

**Wolston Neighbourhood Plan  
Minutes of Steering Group meeting  
St Margaret's Church Rooms 7pm 23<sup>rd</sup> July 2019**

NUM		Action
<b>Open Forum</b>	<p>Tracie Ball nominated Debbie Pritchard to be elected a member of the Steering Group, to fill the place left vacant when Dave Smith moved away. Laurie Wright seconded this, and all Steering Group members present voted for the motion.</p> <p>LW asked if there was an update on the allotments meeting – JR responded that none was available, but that he had heard of a letter going from the Parish Council's planning consultant to Godfrey Paton, agents for the land concerned. GW had obtained a copy of this letter for our files.</p>	
<b>19.25</b>	<p><b>Apologies</b> were received from John Church (SG), Caroline Payne, Kevin Payne, Lesley Blay (SG), Clare Malyon (SG), Sonya Cross (SG), Wendy Gilsenan (SG), Roger Ingles (SG).</p> <p><b>Present:</b> Tracie Ball, Bob Grainger, Paul Jennings, Clare Malyon (SG), Debbie Pritchard (SG), Jock Rainey (SG chair), Graham Tyler (SG), Laurie Wright (SG), Tim Willis (SG) (project manager), Gillian Waddilove.</p>	
<b>19.26</b>	<b>Declarations of interest in items on the agenda</b> – None were made.	
<b>19.27</b>	<b>Minutes of the last meeting</b> of the Steering Group held 25 <sup>th</sup> June 2019 were circulated: LW moved approval, seconded by GT, agreed unanimously that this was a true record, and signed.	
<b>19.28</b>	<b>Correspondence Received:</b> a list was tabled; re item 3, allotments association Extraordinary General Meeting, Tracie Ball will attend on behalf of the NDP team.	
<b>19.29</b>	<b>Finance:</b> TB reported there were no figures available because of pressures of other tasks, but there was a small amount for prizes for children at the Garden Walkabout, and some other admin costs. TB will be submitting the next grant application shortly.	
<b>19.30</b>	<p><b>Report on consultations at Garden Walkabout 7<sup>th</sup> July and 19<sup>th</sup>/ 20<sup>th</sup> July:</b> TW thanked all the team members who had worked hard to ensure that as many people as possible were aware of our consultation and had opportunity to contribute. 241 cards were completed in total over the three occasions. A comments summary will be included with these minutes. TW will draw up a report for the next Highlight report, analysing the results.</p> <p>Questions included LW: did anyone suggest other areas as LGS? No. Did anyone suggest a dog-walking area? JR: no, but that will go to the PC from the dog-walking group; also JR will submit a proposal to TW that something of the concern re lack of a dog-walking area can be considered by the NDP.</p> <p>LW suggested including the recreation ground in Dyer's Lane within the village envelope: this is not a matter for this meeting; JR asked TW to consider this matter and recommend to the SG the best way for it to be brought to the NDP team.</p> <p>RG: re a future consultation, needed about more proposed LGS, and re some sites for safeguarding and some for housing – do we have a timeline? TW – please bring to CG meeting.</p>	

19.31	<p><b>Progress against Project Plan:</b> TW (project manager): now that the consultation is over, team members need to get their contributions to the draft Plan written. TW asked if team leads present had any further comment: RG asked if there is an updated timeline for the Project Plan – TW responded this is a matter for the CG.</p>
19.32	<p><b>Any Other Business: (i)</b> LW: has Ryton-on-Dunsmore’s Plan been examined for relevance? He has heard that there are good points to consider re transport etc. CG members have had a link to that Plan via email; there is a paper copy available in Wolston Library.</p> <p>(ii) GW asked if any SG members had not completed a questionnaire, and handed some round. (please return to PC office, if you have any outstanding completed questionnaires).</p>
<p>The meeting closed at 7:40pm.</p> <p><b>Next meetings:</b> CG 13<sup>th</sup> August, 7pm, Parish Council office at the Baptist Church. SG 27<sup>th</sup> August 2019, 7pm at the St Margaret’s Church Rooms.</p>	