

List of correspondence received since last SG meeting



**Wolston Neighbourhood Plan Steering Group Meeting
St Margaret's Church Rooms
Tuesday 28th January 2020 at 7.00pm**

Agenda

The meeting will begin with the 'Open Forum' session

when members of the public may raise matters relevant to the Neighbourhood Plan not already on the agenda.

Item	Description	
19.64	Apologies and acceptance of reasons for absence	GW
19.65	Declarations of interest (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	GW
19.66	Minutes of the last meeting held 26 th November 2019, for comment and if appropriate, approval. Draft minutes attached	GW
19.67	Correspondence received: list to be tabled	GW
19.68	Finance: report on transactions in period since last meeting	TB
19.69	Report from Parish Council meetings and consideration of a way forward for the Plan	TW
19.70	Progress against Project Plan – <ul style="list-style-type: none"> ▪ Draft Neighbourhood Plan: to view; ▪ Highlight report; wg leads headlines ▪ Working Group reports: Housing; Built & Natural Environment; Community, Sport, Leisure & Well-Being; Infrastructure & Economy. 	TW & wg leads
19.71	Working Group records: proposal that all wg leads deposit paper & electronic records with the secretary preferably on a monthly basis.	GW / JR
19.72	Any Other Business Dates of next meetings – see below	

Next meetings: **Steering Group:** St Margaret's Church Rooms, Tuesday 25th February 2020 7.00pm

Co-ordination Group: 11th February 2020, PC office, 7pm

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Date	Details	Via:
10/12/2019	From PC clerk, Warwickshire Minerals Plan out for consultation	email
various	From PC clerk, planning applications for review	email
21/1/2020	To / from Church Office re bookings for SG meetings, and invoice for same for 2020	email

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