

WOLSTON PARISH COUNCIL

2 Main Street, Wolston, Coventry CV8 3HJ

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THE PUBLIC FORUM, FOR MEMBERS OF THE PARISH AND PRESS TO RAISE ISSUES WITH THEIR COUNTY COUNCILLOR, BOROUGH COUNCILLORS AND THE PARISH COUNCIL, WILL TAKE PLACE BETWEEN 7.15PM AND 7.45PM. THE FULL PARISH COUNCIL MEETING WILL COMMENCE AFTER THE PUBLIC FORUM HAS BEEN CLOSED BY THE CHAIRMAN.

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held at 7.15pm on Thursday 2nd May 2019 at the Baptist Church, Wolston

Maria Meede
Clerk to the Council
18th April 2019

AGENDA

1. **Election of Chairman 2019-20** - To elect a Chairman for 2019-20
2. **To receive the Chairman's Declaration of Acceptance of Office**
3. **Apologies and acceptance of reasons for absence.** – To receive apologies.
4. **Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interest on items on the agenda.
5. **Minutes** - To review and if appropriate, approve the minutes of the Parish Council meeting held on 4th April 2019.
6. **Election of Vice-Chairman 2019-20** – To elect a Vice-Chairman for 2019-20.
7. **To agree dates of and venue for Council Meetings for the Year.**
8. **General Power Competence** – To discuss and confirm eligibility, and if agreed re-adopt the General Power of Competence.
9. **Policies and Procedures** – To review, adopt and/or re-adopt (as appropriate) Parish Council Policies and Procedures. This will include the Standing Orders, Financial Regulations, Financial Risk Assessment, Data Protection Policy, Publication Scheme, Health & Safety Policy, Complaints Procedure, Safeguarding Policy, GDPR and WBBJBC Terms of Reference. *(For Councillors to review all policies and procedures listed above from their issued policies and procedures folder prior to the meeting. All documents are also available on the Village website).*
10. **Election of Councillors onto Committees & Working Groups: 2019-2020**
To review and elect Councillors on to Committees and working groups.
11. **Parish Council Insurance**–To discuss quotes and make a decision on cover (2019-20)
(For Councillors to please review quotes/policies prior to meeting)
12. **Progress Report** – To note the report for information only
13. **Planning** - To discuss and if appropriate comment on any planning applications received including:
 - a) R19/0644 – Erection of extensions and provision of a dropped kerb at 7 Kelseys Close, Wolston. CV8 3GS
14. **Correspondence** - To note items of correspondence received and sent since the last Council meeting. Items can be inspected prior to the meeting at the Parish Office on request.
15. **Finance** – a) To approve accounts for payment. b) To consider payments received.
16. **WBBJBC** – To discuss a request from WBBJBC to sign a letter of authority authorising and instructing Sarginsons to release the deeds of Dyers Lane Cemetery held on behalf of the Parish Council/s to Rotherham and Co Solicitors. (Transfer of title has already been agreed).

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17. **Tree Charter** –To review information and make a decision about signing the Tree Charter.
18. **Allotment Land** – To receive an update and, if necessary, make a decision on any further action
19. **CCTV** – To receive an update and make a decision on how to proceed (including any costs).
20. **Delegates Reports** – To receive reports from Councillors (for information only).
a) Wolston Events b) NDP
21. **Information for Inclusion in Avon Grapevine and the Village Website**– To receive suggestions for items to be included in Avon Grapevine and to be uploaded to the Wolston Village website.
22. **Parish Matters/Future Agenda Items** – Councillors requested to use this opportunity to report minor matters of information not included on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
23. **Time Capsule** – A reminder that a time capsule was buried in dedication to the Queen's Diamond Jubilee on 12th July 2014. It was buried by the Children of St Margaret's Primary School under the Diamond Jubilee tree guard - to remain there for a period of 70 years. It is due to be excavated on Saturday 1st July 2084.
24. **Date of Next Meetings** – To confirm the date of Thursday 6th June 2019 for the next meeting of the Parish Council. If an interim meeting is required, an agenda will be sent to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.