

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD AT THE VILLAGE HALL ON THURSDAY 1st FEBRUARY 2018 AT 7.15 PM**

PRESENT Cllr T Harvey-Smith (Chairman), Cllr D Cross, Cllr G Fewkes, Cllr R Grainger, Cllr Mrs J Green, Cllr J E D Milne, Cllr A Parker, Cllr D Smith, Cllr Mrs M White, Cllr T Willis and Mrs M Meede (Clerk).
Members of the public: 3
Plus Borough Councillors D Poole and Mrs S Bragg.

After members of the public had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 7.30pm.

170. APOLOGIES FOR ABSENCE

RESOLVED: Cllr Mrs Green and Cllr Milne had advised that they might be late to the meeting due to previous commitments and this was accepted. The apologies of Cty Councillor Mrs H Timms and Borough Councillor D Ellis were noted.

171. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

Cllr Willis declared an interest in any agenda items which may reference Warwickshire County Council.

There were no declarations of interest made, but the Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

172. MINUTES

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting.

RESOLVED: The minutes of the Parish Council meeting held on 4th January 2018, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

173. PROGRESS REPORT

Cllr Grainger reported that he had spoken to the Manager at the Half Moon, and customers were now being asked to smoke at the back of the pub rather than on the pavement – this will be chased to ensure all customers are advised and to try and reduce the rubbish left on the pavements.

WCC have reviewed and noted the damaged kerb by the entrance to the Half Moon car park.

There are ongoing discussions about the need for certain grit bins to be replenished by WCC.

174. PLANNING

Councillors were given the details of all planning applications to review prior to the meeting. All planning applications can be viewed at www.planningportal.rugby.gov.uk

a) *R18/0055 Extension to office building and internal reconfiguration of kitchen area. Conversion and extension of stable building to create office space at The Hall, Priory Hill, Rugby Road. Wolston. CV8 3FZ.*

Councillors felt that the changes would be beneficial to the site and provide more employment within the village. Cllr Smith had noted that the plans possibly show a separate access from Rugby Road for car parking. After a discussion, Cllr Grainger proposed supporting the application, subject to reviewing the plans in relation to the access point/s. Cllr Fewkes seconded the proposal and all Councillors were in agreement.

RESOLVED: The Parish Council support this application (subject to Councillors reviewing the plans to confirm access point/s)

b) *R18/0063 Remove 200m hedgerow (restructuring and cost efficiency) at New Farm, Fosse Way, The Fosseyway. Wolston. CV8 3GA.*

The plans were considered and although Councillors appreciate that the size of modern farming equipment lends itself to covering larger areas without the inconvenience of hedgerows acting as barriers, Councillors also expressed concerns about the loss of small scale field pattern. It was also felt that the removal of the hedgerow may be a retrograde step and could lead to soil erosion or cause other ecological problems. Therefore Cllr Mrs Green proposed that the Parish Council should not support the application due to the concerns expressed which was seconded by the Chairman. Cllr Parker abstained from the vote but all other Councillors agreed with the proposal.

RESOLVED: The Parish Council do not support this application due to concerns about the loss of the hedgerow.

Councillors discussed the possible sale of Ryton Organic land for housing development. Concerns were raised about the impact this would have on Wolston and the surrounding area. As any development will not be within Wolston Parish, Councillors agreed that the Clerk should make contact with Ryton Parish Council to get an update on the situation and offer the support of Wolston Parish Council (if appropriate).

Signed.....

175. CORRESPONDENCE

Bloor Homes have been asked by WCC to reinstate the gate on the footpath by the play area leading onto Priory Road.

WALC are looking to provide play inspection training to local maintenance men/lengthsmen so they can review and act on any problems in between the annual inspections.

176. FINANCE

Councillors reviewed and discussed the accounts for payment.

a) To approve accounts for payment in January 2018

Date Issued	To whom payable	For what purpose	Cheque No	Gross £
04/01/2018	Wolston Baptist Church	Office rent	105215	£700.00
04/01/2018	E-ON	Streetlight repairs - PL 21 Paddocks Close	105216	£46.80
04/01/2018	E-ON	Electricity supply - Pavilion	105217	£20.39
04/01/2018	Fields In Trust	Membership renewal	105218	£50.00
08/01/2018	E-ON	Electricity supply - streetlights	105219	£747.60
08/01/2018	Wolston Leisure & Community Centre	Hire of club room - Youth Project	105220	£637.20
17/01/2018	BT PLC	Telephone & Broadband Services	105221	£181.72
17/01/2018	Mrs M Meede	Expenses - GDPR Workshop for Clerk & Cllr Grainger	105222	£100.00
17/01/2018	WALC	Annual Briefing Day - Cllr Grainger	105223	£55.00
17/01/2018	WALC	Annual Briefing Day - Chairman	105224	£55.00
22/01/2018	Vita Direct	Bin bags, hand towels and dispensers	105225	£148.74
22/01/2018	Vita Direct	Cleaning materials	105226	£65.34
22/01/2018	Vita Direct	White rock salt (42 x 23kg bags)	105227	£219.24
22/01/2018	Avon Planning Services Ltd	NDP Consultancy Work	105228	£216.00
22/01/2018	Mr D Stilgoe	Delivery and collection of questionnaires	105229	£200.00
22/01/2018	Parish Council Employees x 5	Staff salaries	105230	£2,324.09
22/01/2018	HMRC	PAYE	105235	£331.04
22/01/2018	WCC	Pensions	105236	£345.55
25/01/2018	Mr R Grainger	Expenses - attending RBC Local Plan public hearing	105237	£9.12
25/01/2018	Rugby Pest Control	Mole Control	105238	£80.00
25/01/2018	Mr P Owen	Expenses - PPE, fuel and mileage	105239	£95.91
				£6,628.74

RESOLVED: The accounts, as listed above, be approved.

b) To consider payments received in January 2018.

Payments received in January 2018				
Date Received	From whom	For what purpose ?		Amount
02/01/2018	Mr T R Harvey-Smith	Honorarium - part refund		£325.00
08/01/2018	WCC	Flood Alleviation Grant		£3,353.00
				£3,678.00

RESOLVED: The payments, as listed above, be noted.

c) To discuss and make a decision in relation to the request from St Margaret's Primary School for a donation towards a School residential trip.

Councillors felt it was important to support the School and local children, and felt School trips were an important part of the education system – of which every child should have the opportunity to attend. After a discussion and a review of the budget, Cllr Grainger proposed donating £500 to the School. This was seconded by Cllr Cross and agreed unanimously.

RESOLVED: For £500 to be donated to St Margaret's Primary School for a School residential trip.

177. DYERS LANE PLAY AREA

A discussion took place about the next phase of play area improvements at Dyers Lane Recreation Ground. The play area working group (Cllr Cross, Cllr Smith and Cllr Mrs White) had met with the Clerk to discuss the two options which included continuing with improvements to the older children's play area or to start improving the younger/toddler play area. There was enough money in the budget to purchase a climbing pyramid for the older children's play area and this could be completed this financial year. However, Councillors felt that it may be worth looking at installing new equipment into the fenced play area – as there is currently a sale on for junior play equipment. After a further discussion it was agreed that the preferred option would be to spend the £10,000 from the current budget and £10,000 from next year's budget and improve the junior play area over March and April. If timescales do not allow this, it was agreed that the second option should be to get the climbing apparatus installed in the older children's play area this financial year. This was proposed by Cllr Fewkes, seconded by Cllr Parker and agreed unanimously.

RESOLVED: To get new play equipment installed at Dyers Lane recreation ground – either in the fenced play area (as the preferred option) or, if this is not possible, to get a climbing pyramid installed in the open play area.

Signed.....

178. INFORMATION TO BE UPLOADED TO THE VILLAGE WEBSITE

- Network Rail tree and vegetation removal scheme
- GDPR: Requirements for all groups/organisations
- CSW
- Play area improvements
- Flood study update

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

179. DELEGATES REPORTS

- a) **NDP** – The Chairman said that he found the joint NDP/Parish Council meeting very useful and informative – other Councillors agreed. Cllr Willis thanked those Councillors who had been able to attend. A discussion took place about the highlight report and Cllr Willis confirmed that this will now be sent out monthly in advance of Parish Council meetings. NDP Finances were also discussed, and the Clerk has agreed to input NDP financial information onto a separate spreadsheet which can link into the Parish Council spreadsheet.
- b) **Youth Project** – Cllr Grainger confirmed that the WLCC Trustees had rejected the proposal to become Trustees of the Youth Project, and Councillors did understand their decision. The next step is to get the Youth Project constituted as a foundation model incorporated charitable organisation.
- c) **CCTV** – Cllr Grainger reported that Prime Security had still not been able to provide Rugby First with confirmation of their security clearances and credentials which were required – despite numerous requests. As the latest deadline was missed for them to supply the information and no contact has been made, Councillors agreed with Cllr Grainger that confidence has been lost with the company and the Parish Council agreed that they no longer wish to work with the company. A discussion also took place about the legal requirements that Parish Council and Rugby First need to comply with, including ICO and Home Office regulations. It was agreed that the Parish Council should re-bid for the project, and Cllr Grainger agreed to look at other options that the Parish Council could take in relation to CCTV. Cllr Willis thanked Cllr Grainger for all his work on the project, and all Councillors agreed with this.
- d) **HNS and Sites Meeting** – The Chairman and Cllr Grainger had met with representatives from RBC, Midlands Rural Housing and Warwickshire Rural Housing to discuss the principle of taking forward for development two brownfield sites in Wolston – for the purpose of meeting local housing need as identified in a recent HNS. An update on the meeting was provided and it was explained that this was just an initial exploratory meeting at this stage. The Parish Council would like to work with RBC to find a solution, but felt that RBC were keen to protect the current income they get from the garages. Once certain issues are clarified, another meeting will be called. It was suggested that our Borough Councillors should be invited, and Cllr Willis, having experience in matters such as this, would also like to attend to help push things along.
- e) **Scouts** – Cllr Mrs White advised that she is still in regular contact with the District Commissioner. A new Group Scout Leader (GSL) has been appointed which is a positive step, and they are looking to get more leaders. The District Commissioner and new GSL can now work together to get progress on the lease.
- f) **RBC Local Plan Public Hearing** – Cllr Grainger had attended the hearing at RBC and provided a summary to Councillors. Confusion over the consultation process had been identified at the hearing, and the hearing had also covered the numbers of houses being built and their locations. The Inspector had asked for clarity from RBC on a number of issues.
- g) **WALC** – An update was provided by Cllr Milne, including the fact that the WALC Chairman had resigned.

180. PARISH MATTERS/FUTURE AGENDA ITEMS

Cllr Smith highlighted concerns over speeding in the village, and the fact more residents are needed for the Community Speed Watch (CSW). The CSW team will be going out in the village soon.

Cllr Mrs Green noted that dog fouling was increasing again in the village. Reports of dog fouling can be made to the Dog Wardens at RBC and Volunteer Dog Wardens are also being asked for on the RBC website.

181. DATE OF NEXT MEETING/S

The Chairman confirmed that the next meeting of the Parish Council will take place at 7.15pm on Thursday 1st March 2018 at the Village Hall. If an interim meeting is required, an agenda will be issued to Councillors,

displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting. As there were no further items on the Agenda the Chairman declared the meeting closed at 9:50pm

Signed:..... Chairman

Date:

Note: The original signed copy of these minutes can be seen in the Wolston Parish Office once they have been approved by Councillors and signed by the Chairman.

Notes on the Public Forum held prior to the Parish Council Meeting on 1st February 2018

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

A discussion took place about the possibility of new housing developments in Brandon. Councillors said they would be happy to offer their support to the relevant Parish Council, but if residents have any concerns or objections to any planning applications they should raise them with the Planning Officer or relevant Parish Council.

It was noted that some grit bins have still not been filled. The Clerk agreed to inform Cllr Poole which bins were not being filled so he could chase it up.

Cllr Mrs Bragg advised that Network Rail have now completed their project for removing some vegetation and trees by the rail track. They have also put down some grass seed – although this may need to be done again due to the time of year.

Cllr Poole reported that he is still aware of the graffiti on some garages on Manor Estate, and he also reported that although RBC have not set their budget as yet, the Police have agreed a 6.25% increase (£12 per year for band D properties) in order to save 50 front line Police roles.

Following discussions about issues and concerns around the village, Cllr Poole agreed to report the following to Cllr Mrs Timms:

- Flooding on Coalpit Lane – possibly due to blocked culverts and drains.
- Pot holes around the village, including Coalpit Lane, Lammas Court, Manor Estate, Meadow Rd and Priory Road.
- The need for a safety rail at the bus stop on School Street by the Baptist Church. Buses and large vehicles have been seen to mount the kerb at this location (which is also used by School Children) and have in the past caused damage to the top of the bus shelter.
- Damaged manhole cover on Warwick Road by the Library – it looks as though it may be sinking.

The Clerk advised that a bag found by the Lengthsman in a ditch on Coalpit Lane was given to the Police as it looked as though it contained stolen property. The Police have confirmed that the bag has been linked to a crime.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 7:30pm.

Note: Borough Councillors D Poole and Mrs S Bragg gave their apologies and left the meeting at this point.

Signed.....