

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL ON THURSDAY 2nd AUGUST 2018 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chairman), Cllr Miss T Ball, Cllr D Cross, Cllr Miss S Cross, Cllr G Fewkes, Cllr R Grainger, Cllr J E D Milne, Cllr Mrs M White, Cllr L Wright and Mrs M Meede (Clerk).
Members of the public: 2
Plus Borough Councillors Poole and Mrs S Bragg

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 7:45pm.

63. APOLOGIES FOR ABSENCE

RESOLVED: The apologies of Cllr A Parker were approved. The apologies of Cty Cllr Mrs H Timms and Borough Councillor Bearne were noted.

64. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

Cllr Milne and Cllr Miss S Cross declared personal interests in agenda item 68c. The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

65. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5th JULY 2018

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 5th July 2018, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

66. PROGRESS REPORT

Cllr Grainger advised that the existing CCTV cameras were working effectively and a stable link and connection had been established and maintained with Rugby First. A specification is being put together in order for the Parish Council to go out to tender for the installation of new cameras on the recreation ground. Work is ongoing but progressing. The Police have confirmed recently that our CCTV cameras have been used for evidential purposes in a number of cases, but the Clerk agreed to ask about their use specifically in relation to the recent incidents at the Co-Op.

The Play Scheme being funded by the Parish Council on Friday afternoons at the recreation ground is going well. A good number of children are attending and lots of positive comments have been received from the children and their parents/guardians.

A discussion took place about the request (and subsequent response) for WCC to install barriers/safety rails by the bus stop on School Street to the side of the Baptist Church. It was agreed that Cllr Wright, Cllr Grainger and Cllr Miss Cross would form a working group to look at this matter along with the gate/fencing by Dyers Lane recreation ground.

67. TREES AROUND THE VILLAGE

Councillors discussed the need for a number of trees in the village to be looked at due to them needing pollarding/cutting back or removing. Cllr Milne proposed that Councillors should highlight all the trees they think need looking at, identifying the exact location of the tree/s, if the tree is on Parish, Borough or County land and if the work is something the village Lengthsman and/or Councillors could undertake. This proposal was seconded by Cllr Wright and agreed unanimously.

RESOLVED: For Councillors to report back to the Clerk the required information on any tree/s they have concerns about.

68. DYERS LANE RECREATION GROUND

- a) New Play Equipment – A discussion took place about the additional work which the contractors had carried out and the completion of the snagging list after the installation check. It was also noted that an offer had been made to install extra grass matting at a 50% reduction under the play galleon. Cllr Wright proposed that as the work was now complete the final payment should be made, and he also proposed installing the extra matting at the reduced price offered. These proposals were seconded by Cllr Miss Cross and agreed unanimously.

RESOLVED: For the outstanding payment to be made to Sovereign and for the additional grass matting to be installed.

- b) Dogs on recreation Ground – As information is still being waited upon from RBC in relation to the new Public Space Protection Orders, it was agreed that this agenda item should be deferred until the required information has been received.

- c) New Wolston Football Team - Cllr Milne and Cllr Miss Cross had declared a personal interest in this agenda item. Representatives from the newly formed Wolston Warriors FC were invited to speak by the Chairman. They explained that they had at least 20 young men who were interested in joining the new team, which would be non-profit making and was being set up to improve fitness and involve the community in the sport. A discussion took place about the facilities available – including the Pavilion, and the terms and conditions of hire. Councillors confirmed that they were keen to support and attract local teams and were always keen to encourage young people with new initiatives. The team still have some admin to sort out with the FA, and so Cllr Grainger proposed supporting the idea in principle, subject to agreement with the FA and the basic terms and conditions. Cllr Grainger also suggested that this item should be discussed again at the next Parish Council meeting to confirm the terms and conditions and fees. These proposals were seconded by Cllr Miss Ball and agreed unanimously.

RESOLVED: For the idea of a new football team using the facilities at Dyers Lane recreation ground to be agreed in principle. For details to be confirmed at the next Parish Council meeting.

69. PLANNING

Councillors were given the details of all planning applications to review prior to the meeting. All planning applications can be viewed at www.planningportal.rugby.gov.uk.

- a) *R18/1250 – Demolition of existing buildings and their replacement with a bungalow at Grange Cattery, Wolston Grange. CV23 9HJ.*

Councillors discussed the application and Cllr Grainger noted that it is not yet known how sewerage will be disposed of. Cllr Grainger proposed supporting the application, subject to neighbour consultation and satisfactory confirmation of an appropriate system in place in relation to the sewerage. This was seconded by the Chairman and all Councillors were in agreement.

RESOLVED: The Parish Council support this application subject to neighbour consultation and satisfactory confirmation about how the sewerage will be disposed of.

70. CORRESPONDENCE

Councillors noted the email about a new Community Transport Service in rural Rugby, and it was suggested that they liaise with the residents who would most likely to be using the service via leaflet drops or posters/visiting groups such as the Luncheon Club, WI, Baptist Church coffee morning, Doctors and residents at Bennetts Court. The Clerk agreed to feedback the views and suggestions.

The War Memorial gardeners are still awaiting the results of the Rugby in Bloom competition.

Cllr Wright suggested that the correspondence list and progress report could be made available to residents attending the Parish Council meeting so they can follow Councillors discussions. Councillors felt that this would be a good idea and the Clerk will arrange for this to happen.

71. FINANCE

Councillors reviewed and discussed the accounts for payment.

- a) *To approve accounts for payment in July 2018*

| Payments made in July 2018 | | | | |
|----------------------------|-------------------------------|-------------------------------------|-----------|------------------|
| Date Issued | To whom payable | For what purpose | Cheque | Gross Amount |
| 05/07/2018 | E-ON | Electricity Supply - Pavilion | 105369 | £19.65 |
| 07/07/2018 | Rugby Pest Control | Mole Control | 105370 | £40.00 |
| 05/07/2018 | Wolston Baptist Church | Office Rent | 105371 | £700.00 |
| 09/07/2018 | E-ON | Electricity Supply - Streetlights | 105372 | £1,273.09 |
| 09/07/2018 | Four Counties | Grass cutting (June x2) | 105373 | £770.00 |
| 09/07/2018 | WALC | Chairman Training | 105374 | £30.00 |
| 20/07/2018 | St Margaret's Wolston PCC | Photocopying (playscheme) | 105375 | £3.06 |
| 20/07/2018 | Mr P Owen | Fence materials/repairs and mileage | 105376 | £132.92 |
| 24/07/2018 | Parish Council Employees (x5) | Staff salaries | 195377-81 | £2,450.93 |
| 24/07/2018 | WCC Pensions | Staff Pension Scheme | 105382 | £371.20 |
| 24/07/2018 | HM Revenue & Customs only | PAYE | 105383 | £363.06 |
| 24/07/2018 | Community Heartbeat Trust | Defib AED pads (spare) | 105384 | £45.60 |
| | | | | £6,199.51 |

RESOLVED: The accounts, as listed above, be approved.

- b) *To consider payments received in July 2018.* - No payments were received.
 c) *Bank reconciliations* – Councillors noted all bank reconciliations from April-June 2018 (including the end of the first quarter).

72. ASSET OF COMMUNITY VALUE

Councillors reviewed and discussed the research findings from Avon Planning Services in relation to the Half Moon car park, and concluded that there was no benefit in moving forward with this initiative – but it could be considered again in the future if circumstances change. Cllr Wright also suggested that, if possible, monitoring

of vehicles using the carpark to visit the shop and garage takes place. Cllr Milne proposed no further action at this current time which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: For no further action to be taken at this current time, for monitoring of the carpark use to take place if/where possible.

73. PARKING

Concerns were raised about parking problems within the village, including vehicles obstructing pavements. This includes inconsiderate parking on Main Street by the chip shop, double parking on Main Street, School Street and Warwick Road. After a discussion, Councillors felt that parking is an issue which should be dealt with by the Police. Cllr Wright proposed that, if Councillors or residents notice a persistent problem they should report to the Police via telephone 101 or email photographs to the local Neighbourhood Policing Team. This was seconded by Cllr Grainger and Councillors were all in agreement

RESOLVED: For parking issues to be reported to the Police as appropriate.

74. PROVISION OF AN OUTDOOR BOWLS AREA

Councillors had been asked to see if it would be viable to provide an outdoor bowls area within the village. The Clerk had carried out some initial research and gathered some indicative costs. Councillors agreed that they would need evidence to see if this project would be feasible and value for money for the village, and it was also felt that a working group would need to look into this, and also identify if there is a suitable location within the village and look at any funding required. Cllr Cross reported that there are number of outdoor bowls teams within the Rugby area who are struggling to get members, and it was also noted that there is an indoor bowls team within the village who meet weekly in the Village Hall – the Parish Council had sponsored the purchase of new mats for this team last year. Cllr Wright proposed forming a Working Group to look into this project and see if it could be taken forward, which was seconded by Cllr Milne and agreed unanimously. Cllr Grainger and Cllr Cross agreed to form the Working Group with Cllr Wright.

RESOLVED: For Cllr Wright, Cllr Cross and Cllr Grainger to form a Working Group to look at the viability of providing an outdoor bowls area within Wolston.

75. DELEGATES REPORTS

- a) CCTV – It was agreed that this issue was covered during the Progress Report (agenda item 66)
- b) Policies and Procedures (Standing Orders) – Cllr Grainger, Cllr Miss Ball and the Chairman agreed to meet face to face to go through the Standing Orders, and also the Financial Regulations as there is lots of crossover information.
- c) Summer Holiday Play Scheme - This item had also been covered earlier in the meeting, but it was noted again that the first session had gone well and had been positively received.
- d) Christmas Light Switch on/Christmas Fayre - Cllr Miss Ball said that she had been talking to village groups and organisations, including the Churches and holding the switch on and fayre on the same night seemed to be the favoured option, possibly on 7th or 8th December. Rev N Moore-Smith had advised Cllr Miss Ball that he would be happy to assist as in previous years and Cllr Miss Ball will be looking at a possible road closure for the evening.

76. INFORMATION FOR THE VILLAGE WEBSITE

- | | | |
|----------------------------------|-------------------------------|---------------------------|
| - Play area improvements | - War Memorial Cleaning | - Play Scheme |
| - RBC Local Plan Consultation | - Christmas Fayre | - Bowling Green |
| - WCC Community Transport Scheme | - Wolston Warriors (football) | - Local Plan Consultation |

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

77. FUTURE AGENDA ITEMS

- | | | |
|--|-----------------------------------|-------------------------------|
| - Dog fouling in the park – to discuss a request to make part or all of the park dog-free, or on leads only. | | |
| - Standing Orders Update | - Community Right to Reclaim Land | - Wolston Warriors (football) |

78. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting will take place on 6th September 2018 at the Village Hall. If an interim meeting is required, an agenda will be issued to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 10.05 pm

Signed:..... Chairman

Date:

**Notes on the Public Forum and Parish Matters held during the
Parish Council Meeting on 2nd August 2018**

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

It was reported that a number of drains around the village need cleaning out, including Main Street, in the car park from Priory Road into Meadow Road (by PA Housing), Coalpit Lane and over the brook towards the School by the Beeches. These have all previously been reported but Borough Cllr Poole will inform Cty Cllr Mrs Timms and he also advised that he has reported the culverts on Coalpit Lane, Fosse and Rugby Road to the County Council again. Borough Cllr Poole then updated about developing the garage sites on Manor Estate, advising that although developing the land had been turned down, the Parish Council can look to purchase the land and Cllr Poole would support the Parish Council to deliver housing as identified in the Housing Needs Survey. It was noted that some of the garages are in need of repair and work – and Cllr Poole agreed to follow this up too.

Borough Cllr Poole advised that the RBC Local Plan amendments will be out for consultation from 13th August and also reported that in the near future there will be a grant available from the Police and Crime Panel for Youth Projects. He will keep us updated.

The clumps of grass and soil left on verges by contractors was discussed, and Borough Cllr Poole advised the work had been carried out by WCC in preparation for pavement slurry seal – he will follow this up.

Cllr Wright highlighted problems with contacting RBC by telephone, as they take so long to answer and then often do not deal with queries which have been reported – such as the fly tipping of asbestos. Cllr Poole recognised the problems and agreed to follow up the fly tipping. Borough Cllr Mrs Bragg advised that reports could be made online and also using the RBC app for smart phones.

Mr Tim Willis provided an update on the Neighbourhood Development Plan (NDP) and went through the highlight report – which is available for viewing on the village website (www.wolstonvillage.co.uk) or from the Parish Council Clerk. All Councillors were able to review the highlight report before or at the meeting.

A discussion took place about the grant application and Mr Willis advised that all spending was on hold until grant funding had been received. Part of the grant funding is to be spent on a new user friendly website, and an exchange of opinions took place as some Councillors, including the Chairman and Vice-Chair, felt that the village website is adequate and should be utilised so that the grant funding can be spent elsewhere. The discussion continued and Mr Willis concluded that he did not feel the village website is robust enough to deliver the NDP message. However, Cllr Miss Ball and Cllr Grainger agreed that Cllr Grainger would speak with the NDP Communications lead to see how and/or if they could make any necessary changes (including an independent web address and for the communications lead to have their own log in) that may make a difference to the decision.

Cllr Cross advised that he had spoken to the School about the parking issues reported at a previous meeting, and they had agreed to highlight the concerns to parents.

Cllr Wright reported that the granite sets outside the Cemetery are loose, and the Clerk agreed to report this to the Joint Burial Committee.

A discussion took place about the A45 roundabout as you leave Wolston to Ryton, and it was recognised that there is a lot of vegetation growing which makes visibility poor and the dragon's teeth cannot be clearly seen. The Clerk agreed to report this to Cty Cllr Mrs Timms.

Cllr Wright reported that a streetlight on Chestnut Grove is covered in vegetation which needs clearing, the Clerk agreed to report this to E-ON.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 7:45pm.

Note: Borough Councillors Poole and Mrs S Bragg gave their apologies and left the meeting at this point.

Signed.....