

# WOLSTON PARISH COUNCIL

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**THE PUBLIC FORUM, FOR MEMBERS OF THE PARISH AND PRESS TO RAISE ISSUES WITH THEIR COUNTY COUNCILLOR, BOROUGH COUNCILLORS AND THE PARISH COUNCIL, WILL TAKE PLACE BETWEEN 7.15PM AND 7.45PM. THE FULL PARISH COUNCIL MEETING WILL COMMENCE AFTER THE PUBLIC FORUM HAS BEEN CLOSED BY THE CHAIRMAN.**

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held at 7.15pm on Thursday 10<sup>th</sup> May 2018 at the Baptist Church, Wolston

Maria Meede  
Clerk to the Council  
3rd May 2018

## AGENDA

- 1. Election of Chairman 2018-19** - To elect a Chairman for 2018-19
- 2. To receive the Chairman's Declaration of Acceptance of Office**
- 3. Apologies and acceptance of reasons for absence.** – To receive apologies.
- 4. Declarations of Interest (existence and nature) on items on the Agenda** – Councillors to declare any personal and/or pecuniary interest on items on the agenda.
- 5. Minutes** - To review and if appropriate, approve the minutes of the Parish Council meeting held on 3rd May 2018.
- 6. Election of Vice-Chairman 2018-19** – To elect a Vice-Chairman for 2017-18.
- 7. To receive all Councillors' Declaration of Acceptance of Office** - and to decide when any Declarations of Acceptance of Office which have not been received as provided by law, shall be received.
- 8. Declaration of Pecuniary Interests** – For Councillors to enter pecuniary/financial interests in Register of Members' Interest forms (or agree a date for completion within 28 days).
- 9. Code of Conduct** – For Councillors to receive and sign copies of the Code of Conduct.
- 10. To agree dates of and venue for Council Meetings for the Year.**
- 11. General Power Competence** – To discuss and confirm eligibility, and if agreed re-adopt the General Power of Competence.
- 12. To consider the Internal Auditors Report.**
- 13. To consider, complete, approve and, if appropriate sign the Annual Governance Statement 2017/18 as part of the Annual Return.**
- 14. To consider, complete, approve and, if appropriate sign the Accounting Statements 2017/18 as part of the Annual Return.**
- 15. To review and discuss Parish Council Insurance requirements and quotes received, before making a decision.**

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- 16. Policies and Procedures** – To review, adopt and/or re-adopt (as appropriate) Parish Council Policies and Procedures. This will include the Standing Orders, Financial Regulations, Financial Risk Assessment, Data Protection Policy, Publication Scheme, Health & Safety Policy, Complaints Procedure, Safeguarding Policy and WBBJBC Terms of Reference
- 17. GDPR/Data Protection Regulations 2018** – To discuss and review policies and procedures to ensure Parish Council will be compliant with the new regulations.
- 18. Election of Councillors onto Committees & Working Groups: 2018-2019**  
To review and elect Councillors on to Committees and working groups.
- 19. Planning** - To discuss and if appropriate comment on any planning applications received:
- 20. Loan Request from WLCC** – To discuss the loan request from WLCC and agree a way forward.
- 21. Parish Matters/Future Agenda Items** – Councillors requested to use this opportunity to report minor matters of information not included on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 22. Date of Next Meetings** – To confirm the date of Thursday 7<sup>th</sup> June 2018 for the next meeting of the Parish Council. If an interim meeting is required, an agenda will be sent to Councillors, displayed in the noticeboards, on the website and be sent to Wolston Library three clear days before the meeting is held.