



Wolston Neighbourhood Plan Steering Group Meeting
St Margaret's Church Rooms
Tuesday 13th November 2018 at 7.30pm

Agenda

The meeting will start with an open forum, when anyone attending may raise questions relevant to the Neighbourhood Plan. The formal agenda follows on.

| Item | Description | |
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| 18.11 | To receive the Chair's declaration of acceptance of office | |
| 18.12 | Apologies and acceptance of reasons for absence | |
| 18.13 | Declarations of interest (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda. | |
| 18.14 | Minutes of the last meeting held 9 th October 2018, for comment and if appropriate, approval. | |
| 18.15 | To receive remaining members' declaration of acceptance of office | |
| 18.16 | To receive declarations of pecuniary interest from remaining Steering Group members | |
| 18.17 | Proposal from the Co-ordination Group to co-opt the Project Manager, Tim Willis, and the NDP Finance lead, Cllr Tracie Ball, as full members of the Steering Group – proposed by the CG, for discussion and if appropriate, agreement. | |
| 18.18 | Report on any matters from last Parish Council meeting to be noted: PC agreement on spending grant as per application. | |
| 18.19 | Progress against Project Plan – to receive the Highlight Report of the Project Manager (in his absence on this occasion) and to consider and decide on any actions needed (<i>Highlight Report attached</i>) | |
| 18.20 | Report on work carried out on choosing sites to recommend as 'Local Green Spaces' – Clare Malyon to present | |
| 18.21 | Report on progress towards Business Questionnaire – Dave Smith, | |

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Co-ordination Group: 27th November 2018, 7pm, Half Moon

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| | lead on Infrastructure and Economy working group | |
| 18.22 | Request for donations of Christmas themed wrapping paper: Jessica Ramsay, lead on Communications and Engagement, has arranged a 'letters to Santa' activity with the Rose & Crown, for children to complete a letter and receive a small chocolate treat, and she needs wrapping paper. | |
| 18.23 | Any Other Business | |
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