

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL ON THURSDAY 7TH MARCH 2019 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chair), Cllr Miss T Ball, Cllr D Cross, Cllr Miss S Cross, Cllr G Fewkes, Cllr R Grainger, Cllr J E D Milne, Cllr L Wright, Cllr Mrs M White and Mrs M Meede (Clerk).

Plus: Cty Cllr Mrs Timms, Borough Cllrs Poole, Bearne and Mrs S Bragg and 3 members of the public

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 7:50pm.

194. APOLOGIES FOR ABSENCE

The apologies of Cllr A Parker due to prior commitments were approved.

195. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

Cllr Milne declared a personal interest in agenda item 201. The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

196. APPROVAL OF MINUTES OF THE PARISH COUNCIL

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 7th February 2019, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

197. PROGRESS REPORT

WCC have started marking up roads and areas within the village that need work/repairing. Councillors were reminded that issues such as potholes, graffiti, damaged grass, damaged/blocked drains etc can be reported via www.fixmystreet.com Many Councillors and residents are already using this service and finding it positive.

It was noted that Eagles Arboriculture are still due to carry out some tree work in the village, and the Clerk will follow this up. Councillors have been happy with the work carried out to date.

It is anticipated that the Annual Spring Clean will take place on Saturday May 4th 2019, the Clerk will confirm once arrangements have been made.

Cllr Wright asked if he could plant some hedge Quickthorn whips up Dyers Lane as he had noticed there were some gaps. Councillors were happy for him to undertake this task to thicken up the hedge, and Cllr Wright will liaise with the Clerk who will purchase the Quickthorn whips required.

The Clerk will chase the Co-op again about the installation of a new clock on the front of the Co-op building.

198. PLANNING

Councillors were given the details of all planning applications to review prior to the meeting. All planning applications can be viewed at www.planningportal.rugby.gov.uk.

a) R19/0264 – Proposed conservatory conversion and alterations at 19 Meadow Rd. CV8 3HL.

Councillors discussed the application. Cllr Wright proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

b) R19/0328 – Erection of side and rear extension at 10 St Margaret's Avenue, Wolston. CV8 3LJ.

After a discussion about the application, Cllr Fewkes proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Cross and all Councillors were in agreement.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

c) R19/0375 – Erection of a timber garage/carport and shed at 42 Main Street, Wolston. CV8 3HJ.

Councillors discussed the application. Cllr Grainger proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

d) R19/0391 – Certificate of lawful existing use as a self contained dwelling house (C3) in breach of condition 3 of planning approval R04/0253/23120/P at The Cottage, Wolston Lane. CV8 3ES

Concerns were raised about this becoming a travellers site and queries were raised about the site not being registered with Land Registry. It was felt that the application should not be seen as lawful as permission had expired. Cllr Grainger proposed that the Planning Officer should be advised the Parish Council do not see the subject of this application as lawful, which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: The Parish Council do not see this application as lawful and have concerns about the site which will be highlighted to the Planning Officer.

199. CORRESPONDENCE

It was confirmed that the Wilcox Trust are not willing to sell the Church Field. They will therefore remain responsible for the Brook running through their land as the riparian owners. The tenant of the land has raised concerns with Councillors, who in turn have raised concerns about the possible damage the cattle are causing to the edges of the Brook. However, the Parish Council cannot assist with clearing this section of the Brook or carry out any work, as this would need to be carried out by the Wilcox Trust. The Clerk agreed to write to the Wilcox Trust (via Godfrey-Payton) again to remind them of their responsibilities and ask for action to be taken.

200. FINANCE

Councillors reviewed and discussed the accounts for payment and considered payments received.

a) To approve accounts for payment in February 2019

Date Issued	To whom payable	For what purpose	Cheque number	Gross Amount
04/02/2019	British Telecommunications PLC	Phone and Broadband (since Nov 17)	105521	£750.00
04/02/2019	E-ON	Streetlight repair PL80 off Meadow Rd	105522	£34.80
04/02/2019	Mr P Owen	Tools/equipment and Diesel	105523	£51.90
04/02/2019	WCC	Initial payment - bollard scheme by bus stop	105524	£202.50
04/02/2019	Flamex Fire Protection Ltd	Annual site visit and maintenance	105525	£49.56
07/02/2019	Rugby Pest Control	Mole Control	105527	£48.00
07/02/2019	RBC	Green waste bin charge x 2	105528	£80.00
14/02/2019	Mr T R Harvey-Smith	Youth Project equipment (from grant)	105529	£262.19
14/02/2019	Mrs G Waddilove	NDP expenditure - ink cartridges	105530	£51.86
14/02/2019	E-ON	Streetlight repair PL40 Brook Street	105531	£46.80
22/02/2019	Mrs M Meede	Call for Sites advert in newspaper - NDP	105532	£180.60
22/02/2019	Vision ICT	Website work - Operation London Bridge	105533	£42.00
22/02/2019	E-ON	Electric supply - Pavilion	105534	£45.90
25/02/2019	Parish Council Employees (x5)	Staff Salaries	105535-9	£2,518.20
25/02/2019	HM Revenue & Customs only	PAYE	105540	£379.46
25/02/2019	WCC Pensions	Staff Pension Scheme	105541	£371.20
				£5,114.97

RESOLVED: The accounts, as listed above, be approved.

*b) To consider payments received in February 2019. – There were no payments received to consider.***201. ALLOTMENT LAND**

Cllr Milne provided a brief update following a site visit at the current and proposed allotment land. In attendance were Cllr Milne, Cllr Harvey-Smith, Cllr Grainger, Mr R French (allotments) and representatives from Godfrey-Payton and Rosconn. Surveys of both sites are ongoing. It was also suggested that a couple of Councillors should meet with the Parish Council Solicitor to keep him updated on matters and ask that he acts on behalf of the Parish Council in relation to legal matters around this (as the Parish Council are the tenants). Cllr Milne and Cllr Grainger agreed to liaise with the Solicitor, and it was felt that 'face-to-face' interaction would be beneficial in this case. This was proposed by Cllr Milne, seconded by the Chairman and agreed unanimously.

RESOLVED: For Cllr Milne and Cllr Grainger to liaise with the Parish Council Solicitor in relation to the proposals being put forward by Godfrey-Payton in respect of the Allotment Land.

The Allotments Association are still gaining the views and opinions of their members, but it is unlikely that further information will be provided by them until after their AGM at the end of March. A further joint meeting will be held with Godfrey-Payton and Rosconn following the Allotments AGM and the deadline for the NDP 'Call for Sites'. Prior to the joint meeting being arranged all parties must submit any queries, concerns and questions to the Clerk, along with what is definitely required if the proposed scheme is to move forward and what is not acceptable. This is so Godfrey-Payton and Rosconn can come prepared for the next meeting, with more realistic and accurate proposals.

The draft minutes of the last 'Allotment Land' meeting were discussed, including amendments which had been made to the minutes by Godfrey-Payton and Rosconn. These minutes will not be fully approved until the next joint meeting. The Chairman proposed endorsing the minutes from the Parish Council point of view, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: For the joint 'Allotment Land' minutes to be endorsed by the Parish Council.

202. FLY TIPPING

Concerns had been raised about fly tipping around the village. The Clerk had raised a number of concerns and questions with RBC, and the responses had been shared with Councillors. RBC had also agreed to provide the village with a number of anti-fly tipping signs which could be displayed in areas where it is the biggest problem.

203. CEMETERY

Concerns had been raised about parking at the Cemetery. This included the problem that when vehicles park next to the bollards by the Cemetery, they have to park so close to the kerb and the bollards that people can't open their car doors. When vehicles park here it can also obstruct the road so that other vehicles cannot get past – or other vehicles have to drive on the verge opposite which has caused problems with the verge wearing away, and there is now an ever expanding 'ditch' being created.

Inside the Cemetery it was noted that people cannot get into the bin store and so wreaths are being left in general bins. Cllr Grainger agreed to request that the concerns raised about the Cemetery be put on the agenda for the next WBBJBC meeting.

Cllr Wright had noted that one of the graves in the Cemetery was for Barry Elson, who was the reigning British National Schoolboy Cyclo Cross champion when he was tragically killed in an accident some forty years ago, aged 16. He had lived in Binley Woods.

204. WOLSTON EVENTS

Cllr Miss Ball provided an update from the Wolston Events group. The Spring Ball at WLCC will be taking place in June, and plans are moving forward for this. It is also hoped to hold a 'Party in the Park' during the summer, and possible locations for the event were discussed. Although the Recreation Ground is more central, it was thought the facilities (including parking, toilets and inside space) were better at WLCC.

205. PARISH COUNCILLOR BADGE/TIE/SCARF

Cllr Wright had felt it would be nice for Councillors to have a tie or scarf to identify them as being a Councillor for Wolston Parish Council, and be more recognisable at events and functions. Other Councillors felt that they would not wear an item such as this, and did not feel the need to wear one. The Clerk had done some research into ties and other options, including badges, and the Clerk gave details about enamel badges which could be an alternative option. Councillors seemed to prefer the idea of a badge and a discussion took place about a Parish Council emblem for the badge. Cllr Miss Ball said that the Millstone was used by the NDP and was recognisable as a village feature, and Councillors agreed it would be a good emblem, especially as the Millstone Project had been a Parish Council initiative. Cllr Wright proposed using the Millstone as the new Parish Council emblem, which was seconded by Cllr Cross and agreed unanimously. Cllr Grainger agreed to get a copy of the artwork to the Clerk.

RESOLVED: For the Millstone to be the emblem for the Parish Council.

206. DELEGATES REPORTS

- CCTV – Cllr Grainger confirmed that the outcome of the grant application needs to be known before any more progress can be made in relation to the CCTV.

207. INFORMATION FOR INCLUSION IN AVON GRAPEVINE AND THE VILLAGE WEBSITE

- Fly Tipping
- Reminder about using www.fixmystreet.com
- Police drop-in sessions
- Tree Charter information
- Parish Council Precept set a 0% increase.

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

208. FUTURE AGENDA ITEMS

- CCTV
- Parish Councillor badge
- Village Spring Clean

209. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting will take place on 4th April 2019 at the Village Hall. If an interim meeting is required, an agenda will be issued to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 9:35 pm

Signed:..... Chairman

Date:

Signed.....

**Notes on the Public Forum and Parish Matters held during the
Parish Council Meeting on 7th March 2019**

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

A query was raised about the Severn Trent pumping station. The Chairman confirmed that Severn Trent have previously confirmed they aim to replace the station, and since they have been carrying out the regular cleanse programme at their own cost there have been no problems. However, he agreed that the Clerk can chase this up again to see if there is any progress, but there is no real further action the Parish Council can take.

A request was made for some seats/picnic benches by the new play equipment on the Recreation Ground. The Chairman confirmed that this was in the budget for the next phase of play area improvements.

Borough Cllr Poole provided an update on the mobile homes which have appeared on land up Stretton Road, and advised that he would have more information once the Enforcement Office had visited in the next week or so. Cllr Poole also advised that the ownership of the garage site on Manor Estate which had been queried at last months meeting had been confirmed as belonging to RBC.

Fly tipping was discussed. Cllr Poole advised that anti-fly tipping signs had been ordered, but would need moving every 6 weeks, which the Borough Councillors confirmed they would be happy to take responsibility for. A discussion took place about the use of cameras to catch offenders and other deterrents, and the Borough Councillors assured Parish Councillors that as fly tipping was the Borough Councillors responsibility they are looking into the matter and are trying to sort the problem. Cllr Miss Ball raised the question about the recent fly-tipping in Coalpit Lane, and Cllr Poole stated this was already in hand to be dealt with.

Borough Cllr Bearne advised that RBC have been surveying some Warwick Road residents to see if some garden land can be used to expand the garage site behind them for housing.

Councillors were concerned that part of the pavement on Main Street which was slurry sealed twice after it was left unlevel resulting in water pooling, still had the same problem and could not be used after heavy rain. Cty Cllr Mrs Timms agreed to look into this matter again. Other pavements around the village were also discussed, and again Cty Cllr Mrs Timms took note. This included the trip hazard by the kissing gate on Church Lane, and it was confirmed that a job was already raised for Priory Road footpaths.

Coalpit Lane was discussed, including part of the road and verge being worn away and the Telecom Box becoming exposed. Cty Cllr Mrs Timms will look into the matter, along with the fact some streetlights and telegraph pole are leaning on School Street. The Clerk confirmed she could report the streetlight.

Ms Clare Malyon then provided an update on the Neighbourhood Development Plan (NDP) which included the fact that the NDP is progressing well, and they are awaiting responses from the Business Questionnaire, and also the 'Call for Site's' which has a deadline of 22nd March 2019. They are still creating character assessments and evidence gathering, and the process is gathering good momentum.

Mrs Caroline Payne from the Conservation Group gave a brief summary of the 'Tree Charter', which NALC are encouraging Councils to sign. Everyone has a part to play in protecting trees, and there are lots of ancient and endangered trees in the village which need protecting. It was agreed this should be a future agenda item.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 7:50pm.

Note: Cty Cllr Mrs Timms and Borough Councillors Poole, Mrs Bragg and Bearne gave their apologies and left the meeting at this point.

Signed.....