consultation	emails
various	From PC clerk, planning applications for review	email
21/1/2020	To / from Church Office re bookings for SG meetings, and invoice for same for 2020	email