



**Wolston Neighbourhood Plan Steering Group Meeting  
St Margaret's Church Rooms  
Tuesday 9<sup>th</sup> October 2018 at 7.30pm**

**Agenda**

Note: the first 7 items on this agenda are the formal matters that need to be processed now the Steering Group is being run as a formal PC committee

Item	Description	
18.1	Election of chair for the Steering Group appointed 11 <sup>th</sup> Sept. 2018	
18.2	To receive the Chair's declaration of acceptance of office	
18.3	Apologies and acceptance of reasons for absence	
18.4	Declarations of interest (existence and nature) on items on the agenda – members to declare any personal and /or pecuniary interest in items on the agenda.	
18.5	Minutes – to review and if appropriate, approve the minutes of the meeting held on 11 <sup>th</sup> September 2018	
18.6	To receive all members' declaration of acceptance of office – and to decide when any declarations not received, shall be received	
18.7	Declarations of pecuniary interest – all Steering Group members to enter pecuniary / financial interests in the Register of Members' Interests forms	
18.8	<b>Progress against Project Plan</b> – to receive the Highlight Report of the Project Manager (in his absence on this occasion) and to consider and decide on any actions needed ( <i>Highlight Report attached</i> )	
18.9	<b>Report</b> on any matters from last Parish Council meeting to be noted	
18.10	Any Other Business	

Next meetings: **Steering Group:** St Margaret's Church Rooms, Tuesday 13<sup>th</sup> November 2018 7.30pm

**Co-ordination Group:** 23<sup>rd</sup> October 2018, 7pm, Rose & Crown


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