

**Wolston Neighbourhood Plan  
Minutes of Steering Group meeting 10<sup>th</sup> April 2018**

	<b>Action</b>
<p><b>1. Apologies</b> – Andrew Bearne, Bob Grainger, Jock Rainey, Dave Smith. Tim Willis opened the meeting.</p>	
<p><b>2. Minutes of Last:</b> The minutes of the meeting held in March – printed copies not available through technical difficulties so item deferred.</p>	
<p><b>3. Open Forum:</b></p> <p>Brandon and Bretford Neighbourhood Plan is out for consultation; a link to the plan is on our village website. Tim Willis (after stating his interest in the matter as the lead for Warwickshire on ..... ) summarised the discussion at Wolston PC last week. Wolston PC is supportive of Brandon &amp; Bretford (B&amp;B) PC and welcome the plan being out for consultation. B&amp;B PC have concerns about proposed development on the speedway site; TW stated that the number of comments on the planning application received by RBC is past 2,000. A Wolston reader commented on the policy of diverting HGV traffic away from B&amp;B – will this mean an increase of such traffic in Wolston; and what are the flood risk implications for our NP? The Wolston PC have recently had a risk report on the brook through the village.</p> <p>The Half Moon is closed at present and there was no news of progress on finding a tenant.</p>	
<p><b>4. Progress against project plan:</b> TW as project manager reported that Simon Purfield of Stratford District Council has told him that the Wolston Questionnaire and its report on results is being used by him as a good example of the evidence expected by inspectors of NDP. Jessica Ramsay showed some printed copies of the final report and will be circulating the report more widely on the website and via social media.</p> <ul style="list-style-type: none"> <li>○ Progress on the Project Plan is as expected.</li> <li>○ Policies will begin to be drafted by working groups now that we have the final report on the recent survey.</li> <li>○ The next Grant application to be constructed, to fund the intensive work on the plan over the next 6 months.</li> <li>○ TW will meet APS once the list of sites for Site Assessment is complete. They will discuss how the results from the survey will be used to develop and support policies for our Plan, and how the proposals about sites will be shared with the community. We will be making much more use of APS in the next phase of Plan development.</li> </ul>	
<p><b>5. Reports from Working Groups:</b></p> <p>Reports from some Working Groups were circulated on email and will be attached to these minutes.</p> <ul style="list-style-type: none"> <li>a) <b>Finance</b> All invoices for the ‘End of Grant Report’ were collated and submitted to the PC Clerk.</li> <li>b) <b>Housing:</b> no report to this meeting. See Environment below.</li> <li>c) <b>Communications and Engagement:</b> attached; there will be a NP team presence at the Duck Race and at the Allotments open event this coming weekend.</li> <li>d) <b>Employment and Economic Activity:</b> work progressing on sourcing supplier for the proposed questionnaire. 125 businesses have been identified in Wolston.</li> <li>e) <b>Infrastructure:</b> see Environment below.</li> <li>f) <b>Environment:</b> CM, DS and RG met to consider the long list of 56 sites around the village, and reduced this to 12 sites to be considered for Site Assessment. Avon Planning Services (APS) will be given the whole list, and can be expected to challenge some of the wg proposals. All proposals for sites will have to be in line with the Rugby Local Plan. In Environment WG, it is time to start drafting policies.</li> </ul>	
<p><b>6. Any other Business</b></p>	

Queries about sites under consideration for Site Assessment being within the Parish Boundary but not within the village envelope: those sites are still Green Belt and the possible challenges to that are limited. TW explained about 'rural exception sites' in relation to one of the sites under consideration for development in Brandon and Bretford parish.

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**7. The next Steering Group:** St Margaret's Church Rooms, Tuesday 8<sup>th</sup> May 2018 7.30pm  
**Co-ordination Group:** Parish Office Saturday 22<sup>nd</sup> April 2018 at 10am.

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**8.** The meeting closed at 8.15pm

JR Jock Rainey; TW Tim Willis; RG Bob Grainger; GW Gillian Waddilove; TB Tracie Ball; JRa Jessica Ramsay CM  
Clare Malyon DS Dave Smith.