

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL ON THURSDAY 7TH FEBRUARY 2019 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chair), Cllr Miss T Ball, Cllr D Cross, Cllr Miss S Cross, Cllr G Fewkes, Cllr R Grainger, Cllr J E D Milne, Cllr A Parker, Cllr L Wright, Cllr Mrs M White and Mrs M Meede (Clerk).
Plus Borough Cllrs Poole, Bearne and Mrs S Bragg. Members of the public: 6

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 8:05pm.

174. APOLOGIES FOR ABSENCE

No apologies were given.

175. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

Cllr Milne declared an interest in agenda item 182. The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

176. APPROVAL OF MINUTES OF THE PARISH COUNCIL

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 3rd January 2019, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

177. PROGRESS REPORT

Councillors were pleased to hear that reflector posts had been installed by WCC on Coalpit Lane as requested, but Councillors would also like to see white lines on this stretch and noted that the tarmac in some areas needs work, especially where the road meets the verges.

The AED has now been delivered to the Leisure Centre who will keep the AED on loan for a period of three months – to allow them time to apply for grants and funding to purchase one for the Leisure Centre. The Office Manager has confirmed that she has been looking into applications for grants.

The Police will now be holding regular drop-in sessions within the village, which Councillors felt was a positive step for the Police to improve on their community engagement.

It was noted that the new fencing and gate at the Dyers Lane entrance to the recreation ground had received mostly positive feedback from Wolston residents. The Clerk will check with the Lengthsman to ensure the wood has been appropriately treated.

WCC have been advised that there are concerns about the trees on School Street (by crescent) as they are growing close to cables. WCC advised that they are willing to remove the trees but not maintain them – as they were planted by residents. The WCC Arboriculture Officer will only take this action if contacted by the residents.

178. PLANNING

Councillors were given the details of all planning applications to review prior to the meeting. All planning applications can be viewed at www.planningportal.rugby.gov.uk.

a) R19/0038 – Extensions at 29 Meadow Road, Wolston. CV8.3HL

Councillors discussed the application. Cllr Wright proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Fewkes and agreed unanimously.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

b) R19/0183 – Extension and alterations at 75 Meadow Road, Wolston. CV8 3JJ

After a discussion about the application, Cllr Fewkes proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Milne and all Councillors were in agreement.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

179. CORRESPONDENCE

Councillors were pleased to see that the brook spraying carried out by the Environment Agency seems to have worked, and the brook is looking nice and the water is flowing well.

The Clerk has requested that BT repaint the telephone box in the centre of the village as it is looking tired.

WCC have agreed that Councillors can go to Shire Hall to look at the information they hold on Historic Landfill Sites. Cllr Wright and Cllr Grainger will be going, and Cllr Wright asked if the Clerk could also attend.

Cty Cllr Mrs Timms is aware of the complaints received about the mud on the road from the quarry, and the fact the road sweeper appears to be less effective. Cllr Parker will raise the issue at the next quarry liaison meeting too.

WCC have confirmed that installing bollards on Dyers Lane opposite the gates to the Pavilion compound will not be possible, but they have agreed to double yellow lines (although it can be a lengthy process).

The Clerk advised that RBC have appointed Cllr Tony Gillias as the Parish Champion for the Borough. Information about this can be obtained from the Parish Office and will also be put on the village website.

180. FINANCE

Councillors reviewed and discussed the accounts for payment and considered payments received.

a) *To approve accounts for payment in January 2019*

Date Issued	To whom payable	For what purpose	Cheque number	Gross Amount
02/01/2019	SLCC	SLCC Membership	105493	£156.00
02/01/2019	Wolston Baptist Church	Donation (post box) agreed 6/12 141c	105494	£15.00
02/01/2019	Wolston Baptist Church	Office Rent	105495	£700.00
02/01/2019	Water Plus Ltd	Water Supply - Pavilion	105496	£17.25
02/01/2019	Rugby Pest Control	Mole Control Services	105497	£48.00
02/01/2019	Salvation Army	Donation agreed 6/12 143	105498	£50.00
07/01/2019	Cancelled	Cheque Cancelled	105499	£0.00
11/01/2019	E-ON	Electricity Supply - Streetlights 6 months	105500	£2,729.74
11/01/2019	P Bird	Kubota Parts and Repair	105501	£93.16
11/01/2019	P Dixon (PD Services)	New Gate and Fencing - Dyers Lane Rec Ground	105502	£480.00
11/01/2019	WLCC	Club Room and AWP Hire (Youth Project)	105503	£1,463.40
11/01/2019	Mrs V Griffin	Flowers/Equipment for Millstone Beds	105504	£42.89
21/01/2019	Brandon & Wolston Village Hall	Grant (£1000) and Room Hire (£500) agreed 3/1	105505	£1,500.00
21/01/2019	E-ON	Electricity Supply - Pavilion	105506	£45.16
21/01/2019	E-ON	Streetlight Repairs - PL81 Meadow Rd	105507	£34.80
21/01/2019	E-ON	Streetlight Repairs - PL1 St Margarets Ave	105508	£73.80
21/01/2019	Community Heartbeat Trust	AED and Cabinet agreed 3/1 167	105509	£2,304.00
21/01/2019	Sovereign Design	Replacement Part - Play Equipment	105510	£154.43
21/01/2018	Mrs M Meede	Floodlight for Pavilion and 5x Fobs	105511	£164.53
21/01/2018	Staples	Stationery	105512	£120.58
21/01/2019	P Dixon (PD Services)	Fence Parts & Repairs - William Cree Close Play Area	105513	£240.00
21/01/2019	Parish Council Employees (x5)	Staff Salaries	105514-8	£2,517.80
21/01/2018	WCC Pensions	Staff Pension Scheme	105519	£371.20
21/01/2019	HM Revenue & Customs only	PAYE	105520	£379.66
				£13,701.40

RESOLVED: The accounts, as listed above, be approved.

b) *To consider payments received in January 2019.* – There were no payments received to consider.

181. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

a) Wolston NDP – A discussion took place about the recommendation from the NDP Working Group to progress with a 'Call for Sites', as explained during the Public Forum part of the meeting. Cllr Wright was opposed to the proposal as he felt it could create some negative issues in the village and he was wary about the Parish Council making a hasty decision. Cllr Grainger put forward that the proposal to progress for the Call for Sites was following advice from Avon Planning Services and RBC support the NDP proposals. It is required to ensure that the NDP evidence base is up to date so that there are no challenges at a later date, and to ensure the NDP progresses. Cllr Miss Ball confirmed that the cost of the advert was not in the NDP budget, but that there was still money in the Parish Council budget for the NDP. The cost of the advert is under £200 inc VAT. After a further discussion Cllr Fewkes proposed supporting the recommendation from the NDP including the costs of the advert in the local newspaper, which was seconded by Cllr Miss Cross. All Councillors with the exception of Cllr Wright were in agreement of supporting the proposal.

RESOLVED: For the recommendation by the NDP to progress with a 'Call for Sites' to be endorsed, including the costs of the advert in the local newspaper.

b) NDP Consultations: Willoughby and Ryton on Dunsmore

Councillors discussed the Willoughby draft plan. Cllr Milne concluded that it was a good plan with no impact on Wolston, so he proposed thanking Willoughby for inviting Wolston to comment on their plan, and advising Willoughby that Wolston Parish Councillors found their draft NDP interesting to read and comprehensive, but have no comments to make. This was seconded by Cllr Grainger and agreed unanimously.

The Ryton-on-Dunsmore draft NDP was then discussed. Again it was proposed that Ryton be thanked for inviting Wolston to comment and advising that Councillors found the NDP interesting to read and comprehensive. Councillors did however have a couple of comments they wished to make. The first comment related to transport. It was noted that there is no bus service between Ryton and Wolston, and concerns were raised about the impact the lack of community transport may have on residents who use services in Wolston – including the Doctors Surgery. There will a particular impact on the vulnerable and elderly. It was queried if the Ryton mini-bus scheme is still in operation, and if not Councillors wondered if there is reason it is no longer functional. Councillors are also aware of the issues surrounding the roundabout on the A45 as you come out of Wolston, and the lack of visibility. It is recognised that improvements would be aspirational, but wondered if

this issue had been considered as part of Ryton's NDP. Cllr Wright proposed responding to Ryton-on-Dunsmore with the comments highlighted, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: For the comments made about each draft NDP to be shared with the relevant Parish Council/NDP groups.

182. ALLOTMENT LAND

Cllr Milne summarised the meeting held on 1st February 2019 between representatives of the Parish Council, Allotments Association, Wolston NDP, Godfrey-Payton and Rosconn. The Wilcox Trust wish to develop the Northern side of the Allotments land by building about 46 properties. The Wilcox Trust are offering a new site for allotment plots on land behind School Street. Full minutes/notes from this meeting will be available in the next couple of weeks, once approved by all parties present at the meeting. A further discussion took place and it was stressed that further meetings will be required as more information is required by all involved in order to make an informed decision and/or to look at any concerns and issues about the proposals. The next meeting will take place late March/early April, to allow all relevant parties to gather more information and to raise queries as appropriate.

RESOLVED: For a further meeting to take place late March/early April.

183. STREETLIGHTS

E-on have advised that two concrete streetlights in the car park off Meadow Road need replacing, and provided a quote to remove the concrete columns and replace with LED models (cost around £1500 each). Councillors discussed the fact they wish to continue to replace concrete streetlights with new LED models, and have budgeted for this. Cllr Wright proposed accepting the recommendation and quote from E-ON, which was seconded by Cllr Fewkes and agreed unanimously.

RESOLVED: To accept E-ON's recommendation and quote to replace two streetlights as per the quote.

184. VILLAGE CHRISTMAS TREE

It had been suggested that a permanent tree be planted in the village green in the place that the Christmas tree is placed each year. Cllr Wright felt it could be shaped nicely for each year and would be easier and more efficient than getting a temporary one each year. Cllr Grainger felt that Christmas trees are not indigenous and felt it was an intrinsic part of the Christmas celebrations to get a new one each year, which is then removed by 12th night. After a discussion, Cllr Wright proposed getting a permanent tree planted. This was seconded by Cllr Miss Cross. Cllr Fewkes made an alternative proposal, - proposing that that a temporary Christmas tree be used as in previous years, and that Councillors continue to help to put it up and put the lights on the tree. Cllr Miss Ball seconded the alternative proposal made by Cllr Fewkes, which was supported by all Councillors with the exception of the Chairman, who supported the original proposal made by Cllr Wright.

RESOLVED: For a temporary Christmas tree to be used, put up and decorated by Councillors at the start of December and removed after the Christmas period.

Cllr Grainger and Cllr Parker agreed to choose the Christmas tree in the next month or so, ready for Christmas.

185. BUS SHELTER

The Clerk advised that Brandon and Bretford Parish Council are now looking to replace the bus shelter at the Bretford turn, and were requesting permission from Wolston Parish Council to place it within Wolston Parish. It will be located in the same place as the previous shelter, but is likely to be perspex rather than brick built. Cllr Wright proposed that Wolston Parish Council should agree to the request, subject to conditions that Brandon and Bretford Parish Council will be fully and wholly responsible for installing the new bus shelter and any repairs and/or maintenance required in the future – including any associated costs. This should include general maintenance, checks and cleaning of the shelter, and any repairs due to accident or vandalism (including graffiti). It will be requested that the new shelter will be added to their insurance policy, and that Brandon and Bretford Parish Council continue with the grass cutting in this area. This proposal was seconded by the Chairman and agreed unanimously.

RESOLVED: For Brandon and Bretford Parish Council to be advised that they can install a new bus shelter to replace the damaged shelter by the Bretford turn, subject to the conditions specified.

Brandon and Bretford Parish Council will be advised that this information has been recorded in these minutes and will be kept on file for future reference, and it is requested that Brandon and Bretford Parish Council do the same so there is no confusion in the future.

186. VILLAGE SPRING CLEAN

Councillors all agreed that they would like another annual Spring Clean to take place within Wolston this Spring. It was agreed to hold the Spring Clean in May when the weather improves. The Clerk will arrange this.

187. MANOR ESTATE GARAGE SITE

Councillors noted that this item had been discussed during the Public Forum part of the meeting, and Councillors accepted the verbal report that had been given by Borough Cllr Poole. A letter from the Ministry of Housing, Communities and Local Government (MHCLG) was shared with Councillors, which stated that RBC were now keen to engage with the Parish Council. Cllr Grainger proposed that a response should be sent back to the MHCLG, explaining that the Parish Council had tried on numerous occasions to engage with Rugby Borough Council on this matter - but they had previously been unwilling to co-operate or engage, and thanking the MHCLG for their intervention as it appears, from their letter, that the correspondence has had the desired effect. Councillors hope that RBC will engage as promised. It was also proposed that RBC be contacted again to request a further meeting about the garage site/s and to discuss local and affordable housing needs. This was seconded by Cllr Wright and agreed unanimously.

RESOLVED: For MHCLG to be advised that the Parish Council had made attempts to engage and for them to be thanked for their intervention, and for RBC to be contacted about a further meeting.

188. EXCLUSION OF PUBLIC AND PRESS

No members of the public were present at this time.

189. HUMAN RESOURCES

The Chairman reported on the HR Working Groups recommendations to endorse the revised NALC salary scales and cost of living allowances. Cllr Cross proposed that the recommendations be accepted, which was seconded by Cllr Miss Ball and agreed unanimously.

RESOLVED: For the revised NALC pay scales and the HR Working Group recommendations to be accepted and implemented from 01/04/2019.

190. DELEGATES REPORTS

- a) Wolston Events – Cllr Miss Ball reported that they are still awaiting money from the pubs from the Christmas event, and then they will know how much was raised. She has been liaising with the WLCC about holding a ball in May or June to raise money for the Leisure Centre. It is hoped that a summer fete/party in the park will take place in the summer – although this is all still in the early planning stages.
- b) NDP – Cllr Grainger advised that the business surveys will be going out in parallel with the ‘Call for Sites’. There has also been good progress in other areas, including character assessments and maps.
- c) CCTV – Cllr Grainger reported that a grant had been submitted to the Police and Crime Commissioner for the new CCTV systems. No equipment can be purchased or installed until the result of the grant application is known.
- d) WALC – Cllr Milne provided an update, including the fact he has been elected to sit on the WALC/WCC liaison committee, and the Rugby Area WALC Committee meeting will take place on 14th February 2019 at the WLCC.

191. INFORMATION FOR INCLUSION IN AVON GRAPEVINE AND THE THE VILLAGE WEBSITE

- Archaeological visits - quarry
- Wolston Events
- New AED

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

192. FUTURE AGENDA ITEMS

- Allotments Land
- Parish Councillor tie/scarf/badge

193. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting will take place on 7th March 2019 at the Village Hall. If an interim meeting is required, an agenda will be issued to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 10:15 pm

Signed:..... Chairman

Date:

Signed.....

**Notes on the Public Forum and Parish Matters held during the
Parish Council Meeting on 7th February 2019**

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

A query was raised about the brook and flood mitigation. Cllr Grainger advised that a copy of the flood alleviation study/report had been sent to WCC and the Environment Agency. Warwickshire Flood Management may be able to assist with any funding required – but neither WCC nor the Environment Agency have immediate concerns about any flooding.

It was confirmed that Severn Trent are still intending to upgrade/renew the sewage pumping station, but since they have been completing their regular sewerage cleanse programme there have been no notable issues or concerns. Borough Cllr Poole advised that any new planning applications would mean that a new pumping station would be required.

Borough Cllrs Poole, Bearne and Mrs S Bragg reported on a RBC meeting they had attended on 29th January 2019 where garage sites in the Borough had been discussed. There are 86 garage sites in the Borough area, and the Bennett Court site in Wolston is now top of the list for work/renovation – which should involve a modular construction of starter homes for the young people or the elderly. There are no current plans for imminent renovation of the bigger garage site on Manor Estate, but Cllr Poole stressed that RBC are willing to work with the Parish Council moving forward.

Borough Cllr Mrs Bragg reported that fly tipping was still an issue, but is being cleared up when reported. She then advised that the RBC Enforcement Officer was happy that the derelict cottages on the A45 were now secure, but fencing had been damaged. The Environment Officer is now involved.

An update was given about Oakdale Garden Centre possibly being developed in Binley Woods, and the fact new fencing has been erected at the speedway to make it more secure.

Borough Cllr Mrs Bragg advised that the Rural Development Funding grant is now available, but applications are on-line only.

Cllr Poole gave an update on the RBC Public Space Protection Orders (PSPO's). There is likely to be another consultation over the coming months, as Parish Councils want more restrictions in parks – including dogs to be on leads.

Cllr Wright reported that a mobile home had appeared on land at the top end of Stretton Road. Cllr Poole said he will report this.

Cllr Wright raised some issues about the RBC budget and about the Hall of Fame, including a query about the reported deficit on the rent account. Borough Cllr Mrs Bragg said she will look into the matters and will get full details to Cllr Wright.

Mr Tim Willis then provided an update on the Neighbourhood Development Plan (NDP) and went through the highlight report – which is available for viewing on the village NDP website (www.wolstoneighbourhoodplan.co.uk) or from the Parish Council Clerk. All Councillors were able to review the highlight report before or at the meeting. Mr Willis explained the need to progress with a 'Call for Sites', to ensure the information within the NDP is up-to-date and cannot be challenged.

Borough Cllr Poole provided an update from the Police and Crime Panel budget setting meeting, and advised that the budget will equate to an extra 100 officers, which have been requested to increase the Rural Crime Team.

The Scouts leader reported that the annual 'duck race' will take place on 7th April, and also advised that new signage for the Scout Hut had been ordered, with an updated design due to the Scouting group changing their design. The Scouts are also looking for 3 month community projects to partake in, for their 'community impact' badges - some suggestions were given, such as tidying up the Newt area. The Scouts are aware of the security issues around ensuring the gates are shut during sessions, and are working to ensure that the gates are shut wherever possible.

Cllr Wright reported that the service trenches on the road going out of Meadow Road onto Main Street are getting wider, and he also noted that the cracks in the road outside the Co-op towards Warwick Road are increasing. Cllr Wright advised that Mr Jeremy Wright MP was looking for support for improvements to the traffic roundabout on the A45, and is happy to be contacted with any concerns people have.

Cllr Milne reported that part of the road on Main Street is starting to sink.

Cllr Fewkes stated that some of the verges on Meadow Road are being damaged by vehicles parking on them.

Cllr Grainger said that cars are using the footpaths on Abbots Walk as a shortcut over the grass, which is causing damage to the grass.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 8:05pm.

Note: Borough Councillors Poole, Mrs Bragg and Bearne gave their apologies and left the meeting at this point.