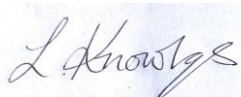


# Wolston, Brandon & Bretford Joint Burial Committee

**Councillors are hereby summoned  
to attend a meeting of the WBB-JBC to be held  
6.30 pm on Thursday, 26<sup>th</sup> March 2026  
at Wolston Baptist Church, Main Street Wolston, CV8 3HJ**

*A Public Forum for members of the public and press will begin at 6.30 pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.*

Lorraine Knowles Clerk & RFO



email: [wbbjbc@wolstonpc.co.uk](mailto:wbbjbc@wolstonpc.co.uk)

JBC Item no.	DRAFT MINUTES	Lead
105.	<b>Welcome:</b> - JBC Cllrs, - Members of the Public <b>Apologies</b>	Chair
106.	<b>Declarations of Interest (existence and nature) on items on the agenda:</b> Councillors to declare any personal and/or pecuniary interests on items on the agenda.	Chair
107.	<b>Minutes of previous Meeting:</b> Review and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 22 <sup>nd</sup> January 2026 and 26 <sup>th</sup> February 2026..	Clerk
108.	<b>Matters arising from the minutes/actions list (unless included below)</b> i) EROBs issued in 2023 ii) Digital security of issued documents	ALL
109.	<b>Correspondence:</b> to note items of correspondence received or sent since last meeting (for information only)	Clerk
110.	<b>Finance Report:</b> To endorse (and approve, if appropriate) accounts for period 13.1.26 – 12.3.26 a) Payments made b) Payments received c) To note bank reconciliation.	Clerk
111.	<b>Recording of JBC meetings</b> To discuss and make decisions on protocol for recording JBC meetings	ALL
112.	<b>Terms of Reference</b>	ALL
113.	<b>To approve proposed dates of JBC meetings for Year 2026 - 27</b>	ALL
114.	<b>Review of cemetery fees</b> To review the set fees and approve any increase for the financial year 2026 – 27.	
115.	(a) <b>Purchase of Exclusive Rights of Burial</b> (b) <b>Prepurchase of Exclusive Right of Burial</b> d) <b>Interments of ashes:</b>	INFO
116.	<b>Memorials:</b> <b>Application for Permits for memorials</b> POSTLETHWAITE	INFO
117.	<b>Procedure for purchasing Grant of Exclusive Right of Burial at Dyer's Lane Cemetery</b>	Clerk
118.	<b>Cemetery Maintenance and Grass Cutting Review:</b> Early cut authorised for March 2026	Clerk
119.	<b>AOB &amp; Future Agenda Items:</b> Cllrs. to advise Clerk at least 10 working days prior to next meeting.	ALL
120.	<b>Date and Venue for next meeting – 6:30p.m. Thursday 28<sup>th</sup> May 2026 at Wolston Baptist Church.</b>	ALL

121.	<p><b>Exclusion of Public and Press</b></p> <p>In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the WBBJBC resolves that the press and public be excluded from the meeting during consideration of other Agenda items due to the confidential nature of the business transacted, where the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and therefore exempt from public disclosure.</p>	ALL
122.	<p><b>Committee Personnel Matter</b></p> <p>none</p>	
Close of Meeting:		