

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE BAPTIST CHURCH ON THURSDAY 3rd MAY 2018 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chairman), Cllr D Cross, Cllr G Fewkes, Cllr R Grainger, Cllr J E D Milne, Cllr A Parker, Cllr D Smith, Cllr Mrs M White, Cllr T Willis and Mrs M Meede (Clerk).
Members of the public: 3
Plus Borough Councillor D Poole

After members of the public had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 7:30pm.

214. APOLOGIES FOR ABSENCE

RESOLVED: The apologies of Cllr Mrs J Green due to work commitments be accepted.

215. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

Cllr Willis declared a personal interest in agenda item 222 and in any agenda items/discussions which may reference Warwickshire County Council.

There were no declarations of interest made, but the Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

216. MINUTES

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 5th April 2018, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

217. PROGRESS REPORT

It was noted that the Asset of Community Value application to RBC in relation to the Half Moon car park had been rejected by RBC. Councillors felt that the reasons for refusal were not consistent with other decisions made by RBC. The Clerk confirmed she had contacted WALC about getting legal advice on this matter, and Councillors all agreed this should be followed up.

Cllr Smith confirmed that the barriers around the Bloor Homes play area had been removed and the new safety barrier onto Priory Lane had been installed.

WCC have agreed to look at the continuation of the Country Kerbing behind and to the side of the War Memorial.

218. PLANNING

It was noted that all planning applications can now be viewed at www.planningportal.rugby.gov.uk

- a) *R17/1998 - Listed Building Consent to remove existing wrought iron gates and railings and replace with a low brick wall and wooden gate at 21 Brook Street, Wolston CV8 3HD.*

After a discussion Cllr Milne proposed supporting the application subject to neighbour consultation. Cllr Parker seconded the proposal and all Councillors were in agreement.

RESOLVED: The Parish Council supports this application, subject to neighbour consultation.

- b) *R18/0473 – Variation of Condition 2 and 3 of planning approval R16/1948 for the erection of one new dwelling at 70 Main Street, Wolston. CV8 3HJ*

After Councillors discussed the application, it was noted that the proposal was an improvement to the original application. The Chairman proposed supporting the application which was seconded by Cllr Grainger and agreed unanimously.

RESOLVED: The Parish Council supports this application, subject to neighbour consultation.

- c) *R18/0546 – Conversion of Barn (Barn 3) to 1 no. dwelling house to include a first floor including conversion of section of adjoining barn to provide garaging for Barn 2 and Barn 3 at Barns at Priory Farm, Priory Road, Wolston. CV8 3FX*

Councillors considered the application, before Cllr Grainger proposed supporting the application. This was seconded by Cllr Cross and agreed unanimously.

RESOLVED: The Parish Council supports this application, subject to neighbour consultation.

- d) *R18/0595 – Single storey rear extension at 49 Meadow Road, Wolston. CV8 3HL.*

After a discussion, Cllr Fewkes proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Milne and all Councillors were in agreement.

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219. CORRESPONDENCE

Councillors noted that there had been a few streetlights needing attention/repair over the last month. The Clerk confirmed these were not related to vandalism, but general wear and tear or age.

Drainage by the chip shop was still felt to be a problem, and the Clerk agreed to ask the Locality Officer to look at possible options.

220. FINANCE

Councillors reviewed and discussed the accounts for payment.

a) To approve accounts for payment in April 2018

Payments made in April 2018				
Date issued	To whom payable	For what purpose	Cheque number	Gross Amount
05/04/2018	St Margarets Wolston PCC	Photocopying	105299	£7.20
05/04/2018	Rugby Pest Control	Mole Control	105300	£40.00
05/04/2018	Vision ICT Ltd	Website hosting	105301	£36.00
09/04/2018	E-ON	Electric supply - streetlights	105302	£1,103.00
09/04/2018	HAGS SMP Ltd	Play area repairs	105303	£521.43
24/04/2018	Jelf Insurance Brokers Ltd	Kubota Insurance	105304	£309.14
24/04/2018	E-ON	Streetlight repair - St Margaret's Ave	105305	£46.80
24/04/2018	WALC	Good Councillor Guide (x10)	105306	£60.00
24/04/2018	WALC	Finance Guide (x5)	105307	£30.00
26/04/2018	Staples UK Ltd	Stationery (inc ink and stamps)	105308	£147.07
26/04/2018	Staples UK Ltd	NDP - ink cartridge	"	£32.99
26/04/2018	Parish Council Employees (x5)	Staff salaries	105309-13	£2,335.77
26/04/2018	HM Revenue & Customs	PAYE	105314	£313.28
26/04/2018	WCC	Pensions LGPS March	105315	£345.55
26/04/2018	WCC	Pensions LGPS April	105316	£352.80
26/04/2018	Mr P Owen	Fuel for mower	105317	£35.56
27/04/2018	Mr P Bird	Parts, service and maintenance for mower/equipment	105318	£670.22
27/04/2018	WLCC	Hire of room - Youth Project (summer term)	105319	£764.64
27/04/2018	Mrs M Meede	Receipt book (accounts) & printer maintenance box	105320	£26.99
30/04/2018	Wolston Baptist Church	Office rent (quarter 2)	105321	£700.00
30/04/2018	E-ON	Electric supply - Pavilion	105322	£79.56
				£7,958.00

RESOLVED: The accounts, as listed above, be approved.

b) To consider payments received in March 2018.

Payments received in April 2018				
Date Received	From whom	For what purpose ?		Amount
05/04/2018	RBC	Precept	1	£47,040.00
				£47,040.00

RESOLVED: The payments, as listed above, be noted.

c) To note the end of year bank reconciliations

Councillors reviewed and noted the end of year reconciliations. Councillors were all invited to come to the Parish Office to look at all the accounts for the year and review/check all the finances.

d) To re-endorse the 2018-19 budget

Councillors noted the end of year balance from the reconciliation, and looked again at the budget that had been agreed in December/January 2017/18. Now that Councillors had seen the end of year reconciliation and balance they were happy for the budget to be re-endorsed for the 2018-19 financial year. The Chairman proposed endorsing the end of year bank reconciliation and budget, which was seconded by Cllr Fewkes and agreed unanimously.

e) To discuss and make a decision about the grant request from the WLCC

Councillors considered the request, alongside the accounts from WLCC which showed a net loss. WLCC have had a lot of building work carried out this year. Councillors noted that on 20th December during the budget setting meeting, they had agreed to give the WLCC a £1500 grant. They had also agreed to give an additional £500, as long as this is ring-fenced and is used to subsidise the luncheon club for residents.

RESOLVED: For a grant of £1500 to be given to WLCC and for an additional £500 to be given – but this must be ring-fenced and used solely for the purpose of subsidising the luncheon club for residents.

221. PARISH COUNCIL INSURANCE

A number of questions had been raised by Councillors and the Clerk about the proposed insurance cover, and so it was agreed unanimously that this agenda should be deferred to the Annual Meeting where more information should hopefully be available.

RESOLVED: For this agenda to be deferred to the Annual Meeting of the Parish Council.

222. BRANDON AND BRET福德 NEIGHBOURHOOD PLAN CONSULTATION

Cllr Willis had declared an interest in this agenda item.

Following the discussion at the last Parish Council meeting, the Clerk had received no additional comments from Councillors. Therefore, the Chairman proposed responding to the consultation with the comments made

Signed.....

in the April Parish Council meeting – where Councillors had commended Brandon and Bretford on their efforts in producing the document, and offered to support them in any reasonable way. This was seconded by Cllr Fewkes and all Councillors were in agreement (with the exception of Cllr Willis who had abstained from the vote due to declaring an interest).

RESOLVED: For a response to be sent to Brandon and Bretford Parish Council commending them on their work on their NDP and offering any reasonable support.

223. WBBJBC

Councillors had all been given the opportunity to read and review documentation about the proposed future structure of the WBBJBC prior to the Parish Council meeting. This was discussed at length, and Cllr Grainger confirmed that the Parish Council Solicitor had endorsed the proposal document. Brandon and Bretford Parish Council will also need to endorse the 'future structure' document. Following a discussion, Cllr Milne proposed accepting and endorsing the proposal that the WBBJBC be established as a Committee of Wolston Parish Council. This was seconded by Cllr Mrs White and agreed unanimously.

RESOLVED: For the 'Future Structure' document to be accepted and for WBBJBC to be established as a Committee of Wolston Parish Council – as from 1st April 2018.

224. GDPR

The GDPR working group (Cllr Grainger, Chairman and Cllr Smith) have been discussing the implications of the GDPR/Data Protection Regulations 2018 on the Parish Council. They are currently looking at the SLCC and NALC templates and guidance, and will update further at the Annual Meeting of the Parish Council.

225. SCOUT HUT

- a) Scout Hut Lease – The signed lease from the Scouts Association had been received from the Parish Council Solicitor. After a discussion, the Chairman proposed that the lease be signed, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: For the Scout Hut lease to be signed by the Chairman and Cllr Mrs White.

- b) Scout Hut Sign – Councillors discussed the signs proposed by Wolston Scouts, and agreed that a sign could be put up by the Scouts at the compound. It was also discussed and suggested that additional signage in terms of finger posts could be installed to direct people up Dyers Lane.

RESOLVED: For the Scouts to be advised that Councillors are happy for the sign to be put up.

226. NALC NATIONAL SALARY AWARD 2018-19

The HR Working Group had met to discuss the proposed National Salary Awards and recommended that the Parish Council accept the NALC Salary Award 2018-19. After a discussion Cllr Parker proposed accepting the recommendation from the HR Working Group which was seconded by Cllr Fewkes and agreed unanimously.

RESOLVED: For the NALC National Salary Award 2018-19 to be accepted and implemented as from 1st April 2018.

227. DELEGATES REPORTS

- a) NDP – Cllr Willis reported that the group are now moving towards the final phase of the plan. Site assessments have been completed and they are working closely with Avon Planning Services
- b) Community Speed Watch – The CSW group have met, and noted that compliance is generally good with most vehicles travelling between 25-35mph – the highest recorded speed was 41mph. They will be going out regularly from now on.
- c) WALC – Cllr Milne provided an update from the latest WALC meeting. He reported that there had been a change of Chairman and also advised Councillors that WALC may be giving Parish Councils opportunities to receive grant funding in the near future.
- d) St Margarets Primary School – Cllr Cross gave an update on the recent Governors meeting that he attended. The School is looking at funding opportunities.
- e) Wolston Surgery - Cllr Grainger provided an update from the Patient Reference Group, including the fact that works to extend and improve the surgery have started.

228. INFORMATION TO BE UPLOADED TO THE VILLAGE WEBSITE

- | | | |
|----------------------------------|-------------------------------|-----------------|
| - Community Speed Watch | - Scout Hut Lease | - Bus timetable |
| - New Parish Councillors details | - Funding request from School | |

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

229. PARISH MATTERS/FUTURE AGENDA ITEMS

Cllr Milne suggested that clarification should be sought from WCC about the future of the Library and the Children's Centre. The Clerk agreed to contact WCC for clarification.

The upcoming Watercourse Maintenance course was discussed, and it was suggested that the Parish Council Lengthsman Man should be asked if he would attend.

Grass cutting was discussed, It was noted that due to the rain the contractors were unable to cut any grass until mid/late April. The constant rain followed by sun is making the grass grow at a rapid rate. The contractors need to be monitored to ensure they carry out a good standard of grass cutting.

The Clerk highlighted the fact that faulty drains, potholes, graffiti, damaged pavements etc could all be reported via the www.fixmystreet.com website – and the reports will go to the relevant department in the County Council.

230. DATE OF NEXT MEETING/S

The Chairman advised that the Annual Meeting of the Parish Council will take place at 7.15pm on Thursday 10th May 2018 in the Baptist Church – this will follow the Annual Parish Meeting which is due to take place at 6.45pm in the Baptist Church. As there were no further items on the Agenda the Chairman declared the meeting closed at 9:05pm

Signed:..... Chairman

Date:

Note: The original signed copy of these minutes can be seen in the Wolston Parish Office once they have been approved by Councillors and signed by the Chairman.

Notes on the Public Forum held prior to the Parish Council Meeting on 3rd May 2018

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

It was noted that the development at Red Lion House on Main Street was nearly complete – and Councillors were pleased that it fits in well to the surrounding area.

Cllr Cross reported that cars are still parking irresponsibly around the village, including on the Meadow Road junction with Priory Road. If vehicles are parking dangerously and/or causing an obstruction to the Highway then they can be reported to the Police.

Borough Cllr Poole advised that a new Police Officer (PC Andy Crouch) had taken over from PC Stamp in the Neighbourhood Policing Team which covers Wolston. He is aware of the problems around drug use/selling in the village and the areas where this is taking place. This will be one of the issues he will be targeting.

Borough Cllr Poole also reported that work was progressing in respect of the garages on Manor Estate, and RBC are also looking into the parking issues at Bennetts Court.

A discussion took place about the election process and also about the layout of the polling station in the Village Hall. Borough Cllr Poole will forward any concerns to the Monitoring Officer.

A resident highlighted issues with a footpath off Dyers Lane which is impassable for pedestrians and is a quagmire. The Clerk will forward these concerns to the WCC Footpaths Officer.

Cllr Willis reported that that the gates on the pathway to the Church from Main Street by the bridge are still in a poor state. The Clerk confirmed that this had been reported to WCC on numerous occasions and Borough Cllr Poole agreed to follow this up on behalf of the Parish Council.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 7.30pm.

Note: Borough Councillor Poole left the meeting at this point at 7.30pm.

Signed.....