

**Wolston Neighbourhood Plan
Minutes of Steering Group meeting
St Margaret's Church Rooms - 7pm 28th May 2019**

NUM		Action
Open Forum	<p>No matters were raised by members of the public.</p> <p>a) Dave Smith announced his resignation from the Steering Group, Co-ordination Group and as lead for Economy & Infrastructure, as he is moving away from the village. He is willing to cooperate via phone and email, to help progress the work he was involved in for the NDP.</p> <p>Jock Rainey, as chair, expressed the thanks of all for Dave Smith's work in the area of Economy & Infrastructure, and also for his valued participation in meetings of the SG and CG.</p> <p>b) JR has been monitoring the village Facebook pages and has been aware of threads expressing discontent with particular matters relating to the village. JR emphasized that that we all need to follow contacts to spread positive information about the Plan in the village.</p>	
19.08	<p>Apologies were received from Caroline Payne, John Church (SG) (at another meeting), Tim Harvey-Smith (at another meeting)</p> <p>Present: Tracie Ball (finance), Linda Barratt, Lesley Blay (SG), Sonya Cross (SG), Keith Francis, Wendy Gilsonan (SG), Bob Grainger, Roger Ingles (SG), Paul Jennings, Clare Malyon (SG), Kevin Payne, Debbie Pritchard, Jock Rainey (SG chair), Nicola Sinclair, Dave Smith (SG), Graham Tyler (SG), Laurie Wright (SG), Tim Willis (SG) (project manager), Gillian Waddilove.</p>	
19.09	Declarations of interest in items on the agenda – None were made.	
19.10	Minutes of the last meeting of the Steering Group held 23 rd April 2019 were circulated: it was proposed by LW, seconded by Roger Ingles and agreed unanimously that this was a true record, and signed.	
19.11	Correspondence Received: a list was tabled; no action needed.	
19.12	<p>Finance: TB reported there was no spend in the month to date. TB has obtained a quotation for all the work we expect to need from Avon Planning Services in this financial year, for 9 days work at a cost of £4,000. Approval was sought from the SG, moved by LW, seconded by SC, all 10 SG members present approved.</p> <p>TB will now proceed with a grant application. All wg leads are asked to submit before the end of May, their estimates of all necessary expenditure not in the APS quote.</p>	<p>TB 30/6/19 All CG 1/6/19</p>
19.13	<p>Progress against the Project Plan: JR expressed thanks for the efforts of TW to maintain progress on the Plan over the past year, in dealing with differences and with loss of members.</p> <p>TW reported:</p> <p>Since the last meeting, Jessica Ramsay has resigned from the Co-ordination Group and from leading the two working groups, Communications & Engagement and Community, Sport & Leisure. Her contribution to the Plan has been very significant, particularly on the Questionnaire and with social media, and we are grateful and wish her well.</p>	

	<p>Dave Smith has resigned tonight – his work has also been key to getting our evidence stream and in preparing to draft sections of the Plan.</p> <p>(i) TW consulted with NP – we had planned for a ‘pin-map’ exercise; NP advises strongly against that, but agrees that we need to keep consulting. Instead, we will consult on the Local Green Spaces proposed for designation.</p> <p>In terms of the draft Plan, NP is content with progress so far.</p> <p>In terms of changes in personnel, TW as chair of the CG has called an extra meeting to consider how we proceed with the work and finding new people.</p> <p>(GW will circulate with these minutes the Highlight Report written for the PC meeting at beginning May).</p> <p>TW mentioned the chart adapted from an APS document which shows how our Plan will be constructed. TB will tidy this, then it will be circulated with the minutes.</p> <p>(ii) Built Environment & Natural Environment working groups: CM reported that drafting proceeds well.</p> <p>(iii) Community, Sports & Leisure: TB is caretaking this wg, and drafting policies. JR volunteered to talk with TB and think about staffing for wgs.</p> <p>(iv) Housing: RG is preparing maps for the consultations, in collaboration with other wg leads.</p> <p>Progress has been made on Housing policies, there will probably be 3, local needs, design, and local sustainability.</p> <p>(v) Communications: a staffing rota will be prepared to cover the event on 7th July. There will be short summaries of information to assist those staffing any stall as background.</p> <p>(vi) Economy & Infrastructure: NP has agreed priorities as put forward by the Economy & Infrastructure wg, and is working on those. Transport is included in this area.</p>	
19.14	<p>Local Green Spaces: CM: we need to get public involvement in these proposed allocations; we plan to start this engagement at the Garden Walkabout, with a simple card to complete agreeing or not with each of 4 recommended allocations, and having space to add further suggestions. Each card will be serially numbered and require a postcode, to ensure only Wolston parish residents complete them.</p> <p>19/20th July – further opportunities for consultation, to gather evidence to support our Plan. Volunteers are needed to staff these events – please volunteer giving a preferred timeslot by email to ndp.wolston@yahoo.co.uk or tell a CG member in person. There will be opportunity to raise other issues relevant to the Plan with staff on the stand and on paper.</p> <p>[we will present a list of LGSs proposed for designation at the next SG.]</p> <p>Questions: GT asked if we know all postcodes for the village – we will obtain them. KF hoped we would not avoid consulting in August if timetables slip – JR asked TW to take note of this point.</p>	
19.15	<p>Rugby Local Plan: RG gave a summary of the main points of change in the Rugby Local Plan, following receipt of the Inspector’s Report and Schedule of Main Modifications.</p> <p>Changes relating to Wolston:</p> <ul style="list-style-type: none"> ○ Taking Lodge Farm, Grandborough out of the final draft means that RBC now has ‘just enough’ in the land bank for the 5-year target, not ‘plenty’. 	

- There is increased stress on the need for 'affordable' housing
- Emphasis changed and increased on main rural settlements to contribute to housing need in future.
- It appears an error was made in the RBC LP – allotment space available should be 0.8ha / 1000 residents, not 0.65ha / 1000 residents. Wolston has considerably over that standard.
- Electric vehicles – new requirements for provision of charging points for electric cars in final version of the Local Plan
- Protection of Open Space increased – there must be assessments and then replacement of sites to be developed. (but housing developers can take note of how much Open Space already available against the Standard.
- Increased stress on provision of high speed broadband
- Protection of Heritage Assets – wording changed to '... protection of designated Heritage Assets'.
- Reference to pressure on education facilities
- New referenceto specialist housing eg; extra care.

LW asked if there is any reference to solar power – RG says notat an individual house level, but some support for larger scale solar farms as part of sustainability.

LW proposed a vote of thanks to RG for his work on understanding the Rugby Local Plan and this is recorded.

19.16	<p>Any Other Business: LW suggested changing to a 7.15pm start – this was not put to a vote and seemed not much supported.</p>
	<p>The meeting closed at 8.14pm.</p> <p>Next meetings: CG 4th June & 11th June, 7pm, Parish Council office at the Baptist Church. SG 25th June 2019, 7pm at the St Margaret's Church Rooms.</p> <p>Public Consultations: at Garden Walkabout, 7th July 2019, and Friday 19th July, Saturday 20th July at the village hall.</p>

	Correspondence received since 23rd April 2019	
Date	Details	Via:
24/04/2019	Resignation of Jessica Ramsay from CG	email
25/04/2019	Tim W, response to meeting with NP of APS	email
02/05/2019	Quotation for work in current year from APS	email
07/05/2019	Email information re Rugby Local Plan Inspector's report	email
12/05/2019	Various re arrangements with Garden Walkabout organisers	email
14/05/2019	Reply to Henry Austin of Patronus Properties re Call for Sites	email
17/05/2019	Martin Needham, RBS, re maps for public engagement	email
17/05/2019	Notes on Neighbourhood Planning Edition 22, May 2019	email