

**Wolston Neighbourhood Plan**  
**Minutes of Steering Group meeting**  
**St Margaret's Church Rooms 7pm 25th June 2019**

NUM		Action
<b>Open Forum</b>	No matters were raised by members of the public.	
<b>19.17</b>	<p><b>Apologies</b> were received from Debbie Pritchard, Tracie Ball, Sonya Cross (SG), Lesley Blay (SG), Caroline Payne, Tim Harvey-Smith</p> <p><b>Present:</b> John Church (SG), Bob Grainger, Roger Ingles (SG), Clare Malyon (SG), Kevin Payne, Jock Rainey (SG chair), Graham Tyler (SG), Laurie Wright (SG), Tim Willis (SG) (project manager), Gillian Waddilove.</p>	
<b>19.18</b>	<b>Declarations of interest in items on the agenda</b> – None were made.	
<b>19.19</b>	<b>Minutes of the last meeting</b> of the Steering Group held 28 <sup>th</sup> May 2019 were circulated: LW moved approval, seconded by RI, agreed unanimously that this was a true record, and signed.	
<b>19.20</b>	<b>Correspondence Received:</b> a list was tabled; no action needed.	
<b>19.21</b>	<b>Finance:</b> TB reported by phone there was no spend in the month to date.	
<b>19.22</b>	<p><b>Plans for consultations at Garden Walkabout and 19<sup>th</sup>/ 20<sup>th</sup> July:</b> TW re-iterated that this is no longer a pin-map exercise, as on advice from APS we need to collect more evidence about village community views on local green spaces we hope to put forward for designation. There will be maps showing different information – the 4 spaces to be Local Green Space and the Plantation which we hope to protect under a woodland and wildlife policy will feature on a large (A0) map; the Parish, showing footpaths and landfill; Designated open spaces; Village (built environment) boundary; information from Call for Sites, and areas identified for housing (for info only not to be on general display). The latter 4 will be A1 size.</p> <p>RG presented copies of 2 of the maps prepared so far. There is a correction to be made to show the former nursery site on Warwick Road as white land, not green space, and also to change the title of the one showing housing and possible development sites as 'for information only'. RG will continue work on the maps, with limited help from officers at RBC, and will ensure copy is ready for the printer.</p> <p>CM is developing the scripts to be available for those on duty, to help with potential queries. There will be a way of recording names and queries for which answers aren't available, or need answering in more depth. More people volunteered.</p> <p>There will be a briefing meeting on Tuesday 2<sup>nd</sup> July, 7pm, at St. Margaret's Church Rooms, which all volunteers are asked to attend.</p>	<p>RG /CM / TB 29/6/2019</p> <p>CM / TB/ TW 2/7/2019</p>
<b>19.23</b>	Progress against Project Plan: TW (project manager) is content with progress so far. The Draft Plan is being developed alongside work on the consultations. Wg leads present (RG, CM) endorsed this, adding that the CG really do not want to let the work slip against the project plan.	
<b>19.24</b>	<b>Any Other Business:</b> LW asked how we are coping having lost 2 wg leads. TW responded that TB is picking up most of the Communications & Engagement work; the development of policies in the areas of Community Sports & Leisure and Economy & Infrastructure will follow on from the vision statement and the policies currently being drafted, and TW keeps this under review.	
	<p>The meeting closed at 7:50pm.</p> <p><b>Next meetings:</b> CG 9<sup>th</sup> July &amp; 1 more, 7pm, Parish Council office at the Baptist Church. SG 23<sup>rd</sup> July 2019, 7pm at the St Margaret's Church Rooms.</p>	

	<b>Correspondence received since 23<sup>rd</sup> April 2019</b>	
<b>Date</b>	<b>Details</b>	<b>Via:</b>
6/6/2019	Adoption of the Rugby Borough Local Plan 2011 - 2031	email
21/6/2019	RG with M Needham RBC re maps for consultations	email
20/6/2019	TB re printing of banner	email
24/6/2019	RG with Creative Sign & Design re printing	email