

# WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

Telephone: **01788 832679** E-mail: [wolstonpc@wolstonpc.co.uk](mailto:wolstonpc@wolstonpc.co.uk)

You are hereby summoned to attend the meeting of the Parish Council to be held at 6.00pm on Thursday 7<sup>th</sup> May 2020. This will be a virtual meeting via Zoom. For more information about this and how to join, please contact the Parish Council Clerk.

Maria Meede  
Clerk to the Council  
1<sup>st</sup> May 2020

## **Public Forum and Parish Matters (Commencing at 6.00pm)**

For Councillors and members of the Parish and press to raise any issues or matters of concern with the Parish Council. The full Parish Council will commence after the public forum has been closed by the Chairman – this will be no later than 6.30pm. A time limit of 5 minutes to speak per person may be imposed to keep to schedule, and this is at the Chairman's discretion.

## **AGENDA**

- 1. Apologies and acceptance of reasons for absence.** – To receive apologies.
- 2. Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interests on items on the agenda.
- 3. Minutes and Notes**
  - a) To review and if appropriate, approve the minutes of the Parish Council meeting held on 5<sup>th</sup> March 2020.
  - b) To review and if appropriate, approve the notes of the virtual meeting held on 30<sup>th</sup> March 2020 and endorse the recommendations made at the meeting as follows:
    - i) Delegation of Powers to the Clerk/RFO.
    - ii) Response to the Planning Application R20/0172.
- 4. Progress Report** – To note the report for information only.
- 5. Planning** - Councillors are to review planning applications prior to the Parish Council meeting. All planning applications and consultations can be viewed at <https://planning.agileapplications.co.uk/rugby/search-applications/>  
To discuss and if appropriate comment on any planning applications received including:
  - a) R20/0267 – Single Storey Rear Extension at 7 Hawthorne Close, Wolston. CV8 3HN.
- 6. Correspondence** - To note items of correspondence received and sent since the last Council meeting.
- 7. Parish Council Insurance** – To discuss the quotes and information received and make a decision about the Parish Council Insurance requirements and policy, including any associated costs.
- 8. Finance** –
  - a) To approve accounts for payment for March and April 2020.
  - b) To consider payments received and note the latest bank reconciliation.
  - c) To consider and make a decision in relation to the grant request from WLCC.
  - d) To endorse the decision to outsource the Parish Council payroll and pensions administration.
- 9. Coronavirus** – To discuss the impact of Covid-19 on Wolston and discuss support that is available to residents and any further support that could be offered.
- 10. Delegates Reports** – To receive reports from Councillors (for information only). Any reports to be sent electronically to Councillors prior to the meeting.
- 11. Information for Uploading to the Village Website**– To receive suggestions for items to be uploaded to the Wolston Village website.
- 12. Future Agenda Items** – Councillors are requested to use this opportunity to raise urgent items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 13. Date of Next Meetings** – To confirm the date of Thursday 4<sup>th</sup> June 2020 for the next meeting of the Parish Council.  
If an interim meeting is required, an agenda will be sent to Councillors and be put on the website three clear days before the meeting is held.