

**Wolston Neighbourhood Plan
Minutes of Steering Group meeting 9th January 2018**

	Action
1. Apologies –Bob Grainger, Roger Ingles, Clare Malyon. Tim Willis opened the meeting.	
2. Minutes of Last: The minutes of the meeting held in November, were accepted as a true record and signed.	
3. Open Forum:	
a) Wilcox Trust – RG has a document to provide to Allotments society which gives the best understanding of the land owned by the Wilcox Trust. This was requested again.	RG
b) Traffic Survey – The speeding of cars within the village has been raised as a concern, especially Warwick Road, Main Street and School Street. To be studied within traffic Survey. Keith Francis raised that police speed traps seem to occur more regularly and have a higher visibility in Ryton and Binley Woods, could more be done in Wolston?	DS
c) Questionnaire -TW congratulated and thanked JRa for all her hard work and determination in getting the questionnaire completed. Keith Francis requested that feedback be given as soon as possible.	JRa
d) Other Appeal for Photos of Wolston- Jeff Chatwin to pass to RG	Jeff Chatwin
4. Progress against project plan: A copy of the plan is attached	
5. Reports from Working Groups: Reports from Working Groups were circulated on email and copies are available on paper at this meeting. Those present were invited to comment. The reports are attached, and items minuted below were raised:	
a) Finance exactly where expected to be at this point. b) Housing: See attached c) Communications and Engagement: attached d) Employment and Economic Activity: none e) Infrastructure: Traffic survey being taken forward. f) Environment: none	
6. Any other Business Informal meeting to be arranged with PC, either 18/25 January – taking the NDP forward. PC draft minutes will be sent to NDP chairman with immediate effect, allowing items affecting the NDP to be advised quicker. John Church thanked the CG for all their work	
7. The next Steering Group: St Margaret’s Church Rooms, Tuesday 13 th February 2018 7.30pm Co-ordination Group: Parish Office Saturday 20 th January 2017 10am.	
8. The meeting closed at 8.15pm	

JR Jock Rainey; TW Tim Willis; RG Bob Grainger; GW Gillian Waddilove; TB Tracie Ball; JRa Jessica Ramsay CM
Clare Malyon