

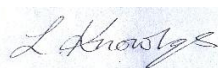
Wolston, Brandon & Bretford Joint Burial Committee

**Councillors are hereby summoned
to attend the Annual General Meeting of the WBB-JBC to be held
at 6.30 pm on Thursday, 23rd July 2026
at Wolston Baptist Church , Main Street Wolston, CV8 3HJ**

A Public Forum for members of the public and press will begin at 6.30 pm to raise any matters of concern with the Joint Burial Committee. A time limit of 5 minutes to speak, per person, may be imposed at the Chair's discretion, in order to keep to schedule. The Chair will close the forum no later than 7.00pm and the formal meeting will commence.

Lorraine Knowles, Clerk & RFO to the Committee

E-mail: wbbjbc@wolstonpc.co.uk



JBC Item no.	AGENDA	Lead
18.	Welcome: - JBC Cllrs, - Members of the Public Apologies Chair to notify members that the public section of the meeting is being recorded.	Chair
19.	Declarations of Interest (existence and nature) on items on the agenda: Councillors to declare any personal and/or pecuniary interests on items on the agenda.	Chair
20.	Minutes of previous Meeting: Review and approve, if appropriate, minutes of the Joint Burial Committee meeting held on 28 th May 2026.	Chair
21.	Composition of the Joint Burial Committee	Chair
22.	Matters arising from the minutes/actions list (unless included below)	Chair/All
23.	Correspondence: to note items of correspondence received or sent since last meeting (for information only) i) Letter to members of JBC	Chair/Clerk
24.	Finance Report: To endorse (and approve, if appropriate) accounts for period 13.5.26 – 12.7.26 i) Payments made ii) Payments received iii) To note bank reconciliation iv) Approval of clerk expenses	Clerk
25.	Terms of Reference Update	Chair/Vice-Chair
26.	Public Liability Insurance	
27.	Information only (a) Purchase of Exclusive Rights of Burial none (b) Prepurchase of Exclusive Right of Burial None (c) Subsequent Burial none	Clerk
28.	Memorials: (information only) Permits for memorials • none	Clerk

29.	Public facing explanation of Exclusive Right of Burial.	Cllr Stevent on
30.	Proposal for establishing a Garden of Remembrance in Dyer's Lane Cemetery	Clerk
31.	Memorial Inspection i) Risk Assessment ii) Safety of monuments iii) Training	Clerk
32.	Cemetery Maintenance and Grass Cutting Review: i) removal of sandbags ii) approval of groundsman expenses for two new waste bins for cemetery, 2 x £117	All
33.	AOB & Future Agenda Items: Cllrs to advise Clerk at least 10 working days prior to next meeting.	
34.	Date and Venue for next meeting – 6:30p.m.Thursday 23rd July 2026 at Wolston Baptist Church.	
35.	Exclusion of Public and Press In accordance with Para 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the WBBJBC resolves that the press and public be excluded from the meeting during consideration of other Agenda items due to the confidential nature of the business transacted, where the public interest would not be served in disclosing this information. Further, the exclusion is on the grounds that items of business to be discussed are likely to include matters that are personal and confidential and therefore exempt from public disclosure.	
36.	Committee Personnel Matter i) Cemetery post box ii) Freedom of Information request update	
Close of Meeting:		