

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL ON THURSDAY 3rd JANUARY 2019 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chairman), Cllr Miss T Ball, Cllr D Cross, Cllr Miss S Cross, Cllr G Fewkes, Cllr R Grainger, Cllr L Wright and Mrs M Meede (Clerk).
Plus Borough Cllrs Poole and Bearne. Members of the public: None

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 7:30pm.

160. APOLOGIES FOR ABSENCE

RESOLVED: The apologies of Cllr A Parker and Cllr J E D Milne due to prior commitments and Cllr Mrs M White due to ill health were approved. The apologies of Borough Cllr Mrs Bragg were noted.

161. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

The Chairman declared an interest in agenda item 166c). The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

162. APPROVAL OF MINUTES OF THE PARISH COUNCIL

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 6th December and of the Extraordinary Finance meeting held on 20th December 2018, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

163. PROGRESS REPORT

Councillors were disappointed to hear about the recent vandalism/anti-social behaviour in the village – particularly in relation to the new War Memorial bench and play equipment.

WCC will be putting up the new 30pmh signs at the entry to the village (Warwick Road) to replace the old ones. A response had been sent to WCC in relation to the scoping report consultation (quarry), which included the fact there was no reference to sediment in the report.

Councillors were pleased to hear that the debris from the damaged bus shelter at the Bretford Turn had now been removed.

164. PLANNING

There were no new planning applications to consider.

165. CORRESPONDENCE

The letter from the Ministry of Housing Communities and Local Government was noted, in relation to the smaller garages site. It was felt that, following the meeting being held by RBC where this issue will be discussed, a follow up letter should be sent to the Ministry stressing that Wolston Parish Council wished the site to be developed for much needed smaller housing in Wolston, as identified in the recent HNS.

A letter received from Godfrey-Payton (land agents for the Wilcox Trust) had been received, requesting a meeting with the Parish Council to discuss a proposal to develop some of the allotment land. After a discussion, Councillors decided that the Clerk should liaise with Godfrey-Payton to arrange a meeting, and Councillors agreed that the Chairman of the NDP and Chairman of the Allotments Association should also be invited to attend the meeting. A small working group led by Cllr Milne will meet prior to the meeting with Godfrey-Payton.

The letter from WCC in relation to Historic Landfill Sites was discussed, and Councillors were pleased to hear that WCC do hold historic information about these sites which can be viewed on request. The Clerk agreed to find out what the process is for viewing the relevant files of interest.

A resident from Lammas Court had written requesting that bollards or double yellow lines be placed on/by the pavement opposite the entrance gates to Dyers Lane recreation ground, as vehicles often park here, blocking the resident's gate and obstructing the pavement. Councillors recognised that parking around the whole village is a problem, but agreed that the Locality Officer should be contacted to see if anything can be done to help.

166. FINANCE

Councillors reviewed and discussed the accounts for payment and considered payments received.

a) To approve accounts for payment in December 2018

Date Issued	To whom payable	For what purpose	Cheque number	Gross Amount
04/12/2018	St Margaret's Church PCC	Photocopying posters - Christmas event	105470	£8.64
04/12/2018	Rugby Pest Control	Mole Control	105471	£48.00
06/12/2018	Mrs M Meede	1 Tonne Top Soil (and delivery)	105472	£55.00
06/12/2018	St Margaret's Church PCC	Photocopying - Carol Sheets	105473	£36.96
10/12/2018	Eagles Arboriculture	Tree Works	105474	£210.00
10/12/2018	E-ON	Streetlight Maintenance (1/4)	105475	£727.18
10/12/2018	Mr P Owen	Batteries, Cleaning equipment, sundries	105476	£41.64
20/12/2018	E-ON	Electricity Supply - Pavilion	105477	£57.77
20/12/2018	Mr T R Harvey-Smith	Youth Project Equipment (from YP external grant)	105478	£139.99
20/12/2018	Rugby Borough Council	New Bin and Installation - Stretton Rd	105479	£270.00
20/12/2018	Four Counties	Grass Cutting	105480	£385.00
20/12/2018	Avon Planning Services	NDP - Approved Agenda Item 124	105481	£828.00
20/12/2018	Avon Planning Services	NDP - Approved Agenda Item 124	105482	£666.00
20/12/2018	RBL Poppy Appeal	5 Wreaths - Remembrance Sunday	105483	£400.00
20/12/2018	Parish Council Employees (x6)	Staff Salaries	105484-99	£3,854.31
20/12/2018	HM Revenue & Customs only	PAYE	105490	£776.21
20/12/2018	WCC Pensions	Staff Pension Scheme	105491	£371.20
20/12/2018	Nuneaton Signs	2x 30mph Signs for Village	105492	£43.20
				£8,919.10

RESOLVED: The accounts, as listed above, be approved.

- b) *To consider payments received in December 2018.* – There were no payments received to consider.
 c) *To discuss and agree the 2018-19 grant request from the Village Hall* – After a discussion, Cllr Wright proposed that a £1000 grant should be given plus £500 Parish Council room hire. This was seconded by Cllr Grainger and agreed unanimously. (The Chairman had declared an interest in this agenda item)

RESOLVED: For £1500 to be given to the Village Hall (£1000 grant and £500 Parish Council room hire).

167. ADDITIONAL VILLAGE DEFIBRILLATOR (AED)

Councillors discussed the desire to have another AED for 24hr use in the village, and also the immediate need for an AED in the WLCC. After a discussion and review of the quotes, Cllr Wright proposed purchasing an AED and cabinet for the Village Hall – but with an offer to WLCC that they can loan the AED for three months whilst they fundraise and apply for a grant to purchase one. This was seconded by Cllr Grainger and agreed unanimously. Fundraising options were discussed for the WLCC and the Chairman and Cllr Fewkes will raise this at the next WLCC meeting. Cllr Miss Ball offered to assist by organising an event at the WLCC.

RESOLVED: For an AED and cabinet to be purchased for the Village Hall from the Community Heartbeat Trust. For the AED to be offered to the WLCC for a three month loan whilst they obtain their own AED.

168. SECURITY/FLOODLIGHT FOR THE PAVILION

Cllr Wright proposed that a security light should be purchased for the side of Pavilion so that light can be shone on the play equipment if required. A discussion took place and Cllr Grainger confirmed that remote controls could also be ordered so that more than one Councillor could turn the light on if required. The cost for the light and controllers would be in the region of £150-£200. After a discussion, Cllr Fewkes seconded the proposal and all Councillors agreed unanimously.

RESOLVED: For a spotlight and remote controls to be ordered for the Pavilion.

169. POLICIES AND PROCEDURES

Councillors had all been given the opportunity to review the new draft Equality and Diversity Policy prior to the meeting. After a discussion, Cllr Grainger proposed adopting the policy, which was seconded by Cllr Fewkes and agreed unanimously. This new policy will form part of a grant application for new CCTV equipment.

RESOLVED: For the draft Equality and Diversity policy to be adopted.

170. DELEGATES REPORTS

- a) Christmas Event – Cllr Miss Ball reported on the Christmas Event, which went well. The feedback from residents has mainly been positive, and some areas for improvement were also noted for future events. The money raised will go towards setting up the Wolston Benevolent Fund. Other events being planned are a 'Ball' to raise money for the WLCC and a summer fayre/event.
 b) CCTV – Cllr Grainger has written a functional specification and is awaiting technical advice to verify it is full and complete, and suits the needs of the Parish Council. A grant application will also be submitted to the Warwickshire PCC for part funding for new cameras on the recreation ground, and the Co-op have been asked about installing a camera to add security for their shop.

- c) St Margaret's Primary School – Cllr Cross reported that the Head Teacher wished to convey her thanks for including the School children in the Remembrance Service and Christmas light switch on. Councillors felt it was important that the children should be represented and part of village events.
- d) WALC – Cllr Grainger advised that WALC are holding an event on 16th January to encourage people to stand as Parish Councillors in the upcoming elections. Cllr Grainger and the Clerk have been asked to speak at the event.

171. INFORMATION FOR INCLUSION IN AVON GRAPEVINE AND THE THE VILLAGE WEBSITE

- Letter from Godfrey-Payton - Wolston Events - New AED - Vandalism

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

172. FUTURE AGENDA ITEMS

- Allotments Land - Planting a permanent Christmas Tree

173. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting will take place on 7th February 2019 at the Village Hall. If an interim meeting is required, an agenda will be issued to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 9:25 pm

Signed:..... Chairman

Date:

Notes on the Public Forum and Parish Matters held during the Parish Council Meeting on 3rd January 2019

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

Borough Cllr Poole advised that the garage sites would form part of the discussion and review at the full RBC Cabinet meeting on Monday 7th January 2019, and will be discussed as part of the group meeting. He was not happy with the response RBC has given to the Parish Council, and he advised that he will contact the Clerk with an update once he has spoken with the Council Leader.

Borough Cllr Poole and Bearn reported that they had carried out litter picking around the village after the New Year festivities, paying particular attention to around the garage sites on Manor Estate.

Mr Tim Willis then provided an update on the Neighbourhood Development Plan (NDP) and went through the highlight report – which is available for viewing on the village NDP website (www.wolstoneighbourhoodplan.co.uk) or from the Parish Council Clerk. All Councillors were able to review the highlight report before or at the meeting. Site assessments are ongoing, and following a discussion with Avon Planning Services, the possible need for a 'Call for Sites' has been highlighted. This issue will be discussed by the NDP Working Group, before a recommendation is brought to the Parish Council so a decision can be made. The NDP Working Group are on course to spend the full grant received in the current financial year, and they are starting the process of applying for funding for 2019-20.

A discussion took place about the risks, including aligning the thinking of the NDP and Parish Council – where it was confirmed there are no issues at the current time. Mr Willis confirmed that if the NDP need a decision or resolution made by Councillors then they will ask the Clerk for a specific agenda item, otherwise the NDP will continue to be discussed regularly under the Public Forum part of the Parish Council meeting.

Cllr Wright highlighted the possibility of the WLCC applying for funding for solar panels, and it was confirmed that they can register their interest so they can be eligible to apply. Cllr Fewkes will raise this matter at the next WLCC Committee Meeting, the Clerk agreed to liaise with the WLCC so this becomes an agenda item at their meeting.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 7:30pm.

Note: Borough Councillors Poole and Bearn gave their apologies and left the meeting at this point.

Signed:.....