

**MINUTES OF THE MEETING OF WOLSTON PARISH COUNCIL
HELD VIRTUALLY VIA ZOOM ON THURSDAY 3RD SEPTEMBER 2020 AT 6.30 PM**

All Parish Council meetings will be held virtually via Zoom until further notice, in accordance with Government Regulations.

PRESENT Cllr T Harvey-Smith (Chair), Cllr Miss T Ball, Cllr D Cross, Cllr R Grainger, Cllr J Milne, Cllr A Parker, Cllr L Wright, and Mrs M Meede (Clerk).

Plus: Cty Cllr Mrs H Timms, Borough Cllr D Poole, Mr T Willis and 2 members of the public.
There is currently one Parish Councillor vacancy.

After members of the public and Councillors had been given the opportunity to raise any issues, the Chairman thanked everyone for attending, and the Parish Council meeting commenced at 6:55pm.

73. APOLOGIES FOR ABSENCE

The apologies of Cllr Mrs M White for ill health reasons and Cllr Fewkes who was on holiday were approved. The apologies of Borough Councillors A Bearne and Mrs S Bragg were noted.

74. DECLARATIONS OF INTEREST (existence and nature) for items on the Agenda

No declarations of interest were made for any item on the agenda. The Chairman advised that Councillors could declare an interest later in the meeting should this become apparent for any agenda item.

75. APPROVAL OF MINUTES OF THE PARISH COUNCIL (6th August 2020 and 27th August 2020)

All Councillors had been given the opportunity to review the minutes prior to the Parish Council meeting. Following a brief discussion Cllr Parker proposed approving the minutes of 6th August 2020 which was seconded by Cllr Grainger and agreed unanimously by those who had attended the meeting. In relation to the minutes of the Extraordinary Parish Council meeting of 27th August 2020, Cllr Wright asked why new topsoil was not going to be used on the upgraded south side of allotments site if planning permission for development of the north side of the site was approved.. Cllr Grainger explained that the offer of new topsoil had been made by Rosconn, but the Allotments Association wanted to retain their current soil which they had tended to for many years and was full of nutrients. Cllr Wright then proposed approving the minutes which was seconded by Cllr Cross and all Councillors who had been at the meeting agreed.

RESOLVED: The minutes of the Parish Council meeting held on 6th August 2020 and the minutes of the Extraordinary meeting held on 27th August 2020, having been approved for adoption by those who had been present at the meeting, be signed by the Chairman.

76. PROGRESS REPORT

The progress report was noted.

A discussion took place about spraying of the weeds in the brook by the Environment Agency, and the Clerk confirmed that they had confirmed they were behind with their programme due to Covid, but would be spraying the vegetation in the Brook in the next couple of months.

It was agreed that the Clerk would contact Godfrey-Payton again about the vegetation in the Brook in the Church field.

77. PLANNING

a) *R20/0580 – Proposed single storey rear conservatory at 3 Meadow Road, Wolston. CV8 3HL*

Following a discussion, Cllr Parker proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Grainger and agreed unanimously.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

b) *R20/0576 - Demolition of existing conservatory and erection of a single-storey rear extension with flat roof at 29 Main Street, Wolston. CV8 3HH*

Following a discussion, Cllr Grainger proposed supporting the application subject to neighbour consultation, which was seconded by Cllr Milne and agreed unanimously.

RESOLVED: The Parish Council support this application subject to neighbour consultation.

78. CORRESPONDENCE

The Government Consultation 'Planning for The Future' was discussed. Councillors are to review the consultation and let the Clerk know their thoughts as soon as possible.

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Cllr Wright queried if Borough Cllr T Gillias would be attending a future Parish Council meeting to discuss his role as Parish Champion. Cllr Grainger explained he had been liaising with Cllr Gillias about the CCTV, and he agreed to speak to him about attending a future Parish Council meeting.

The hedging along School Street was discussed, and the Clerk confirmed PA Housing had agreed to cut the vegetation back.

Cllr Miss Ball is speaking to RBC about the Volunteer Dog Warden scheme and the Clerk offered to assist in any way if required.

79. FINANCE

Councillors reviewed and discussed the accounts for payment and considered payments received.

a) *To approve accounts for payment in August 2020.*

Date Issued	To whom payable	For what purpose	Cheque No	Gross Amount
11/08/2020	Mr P Owen	Postcrete, brackets and bolts for noticeboard	105930	£77.95
11/08/2020	Rugby Borough Council	Waste bin removal	105931	£30.00
11/08/2020	P Bird	Maintenance and parts - Kubota	105932	£13.20
11/08/2020	Mr T Ramsay	CCTV call out x 2, checks of control box on post	105933	£155.00
11/08/2020	Mr R Grainger	Service Cabinet Key	105934	£5.69
11/08/2020	Mr P Dixon	Installation of noticeboard	105935	£140.00
11/08/2020	Mr P Owen	Diesel	105936	£35.47
11/08/2020	PKF Littlejohn LLP	External Audit	105937	£480.00
11/08/2020	Mrs M Meede	Spray paint for stencils	105938	£52.00
11/08/2020	Parish Council Employees (x5)	Staff salaries	105939-43	£2,606.88
11/08/2020	HMRC	PAYE	105944	£361.39
11/08/2020	Cheque Cancelled	Cheque Cancelled	105945	£0.00
11/08/2020	WCC Pension Fund	LGPS	105946	£348.79
11/08/2020	Lakeside	Grass Cutting July	105947	£1,440.00
11/08/2020	Staples	Stationery	105948	£138.91
				£5,885.28

Following a brief discussion Cllr Milne proposed supporting the accounts for payment, which was seconded by Cllr Wright and agreed unanimously.

RESOLVED: The accounts, as listed above, be approved.

b) *To consider payments received in August 2020.* - There were no payments received to note.

80. PARISH COUNCIL VACANCY

Once the closing date has passed Councillors agreed to have a meeting to discuss the process of selecting a new Councillor. The Clerk will get advice from RBC and WALC on the process.

81. REMEMBRANCE SUNDAY

A discussion took place about Remembrance Sunday and what may be able to take place due to the current pandemic. It was agreed that the Clerk would liaise with the Church to see if they are still planning a service, but it is hoped Government guidance may come out which will provide advice on what can and cannot take place. Councillors then discussed residents who could be asked to lay wreaths, and it was agreed this could be confirmed nearer the time depending on the circumstances.

All Councillors agreed that wreaths should be purchased as usual, and Cllr Grainger proposed a £500 donation to the Royal British Legion for the four wreaths. It was confirmed that this was in the budget. The proposal was seconded by Cllr Miss Ball and agreed unanimously.

RESOLVED: A donation of £500 to be sent to the Royal British Legion with an order for four wreaths.

82. PLAY AREA REPAIRS

Cllr Grainger reported that he and Cllr Wright had been to William Cree Close play area to have a look at some areas that may need work. They noted the small level of subsidence under the baby swings and felt that some work was required, and that Team Sport Play had quoted to have a look at the area and secure the edging. Severn Trent have also agreed to put CCTV cameras down the pipes under the play area to see if there is an issue they need to resolve, and a discussion took place about a 'tell tale' that could be used to see if the subsidence is getting worse. Cllr Grainger and Cllr Wright also looked at the surfacing under the seesaw and,

Signed.....

although a quote has already been given to replace the wet pour, felt a play carpet may be better for this area. The Clerk will obtain a quote for this.

It was noted that repairs to the fencing and gates is required, and Councillors agreed that the Parish Council fencing contractor PD Fencing should be asked to quote for this work.

Finally, they felt that the play carpet under the larger play area needed gluing down. It was noted that when installed the play carpet was installed correctly and the Clerk had spoken to the manufacturer and supplier to confirm this. Unfortunately due to vandalism and the carpet being lifted up it had now become loose. On their last visit, Team Sport Play had agreed to glue the carpet for free, and the Clerk will remind them of this when they carry out work in the play area.

RESOLVED: For quotes to be obtained for repairs to the subsidence, play carpet under the seesaw and fencing/gate repairs. For these issues to be discussed again once quotes are obtained.

83. VEGETATION REMOVAL

Cllr Cross provided an update from the Recreation Ground Working Group, where a discussion had taken place about removing some of the vegetation by the entrance to the skatepark, to improve visibility and security, and also improve the area aesthetically. A discussion took place about the quotes and work required, and Cllr Grainger proposed asking Eagles Arboriculture to remove and reduce the vegetation as required. This was seconded by Cllr Wright and agreed unanimously. It was also agreed that the Clerk will give a letter to the residents who live next to the area so they are aware the work will be taking place.

RESOLVED: For Eagles Arboriculture to be instructed to remove and reduce the vegetation as instructed, for a cost of £350 + VAT.

84. WAR MEMORIAL

Cllr Milne had noted that one of the posts had been damaged by a vehicle again, but that the Lengthsman had repaired the post and had done a good job, so no other action was required at this time. All Councillors agreed.

85. DELEGATES REPORTS

The NDP had been discussed in the Public Forum part of the meeting.

- a) Youth Club and WLCC – The Chairman noted that the Leisure Centre is open but not in the evening, and they are unable to offer premises for the Youth Project at this time. It was confirmed again that no Parish Council staff had been furloughed as per guidance.
- b) Allotment Land – Cllr Milne reported that the Parish Council Solicitor had written to confirm he would be willing to represent the Parish Council, and although he cannot give recommendations on Land Agents, he named a few companies who may be able to help. It was agreed that an Expression of Interest letter will be sent to the agreed list of Land Agents.
- c) Wolston Christmas 2020 – Cllr Miss Ball advised she will be applying for a road closure for 5th December 2020 in case an event is able to proceed, and all Councillors agreed with this. She will be meeting with the Events Team to discuss options for the light switch on.
Cllr Grainger reported that he had looked at some Christmas trees along with Cllr Parker and Cllr Milne, and they are due to visit another site soon which will have larger trees for them to view. Councillors agreed they could select a tree and arrange for delivery and installation, and they are aware of the budget.

86. INFORMATION FOR UPLOADING TO THE VILLAGE WEBSITE

Cllr Grainger appreciates Councillors providing him with information and articles for the website as soon as they are available – rather than waiting for the Parish Council meetings.

- Christmas 2020
- Weeds in the Brook –the Environment Agency are aware.
- Remembrance Sunday
- Vegetation removal - skatepark

87. FUTURE AGENDA ITEMS

- Speeding in the village.

88. DATE OF NEXT MEETING/S

The Chairman confirmed that the next Parish Council meeting will take place on Thursday 1st October 2020 via zoom. If an interim meeting is required, an agenda will be issued to Councillors and put on the website three clear days before the meeting is held.

As there were no further items on the Agenda the Chairman declared the meeting closed at 8:45 pm.

Signed.....

Signed:..... Chairman

Date:

**Notes on the Public Forum and Parish Matters held during the
Parish Council Meeting on 3rd September 2020**

The Chairman welcomed everyone to the meeting and invited representations from all who were present.

A resident asked about the Government legislation in relation to parking vehicles on pavements. It was explained that although in discussion, legislation had not been confirmed or passed as yet,

Borough Councillor Poole provided an update to the Chairman's query about metal detectors being used on Lammas Hill, and explained the RBC legal team had confirmed a licence would be required.

Cllr Poole also reported that fly tipping is still a concern for RBC, especially around Wolston and Long Lawford areas. RBC have arranged a meeting as they recognise something needs to be done, and Cllr Poole will report back at the next Parish Council meeting. He explained the Rural Policing Team had also been busy with cases of crimes on farms.

Cty Cllr Mrs Timms confirmed that the WCC Bridge Team are looking at the vegetation growing on the bridge from Wolston to Brandon, and advised that flooding in the area is being looked into with diversion routes for water and drain cleaning around the Borough.

Cllr Wright reported that the Coalpit Lane sign on the Heath side of Coalpit Lane was missing, and also the 30mph sign from Coalpit Lane to Rugby Road. He had also noted that there was a damaged manhole cover in the verge as you come from the Fosse to Coalpit Lane.

Cllr Cross had reported that visibility was poor on the corner of the Fosse and Coalpit Lane. Cty Cllr Mrs Timms explained that the County Council were trying to grow more wild flowers in verges and a trial at this location was taking place. She gave assurances that the area would be monitored.

Cllr Wright expressed concerns about reports of rats in the village and queried if there were any sanitation problems. Cllr Poole agreed to follow this up and will report to Environmental Health. The Environment Agency are due to spray the vegetation in the Brook.

Mr T Willis then provided an update on the Neighbourhood Development Plan (NDP). The highlight report is available for viewing on the village NDP website (www.wolstoneighbourhoodplan.co.uk) or from the Parish Council Clerk. Mr Willis advised that there would likely be a change to the details in the NDP relating to the School numbers, and nursery places will be added to the estimated figures. Work is also continuing with the rest of the plan, and the work streams have now completed the majority of their areas of work. The Plan will be reviewed again by the NDP Consultant before a date is given for formal submission of the plan.

As there were no further questions, the Chairman closed the public forum part of the meeting and all Councillors agreed to start the Parish Council meeting at 6:55pm.

Note: Cty Cllr Mrs Timms, Borough Councillor D Poole and Mr T Willis (NDP) gave their apologies and left the meeting at this point.

Signed.....